

State of Michigan



KEVIN A. ELSENHEIMER
THOMAS G. POWER
CIRCUIT JUDGES

COUNTIES
ANTRIM
GRAND TRAVERSE
LEELANAU

Thirteenth Judicial Circuit

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TRINA GIRARDIN
Court Administrator

APPLICATION: DOMESTIC RELATIONS MEDIATOR

An applicant for approval as domestic relations mediator for the 13th Circuit Court must complete this application form, *attach a copy of your résumé* and return it to the ADR Clerk – Trina Girardin at tgirardin@13thcircuitcourt.org. Pursuant to MCR 3.216(G), to be eligible to serve as a domestic relations mediator, you must meet certain minimum qualifications.

1. I completed a State Court Administrator approved domestic relations mediation training program held at _____ on _____.
(Please attach a copy of your certificate of training.)
2. I am _____ a licensed attorney, _____ a licensed professional counselor, _____ a licensed or limited licensed psychologist, _____ a licensed marriage and family therapist, Or, I have _____ a masters degree in counseling, _____ a master's degree in marriage and family therapy, _____ a masters degree in social work, _____ a graduate degree in a behavioral science,

Or, I have _____ five years experience in family counseling.
3. I have observed two domestic relations mediation proceedings conducted by _____ and _____, approved mediators, on _____ and _____ and I have conducted one domestic relations mediation to conclusion under the supervision and observation of _____, an approved mediator on _____.
(Please attach verification from the approved mediators or CDRP.)
4. _____ I have specialized experience or training, but do not meet the specific requirements for a domestic relations mediator. I am applying for special approval. On the reverse side of this form or on a separate sheet of paper, please provide details about your specialized experience or training.
5. I will charge _____ for my services as a mediator or

My fee for mediation services will be determined as follows: _____

I am willing to provide _____ hours of reduced fee domestic relations mediation services per year.
I am willing to provide _____ hours of pro bono domestic relations mediation services per year.

6. I will mediate _____ property issues **only**; _____ child-related issues **only**; or _____ any contested issue.
7. I am _____ willing or _____ not willing to provide an evaluation of the case if requested by the parties to do so.
8. To maintain your approval as a domestic relations mediator, you are required to obtain 8 hours of advanced mediation training during each 2-year period. Please provide documentation establishing compliance as soon as it becomes available.
9. OPTIONAL: Race _____ Ethnic Origin _____ Gender _____

I hereby certify that I meet the requirements for service under the Court's ADR Plan; that I will not discriminate against parties or attorneys on the basis of race, ethnic origin, gender or other protected personal characteristic; and that I will comply with the Court's ADR Plan and orders of the court regarding cases submitted to mediation; and that I will conduct myself with honesty, integrity, and impartiality in providing mediation services according to Standards of Conduct adopted by the State Court Administrator.

Date: _____

(Signature)

E-Mail: _____

(Print name)

Return to:

Judy M. Telgenhof
13th Circuit Court
ADR Clerk
[jtelgenhof@13thcircuitcourt.org](mailto:jtelgenhof@13thcircircuitcourt.org)
231-922-4741