

Swimming Pool Newsletter

Qualified Person Requirements:

- A swimming pool owner must have a qualified person or business responsible for testing the water and maintaining the pool/spa equipment.
- The qualified person must be on-site or available within 15 minutes when the pool is open for use.

Operation Reports:

- Operation reports must be completed and sent to the Health Department within 10 days after the end of each month.
- A template for Grand Traverse County can be found by scanning the QR Code:



Contingency and Emergency Response Plans:

- Facilities are required to have an up-to-date Contingency and Emergency Response Plan. The location of the plan must be known by all guest services and maintenance staff.

Equipment Changes or Alterations:

- Any alterations to a pool or spa's original equipment must be approved by EGLE before installation and use.
- Equipment change forms must be filled out and submitted to EGLE. The form can be found by scanning the QR code:



Most Cited Violations During Inspections:

- Operation reports haven't been submitted to the Health Department
- Nonfunctional flow meter
- Loose hand railings
- Faded Depth and Step Marketings
- Drinking fountain is not in working condition
- Spine board is missing required straps

Water Sampling:

- Water samples from pools and spas are required to be taken monthly during operation and results sent to the Health Department.

Contact Form

- The attached renewal packet includes contact information forms. Please complete and return with your annual payment or email it to the Health Department.

Number of Facilities:

- Indoor Pool = 37
- Indoor Spa = 24
- Outdoor Pool = 29
- Outdoor Spa = 16

Questions or to submit a form? Contact our team:

- Phone: (231) 995-6051
- Email: eh@gtcountymi.gov
- Address: 2650 LaFranier Road, Traverse City, MI 49686
- Website: www.gtcountymi.com/2705/Additional-Services

