

KEVIN A. ELSENHEIMER
CHARLES M. HAMLYN
CIRCUIT JUDGES

State of Michigan



COUNTIES
ANTRIM
GRAND TRAVERSE
LEELANAU

Thirteenth Judicial Circuit

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TRINA GIRARDIN
COURT ADMINISTRATOR

Administrative Order 2025-02
Rescinds Administrative Order 2020-04

APPOINTMENT OF JUVENILE ATTORNEY REFEREE JENNIFER R. GRAY

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 2009-6, effective January 1, 2010. In accordance with MCL 712A.10 and MCR 3.913, and upon approval of the State Court Administrative Office (SCAO),

IT IS ORDERED:

1. The chief judge of the 13th Circuit Court appoints Jennifer R. Gray as attorney referee. The referee's contact information is:

Name	Jennifer R. Gray
Bar Number	P67665
Court Address	328 Washington Street Suite 300 Traverse City, MI 49684
Phone Number	231-922-4701
E-mail Address	jgray@13thcircuitcourt.org

It is the responsibility of the referee to notify the State Court Administrative Office of changes in the individual's contact information during the course of the appointment.

2. Jennifer R. Gray:
 - a. Will serve at the pleasure of the chief judge of the circuit court.
 - b. Has taken the constitutional oath of office.
 - c. Is licensed to practice law in Michigan.
3. Referee Jennifer R. Gray is authorized to perform the following duties pursuant to MCR 3.913 and MCL 712A.10:
 - a. Conduct a preliminary inquiry or preside at hearings under the Juvenile Code, MCL 712A.1, *et seq.*, and make recommended findings and

conclusions except for those hearings specified in MCR 3.912(A), which include the following:

1. a jury trial;
2. a waiver proceeding under MCR 3.950;
3. the preliminary examination, trial, and sentencing in a designated case; and
4. a proceeding on the issuance, modification, or termination of a minor personal protection order.

b. In conducting hearings, a referee shall do all of the following:

1. Administer oaths and examine witnesses;
2. If a case requires a hearing and the taking of testimony, make a written signed report to the judge containing a summary of the testimony taken and a recommendation for the court's findings and disposition.

c. In addition, an attorney referee may issue an interim ex parte placement order under MCR 3.963(B).



02/04/2025
02:12PM

KEVIN A. ELSENHEIMER, CIRCUIT COURT JUDGE, P49293

HONORABLE KEVIN A. ELSENHEIMER
Chief Circuit Court Judge