

Soil Erosion & Sedimentation Control

WHEN YOU NEED A PERMIT

(SEE BACK FOR FLOWCHART)



PERMITS ARE REQUIRED FOR OUTDOOR PROJECTS WITHIN ANY OF THESE PARAMETERS. PLEASE NOTE THAT OTHER PERMITTING AGENCIES MAY REQUIRE SIGN-OFF FROM GTCHD BEFORE BEGINNING YOUR PROJECT.

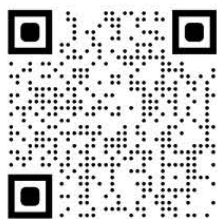
- Within 500 feet of surface water
- Disturbing one acre or more of land
- Within 500 feet of regulated wetlands
- Within 500 feet of a county drain
- Sites with Class D hydrologic soils
- Slopes of 20% or greater (in area of disturbance)

ONLINE APPLICATION PORTAL - EPIC GT BY SUBMITTING THE FOLLOWING DOCUMENTATION:

- Designated Agent Letter (if you are not the homeowner)
- Addresses for all projects containing a structure (required)
- Detailed site plan (see below)



HOW DO YOU APPLY FOR A PERMIT?



Scan the QR to apply or visit gtcountymi.gov/781

COMMON QUESTIONS:

Q: I'm not sure if I need a permit. What do I do?

A: Call our office before beginning work. We will review your project and let you know what permits or forms you may need for your project.

Q: I don't need a permit, but my township and/or construction code is asking for a form.

A: Submit the Soil Erosion Application along with your site plan. We'll review it and inform you if a permit is needed. If no permit is required, this form can be submitted to townships and construction code.

Q: How long are permits valid?

A: Residential: 18 months. Commercial: 12 months from the issue date. Both can be extended if needed.

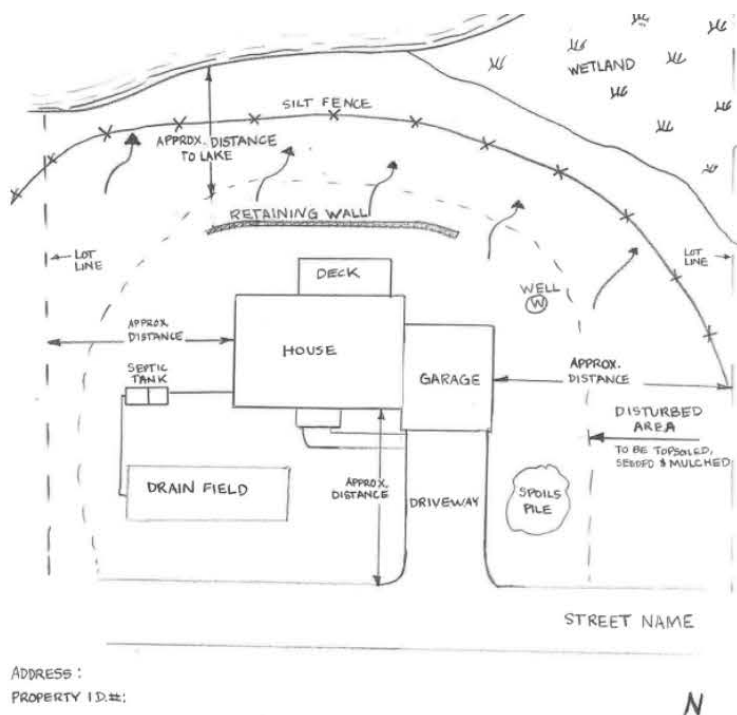
Q: Why can't my permit be closed even though my project is complete?

A: All soils must be stable and resistant to erosion for permit closure. This means that all landscaping is installed and grass has been allowed sufficient time to grow and become well-established. Mulch can help too.

Q: Can I move in before my permit can be closed?

A: Yes, by submitting what's called a surety payment. This allows us to release occupancy while keeping the permit open and inspections continuing. Most often this is in the form of a cash or checks payment, which is deposited in escrow for the remainder of the permit. This surety will be returned once the permit receives a passing final inspection.

DETAILED SITE PLAN



WE'RE HERE TO HELP!

231-995-6051

2650 LaFranier Road in Traverse City

eh@gtcountymi.gov

Soil Erosion and Sediment Control Permit Flowchart

