



# DESIGNATED FACILITY REPORT

Reports are due by the 15<sup>th</sup> day of January, April, July and October.  
 Reports must be submitted even if no activity occurred during the quarter.  
 Reporting questions? Contact RecycleSmart 231-**632-5162**.

Submit reports and payment to RecycleSmart  
 2650 Lafranier Rd. • Traverse City, MI 49686  
 T: 231-**995-6075** F: 231-929-7226 • [recyclesmart@gtcountymi.gov](mailto:recyclesmart@gtcountymi.gov)

|          |  |                |  |
|----------|--|----------------|--|
| Date     |  | Contact Person |  |
| Facility |  | Contact Phone  |  |

|   |  |  |
|---|--|--|
| YEAR _____ Collection Period – Check One  |  |  |
| <input type="checkbox"/> 1 <sup>st</sup> Quarter Jan/Feb/Mar  | <input type="checkbox"/> 2 <sup>nd</sup> Quarter Apr/May/Jun | <input type="checkbox"/> 3 <sup>rd</sup> Quarter Jul/Aug/Sep |
| <input type="checkbox"/> 4 <sup>th</sup> Quarter Oct/Nov/Dec – include example of promotional materials with report |  |  |

## Instructions:

- Record the amount of waste (solid waste, recyclables, yard waste) in tons delivered to the designated facility. Separate the amount by category type – residential, commercial, industrial/other. Enter “0” when no activity occurred.
- Only include waste from Grand Traverse County.

| SOLID WASTE | Month | ② Residential Tons | ② Commercial Tons | ② Industrial/Other Tons | TOTAL Tons |
|-------------|-------|--------------------|-------------------|-------------------------|------------|
|             |       |                    |                   |                         |            |
|             |       |                    |                   |                         |            |
|             |       |                    |                   |                         |            |
|             | TOTAL |                    |                   |                         |            |

Surcharge X \$1.50

Surcharge due to Grand Traverse County \$

| RECYCLABLES | Month | ② Residential Tons | ② Commercial Tons | ② Industrial/Other Tons | TOTAL Tons |
|-------------|-------|--------------------|-------------------|-------------------------|------------|
|             |       |                    |                   |                         |            |
|             |       |                    |                   |                         |            |
|             |       |                    |                   |                         |            |
|             | TOTAL |                    |                   |                         |            |

| YARD WASTE | Month | ② Residential Tons | ② Commercial Tons | ② Industrial/Other Tons | TOTAL Tons |
|------------|-------|--------------------|-------------------|-------------------------|------------|
|            |       |                    |                   |                         |            |
|            |       |                    |                   |                         |            |
|            |       |                    |                   |                         |            |
|            | TOTAL |                    |                   |                         |            |

Revised December 2021

Grand Traverse County - RecycleSmart

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