

KEVIN A. ELSENHEIMER
CHARLES M. HAMLYN
CIRCUIT JUDGES

State of Michigan



COUNTIES
ANTRIM
GRAND TRAVERSE
LEELANAU

TRINA GIRARDIN
COURT ADMINISTRATOR

Thirteenth Judicial Circuit

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13th Circuit Court – Antrim/Grand Traverse/Leelanau Counties

LOCAL ADMINISTRATIVE ORDER 2024-02

Rescinds Local Administrative Order 2023-05

FAMILY PLAN CASE ASSIGNMENT PROCEDURE

The assignment of cases shall occur as follows: The Thirteenth Judicial Circuit court shall contain five Family Division Judges consisting of the two current presiding Circuit court judges and each of the Probate Judges in Antrim, Grand Traverse, and Leelanau Counties.

The Antrim County Probate Court judge shall continue to serve their constituents as Probate Judge presiding over all litigation involving estates, guardianships, conservatorships, and mental health commitments. The Probate Judge will also serve the Family Division by presiding over all Antrim County cases encompassed within the jurisdiction of the Family Division, including extreme risk protection order cases.

The Leelanau County Probate Court judge shall continue to serve their constituents as Probate Judge presiding over all litigation involving estates, guardianships, conservatorships, and mental health commitments. The Probate Judge will also serve the Family Division by presiding over all Leelanau County cases encompassed within the jurisdiction of the Family Division, including all extreme risk protection order cases.

The Grand Traverse County Probate Court judge shall continue to serve their constituents as Probate Judge presiding over all litigation involving estates, guardianships, conservatorships, and mental health commitments. The Probate Judge will also serve the Family Division by presiding over all Grand Traverse County cases encompassed within the jurisdiction of the Family Division, except for those assigned to the circuit judges as outlined in the paragraph below.

The two Circuit Court judges shall continue to serve their constituents as Circuit Court Judges in all three counties and each will preside over one-half of the Grand Traverse County domestic relations cases not involving minor children and one-quarter of the Grand Traverse County domestic relations cases that do involve minor children. The two Circuit judges will also preside over personal protection order proceedings in Grand Traverse County that do not involve minor children as well as be the backup for all the presiding Family Division judges for emergency Extreme Risk Protection Orders.

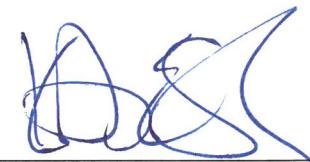
The Chief Judge of the Circuit Court shall have the authority and flexibility to determine the duration of a judge's service pursuant to the family court plan. The Chief Judge may assign any Family Division Judge to cover for any other Family Division Judge in cases of vacation, illness, or emergency. The Chief Judge has the final authority on all Family Division issues involving budget or personnel.

In the event of a disqualification of a Presiding Family Division Judge in the 13th Circuit, the case shall be assigned to one of the other remaining two Presiding Family Division Judges in the 13th Circuit Family Division by lot by the Circuit Court Administrator's Office. In the event that all Presiding Family Division Judges are disqualified, the case shall be referred to the State Court Administrative Office for assignment of another judge.

In the event that a Circuit Court Judge is disqualified from a Family Division case, the case shall be assigned to one of the three presiding Family Division Judges in the 13th Circuit Family Division by lot by the Circuit Court Administrator's Office. In the event that all Circuit Court Judges and all presiding Family Division Judges are disqualified, the case shall be referred to the State Court Administrative Office for assignment of another judge.

3/12/24
Date

3/14/24
Date



HON. KEVIN A. ELSENHEIMER
Chief Circuit Court Judge



HON. CHARLES M. HAMLYN
Circuit Court Judge