



# How to Connect Your Home to the Municipal Water Supply

Contact information:  
Grand Traverse County  
Dept. of Public Works (DPW)  
2650 LaFranier Road  
Traverse City, MI 49686

**231-995-6039**

<http://www.co.grand-traverse.mi.us/>

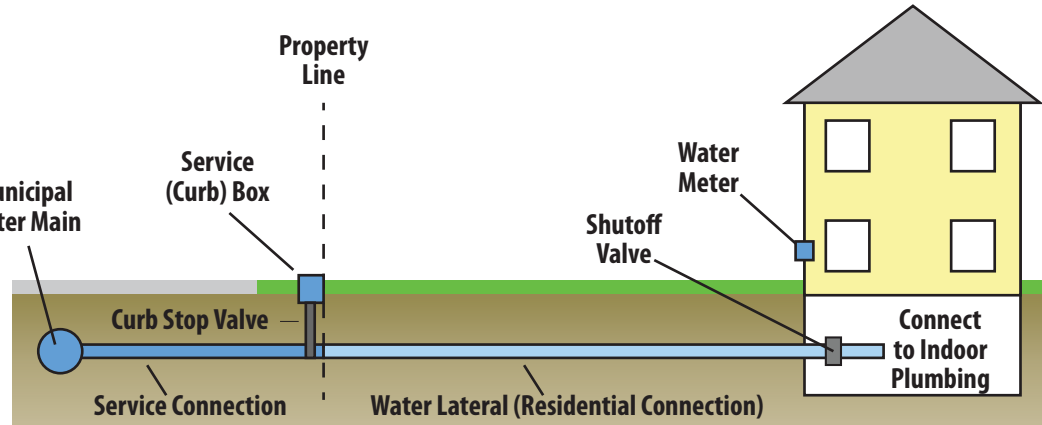
## 1 Apply for Service

Submit an application to the Grand Traverse County DPW for connection to water. A copy can be obtained from the DPW Office. Fees vary by Township.

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Grand Traverse County Dept. of Public Works (DPW)  
2650 LaFranier Road  
Traverse City, MI 49686 Phone:  
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## 2 Your Water Meter

All connections require a water meter. The application includes a request for a water meter. The size of the meter is typically based on the size of the service line. The cost of your water meter is included with permit fees. Only authorized DPW personnel can install the meter.



## 3

### Hire Someone to Install The Necessary Service Items

In most situations, the service lead from the main to the property line is installed; if not, then this will have to be installed at Owner's expense. A new service lead requires a tap to the main, a corp stop and a curb box/stop. The fees for a new service are included with permit fees.

The Owner is also responsible for installation of piping from curb box to the home.

It is strongly recommended that the Owner retain the services of a licensed underground contractor/plumber to perform this work. Contractors are required to be bonded with the DPW.

### Things to Know

All connections require an inspection by authorized DPW personnel, but you are required to comply with all local regulatory agencies. Check with the Building Department to see if a building permit is required.

**Private Wells** can be used, but only if specifically requested and approved by the DPW. A private well permit is required if you decide to continue to use your private well.

**Cross Connections** are strictly prohibited. Backflow prevention devices may need to be installed to prevent a cross-connection. It is strongly recommended that a licensed plumber be consulted if underground irrigation systems are to be installed. Any backflow prevention device that is installed may require testing; any test report is required to be submitted to the DPW.

## 4

### Call for Inspection

Contact the DPW to schedule an inspection and to witness the connection. A minimum of 48 hours advance notice is required. Other agencies may also require inspections; please contact them directly.

## 5

### Water Turn On/Off

Only authorized DPW personnel are permitted to turn on/off water service. As with an Inspection, the DPW requires a minimum of 48 hours' notice prior to turn on/off.

## 6

### Payment for Service

Monthly charges vary by Township. Payment is due by the 20th day of the month or a late penalty of 10% of the bill will apply.