

POLICY FOR MEETING COMPENSATION
[IN ACCORDANCE WITH MCL 45.411 AND MCL 46.415]

(Approved by the Board of Commissioners on December 18, 2024)

Members of the County Board of Commissioners and members of all eligible committees, boards, commissions, or authorities appointed by the Board of Commissioners, County Officials (excluding members of the Board of Commissioners), and County employees shall be compensated for their attendance at certain meetings in accordance with the following policy:

1. County Commissioners:

- a. County Commissioners are eligible for compensation for attending authority or non-Board of Commissioners' board meetings at the rate established and paid by each respective entities' board (if eligible to receive compensation as determined by the statutes or by-laws of that board) of which they are a member or to which they have been assigned by the Board of Commissioners.

2. Committee, Board, Commission, and Authority Members Other than County Commissioners:

- a. County appointees who are members of eligible boards, commissions, authorities, and committees established by the Board of Commissioners, excluding members of the Board of Commissioners, shall be entitled to the approved compensation (if eligible to receive compensation as determined by the statutes or by-laws of that board) in accordance with an approved compensation schedule, and shall be entitled to mileage to and from any meeting in the amount listed in the County Travel Policy.
- b. For the purposes of section 2 of this policy, a meeting is limited to any regular or special meeting as defined in the bylaws or a meeting called by the Chair of the board,

commission, authority, special or advisory committee at the regular location of the board, commission, authority, special or advisory committee or any meeting of a committee or subcommittee and any assignment given to a member by the Chair if at a location other than the place where a meeting is customarily held.

- c. Compensation is set at \$65.00 per instance lasting less than 4 hours. Any instance more than 4 hours will be \$110.00.

3. County Officials and County Employees:

- a. County officials, excluding members of the Board of Commissioners, and County employees who serve on a board, commission, or committee established by the Board of Commissioners are entitled to mileage and necessary expenses for attending meetings of the board, commission, or committee. However, no compensation shall be allowed for such attendance unless required by law or approved by the Board of Commissioners.

4. Compensation Procedure:

- a. The following process is established for payment of compensation by the County for all boards, commissions, special or advisory committees, and other County Officials, excluding members of the Board of Commissioners, or County Employees who may be eligible to receive compensation pursuant to sections 2 and 3 of this policy.
- b. Eligible individuals should submit their meeting compensation form to the Administrator's office on a monthly basis. These forms should be submitted to the County offices that provide administrative and financial support for those particular boards and committees. The respective County offices shall be responsible for assuring that all necessary paperwork has been completed and in order. However, requests for

compensation for meetings that took place more than 93 days prior to the submission of the meeting compensation form will not be accepted. Fourth (4th) quarter compensation requests must be submitted no later than January 31st of the following year.

- c. All County offices that provide support for boards & committees shall submit the meeting compensation form to the Finance Department.

5. Compensation for Meeting Attendance on Behalf of Multiple Public Bodies:

- a. When multiple entities offer compensation for meeting attendance, an eligible individual must choose which one entity to submit a meeting compensation request to.

6. Meeting Compensation Information Access:

- a. Effective January 1, 2024, all meeting compensation payments must be posted publicly on the County website within 30 days of payment.
- b. Meeting compensation for members of committees, boards, commissions, or authorities appointed by the Board of Commissioners, must be posted for the duration of their current term.

7. Application of Policy:

- a. This policy is not intended to affect the regular compensation (wages, health and retirement benefits) of members of the Board of Commissioners.

8. Rescind and Replace All Prior Versions of this Policy:

- a. Upon final approval of this amended policy, all previous versions will be rescinded effective immediately.

(APPROVED: December 18, 2024)