



**Grand Traverse County Parks and Recreation
2024 User Fees**

Reservations

To make a reservation, visit <http://www.gtcountymi.gov/parks>.

Please address additional questions not answered through the website, by e-mail to gtparks@gtcountymi.gov, or by phone to 231-922-4818.



**Grand Traverse County Parks and Recreation
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Howe Arena

Monday through Thursday

Full Day (24 Hours)
Half Day (12 Hours)
Meeting Space (Minimum 2 hours)

County Residents and Nonresidents

\$1,100 per Full Day
\$550 per Half Day
\$55 per Hour

Friday through Sunday

Full Day
Half Day
Meeting Space (Minimum 2 hours)

\$2,200 per Full Day
\$1,100 per Half Day
\$110 per Hour

Monday through Sunday

Electrical

110v, single-phase
220v, single-phase

\$30 per connection
\$150 per connection

Equipment Rental

Table (6 foot rectangle)
Table (8 foot rectangle)
Chair

\$10 per table
\$15 per table
\$2 per chair

**Storage, Delivery Acceptance, Logistics Management by
Parks and Recreation Department**

\$275 per occurrence

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per occurrence

Reservations

Show and Exposition Reservations: Require a \$500 deposit with a signed agreement. Balance of cost for show/exposition reservation will be billed to Customer immediately following the event, with payment due within thirty (30) calendar days of the invoice date.

All Other Reservations: Require a twenty-five (25) percent deposit at the time the reservation is made. Remaining balance is due thirty (30) calendar days prior to first day of reservation.

All Reservations

- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day late fee will apply for each day until all required documentation has been received.



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NOTE: Howe Arena is leased to Centre I.C.E. each year between late August and mid-March, and is unavailable for rent during those months.

Civic Center Grounds

Picnic Pavilion	County Resident	Nonresident
Daily	\$75	\$100

Amphitheater

	County Resident	Nonresident
2-hour Reservation (Minimum)	\$60 per 2 Hours	\$80 per 2 Hours
Additional Time	\$30 per Hour	\$40 per Hour

Amphitheater Equipment Rental

Table (6 foot rectangle)	\$10 per table
Table (8 foot rectangle)	\$15 per table
Chair (white folding)	\$2 per chair

Tent Outdoors (To be provided by renter)	\$0.15 per square foot
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Ballfield Advertising

Outfield Fence Banner (Maximum Size, 3 by 6 feet)	\$500 per season
Scoreboard signage-front	\$500 per season
Scoreboard Signage-Back (Maximum Size, 3 by 6 feet)	\$250 per season
<ul style="list-style-type: none">• Artwork, storage, installation cost for all banners/signage is the responsibility of the advertiser• Production to be completed by GTCPR approved vendor	

Food Truck/Trailer/Vendor Permit

Daily	\$30 per Day
Weekly	\$100 per Week
Monthly	\$350 per Month

Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department	\$275 per occurrence
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Fine for Accessing Off-limits Areas/Areas Not Rented	\$100 per occurrence
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Outdoor special event fee (race, festival, etc.)	\$100 per occurrence
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Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



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Civic Center Grounds (Continued)

Private outdoor fitness/wellness class \$30 per 2-hour occurrence

Civic Center Athletic Fields

Monday through Friday	County Resident	Nonresident
Multipurpose Field (Field 1)	\$22 per hour	\$33 per hour
All Other Fields (Fields 2 to 8)	\$17 per hour	\$20 per hour

Saturday and Sunday	County Resident	Nonresident
Multi-purpose Field (Field 1)	\$33 per hour	\$44 per hour
All Other Fields (Fields 2 to 8)	\$14 per hour	\$17 per hour

Monday through Sunday	County Residents and Nonresidents
Field Lights	\$38 per field reservation
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100 per occurrence

Reservations

County Residents: GTCPR begins taking field reservations for leagues and tournaments organized by county residents at **8 a.m. on the Monday of the second full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

Nonresidents: GTCPR begins taking field reservations for leagues and tournaments organized by out-of-county residents at **8 a.m. on the Tuesday of the third full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

All Reservations

- Individual field reservations are required to provide full payment when the reservation is placed
- Leagues and tournaments are required to provide a \$200 deposit, per league, when the reservation is placed.
- All other reservations, advertising, and permits are required to provide full payment when the reservation is placed



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Medalie Park

Picnic Pavilion

Daily

County Resident

\$75

Nonresident

\$100

Tent Outdoors (To be provided by renter)

\$0.15 per square foot

County Residents and Nonresidents

Food Truck/Trailer/Vendor Permit

Daily

\$30 per Day

Weekly

\$100 per Week

Monthly

\$350 per Month

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per occurrence

Outdoor special event fee (race, festival, etc.)

\$100 per occurrence

Private outdoor fitness/wellness class

\$30 per 2 hour occurrence

Reservations

All reservations require full payment when the reservation is made.

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



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Natural Education Reserve Meadow Pavilion

Meadow Picnic Pavilion	County Resident	Nonresident
Daily	\$75	\$100
Tent Outdoors (To be provided by renter)	\$0.15 per square foot	
Outdoor special event fee (race, festival, etc.)	\$100 per occurrence	
Private outdoor fitness/wellness class	\$30 per occurrence	

Reservations

All reservations require full payment when the reservation is made.

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



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Power Island

Camping (fees per night)	County Resident	Nonresident
	\$35	\$55

Holidays (2-night Reservation Minimum; Memorial Day; Weekend; Fourth of July; Labor Day Weekend)	\$35	\$55
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Firewood	\$8 per bundle
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Special Event fee (race, festival, etc.)	\$100 per occurrence
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- Reservations are accepted for camping season are accepted starting at 8:00 am on the first business day of the year
- All reservations require full payment at the time the reservations is made
- No rainchecks will be granted
- Check-in time: 3:00 pm; Check-out time: 12:00 pm
- No refunds will be issued for cancellations made six (6) or fewer days prior to the first date of a reservation