



**Grand Traverse County Parks and Recreation  
2024 User Fees**

**Reservations**

To make a reservation, visit <http://www.gtcountymi.gov/parks>.

Please address additional questions not answered through the website, by e-mail to [gtparks@gtcountymi.gov](mailto:gtparks@gtcountymi.gov), or by phone to 231-922-4818.



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**Howe Arena**

**Monday through Thursday**

Full Day (24 Hours)  
Half Day (12 Hours)  
Meeting Space (Minimum 2 hours)

**County Residents and Nonresidents**

\$1,100 per Full Day  
\$550 per Half Day  
\$55 per Hour

**Friday through Sunday**

Full Day  
Half Day  
Meeting Space (Minimum 2 hours)

\$2,200 per Full Day  
\$1,100 per Half Day  
\$110 per Hour

**Monday through Sunday**

**Electrical**

*110v, single-phase*  
*220v, single-phase*

\$30 per connection  
\$150 per connection

**Equipment Rental**

Table (6 foot rectangle)  
Table (8 foot rectangle)  
Chair

\$10 per table  
\$15 per table  
\$2 per chair

**Storage, Delivery Acceptance, Logistics Management by  
Parks and Recreation Department**

\$275 per occurrence

**Fine for Accessing Off-limits Areas/Areas Not Rented**

\$100 per occurrence

**Reservations**

**Show and Exposition Reservations:** Require a \$500 deposit with a signed agreement. Balance of cost for show/exposition reservation will be billed to Customer immediately following the event, with payment due within thirty (30) calendar days of the invoice date.

**All Other Reservations:** Require a twenty-five (25) percent deposit at the time the reservation is made. Remaining balance is due thirty (30) calendar days prior to first day of reservation.

**All Reservations**

- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day late fee will apply for each day until all required documentation has been received.



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**NOTE:** Howe Arena is leased to Centre I.C.E. each year between late August and mid-March, and is unavailable for rent during those months.

**Civic Center Grounds**

	<b>County Resident</b>	<b>Nonresident</b>
<b>Picnic Pavilion</b>		
Daily	\$75	\$100
<b>Amphitheater</b>		
2-hour Reservation (Minimum)	<b>County Resident</b> \$60 per 2 Hours	<b>Nonresident</b> \$80 per 2 Hours
Additional Time	\$30 per Hour	\$40 per Hour
<b>Amphitheater Equipment Rental</b>		
Table (6 foot rectangle)	\$10 per table	
Table (8 foot rectangle)	\$15 per table	
Chair (white folding)	\$2 per chair	
<b>Tent Outdoors (To be provided by renter)</b>		\$0.15 per square foot
<b>Ballfield Advertising</b>		
Outfield Fence Banner (Maximum Size, 3 by 6 feet)	\$500 per season	
Scoreboard signage-front	\$500 per season	
Scoreboard Signage-Back (Maximum Size, 3 by 6 feet)	\$250 per season	
• Artwork, storage, installation cost for all banners/signage is the responsibility of the advertiser		
• Production to be completed by GTCPR approved vendor		
<b>Food Truck/Trailer/Vendor Permit</b>		
Daily	\$30 per Day	
Weekly	\$100 per Week	
Monthly	\$350 per Month	
<b>Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department</b>		\$275 per occurrence
<b>Fine for Accessing Off-limits Areas/Areas Not Rented</b>		\$100 per occurrence
<b>Outdoor special event fee (race, festival, etc.)</b>		\$100 per occurrence

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



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**Civic Center Grounds (Continued)**

Private outdoor fitness/wellness class	\$30 per 2-hour occurrence
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**Civic Center Athletic Fields**

**Monday through Friday**

Multipurpose Field (Field 1)  
All Other Fields (Fields 2 to 8)

**County Resident**

\$22 per hour  
\$17 per hour

**Nonresident**

\$33 per hour  
\$20 per hour

**Saturday and Sunday**

Multi-purpose Field (Field 1)  
All Other Fields (Fields 2 to 8)

**County Resident**

\$33 per hour  
\$14 per hour

**Nonresident**

\$44 per hour  
\$17 per hour

**Monday through Sunday**

Field Lights  
Fine for Accessing Off-limits Areas/Areas Not Rented

**County Residents and Nonresidents**

\$38 per field reservation  
\$100 per occurrence

**Reservations**

**County Residents:** GTCPR begins taking field reservations for leagues and tournaments organized by county residents at **8 a.m. on the Monday of the second full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

**Nonresidents:** GTCPR begins taking field reservations for leagues and tournaments organized by out-of-county residents at **8 a.m. on the Tuesday of the third full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

**All Reservations**

- Individual field reservations are required to provide full payment when the reservation is placed
- Leagues and tournaments are required to provide a \$200 deposit, per league, when the reservation is placed.
- All other reservations, advertising, and permits are required to provide full payment when the reservation is placed



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**Medalie Park**

	<b>County Resident</b>	<b>Nonresident</b>
<b>Picnic Pavilion</b> Daily	\$75	\$100
<b>Tent Outdoors (To be provided by renter)</b>	\$0.15 per square foot	
<b>County Residents and Nonresidents</b>		
<b>Food Truck/Trailer/Vendor Permit</b>		
Daily	\$30 per Day	
Weekly	\$100 per Week	
Monthly	\$350 per Month	
<b>Fine for Accessing Off-limits Areas/Areas Not Rented</b>	\$100 per occurrence	
<b>Outdoor special event fee (race, festival, etc.)</b>	\$100 per occurrence	
<b>Private outdoor fitness/wellness class</b>	\$30 per 2 hour occurrence	

**Reservations**

All reservations require full payment when the reservation is made.

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



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**Natural Education Reserve Meadow Pavilion**

<b>Meadow Picnic Pavilion</b>	<b>County Resident</b>	<b>Nonresident</b>
Daily	\$75	\$100
<b>Tent Outdoors (To be provided by renter)</b>	<b>\$0.15 per square foot</b>	
<b>Outdoor special event fee (race, festival, etc.)</b>	<b>\$100 per occurrence</b>	
<b>Private outdoor fitness/wellness class</b>	<b>\$30 per occurrence</b>	

**Reservations**

All reservations require full payment when the reservation is made.

Reservations requiring supporting documents (i.e. certificate of insurance, TIPS certifications, etc.) must have all documentation submitted 30 day prior to the scheduled event. Events booked with less than 30 calendar days prior to the event date must provide all required documents within 5 business days of booking. A \$10 per day fee will apply for each day until all required documentation has been received.



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**Power Island**

<b>Camping (fees per night)</b>	<b>County Resident</b>	<b>Nonresident</b>
	\$35	\$55

<b>Holidays</b> (2-night Reservation Minimum; Memorial Day; Weekend; Fourth of July; Labor Day Weekend)	\$35	\$55
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<b>Firewood</b>	\$8 per bundle
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<b>Special Event fee (race, festival, etc.)</b>	\$100 per occurrence
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- Reservations are accepted for camping season are accepted starting at 8:00 am on the first business day of the year
- All reservations require full payment at the time the reservations is made
- No rainchecks will be granted
- Check-in time: 3:00 pm; Check-out time: 12:00 pm
- No refunds will be issued for cancellations made six (6) or fewer days prior to the first date of a reservation