



Grand Traverse County Parks and Recreation Food Truck/Trailers in the Parks Program Permit Application

We are pleased to make it possible for mobile food truck/trailer vendors and other food vendors to enhance our patrons' overall experiences in Grand Traverse County parks. Licensed food trucks/trailers and food vendors may apply for a permit from the Grand Traverse County Parks and Recreation Department to operate in a location in Medalie Park or Civic Center Park, as approved by Grand Traverse County Parks and Recreation Director, for one day, one week, one month, or more. ***A food truck/trailer vendor may only be permitted to operate inside Howe Arena at Civic Center Park or outside at Twin Lakes Park as part of a special event under a use agreement with Parks and Recreation.***

Location in the Park: A location for a food truck/trailer or food vendor in a park must be described by the vendor on the application, and also approved by the Grand Traverse County Parks and Recreation Director.

Food Trucks During Events: A food truck/trailer or food vendor may be permitted to provide products and services during an event outdoors at Civic Center Park, Twin Lakes Park, or Medalie Park, or indoors at Howe Arena, only upon written approval (and identified location) from the event organizer to the Parks and Recreation Director, and also with the approval of the Parks and Recreation Director.

How to Apply: A food truck/trailer vendor or food vendor may apply for a permit by completing this application and returning it to:

Grand Traverse County Parks and Recreation Department
1213 W. Civic Center Drive
Traverse City, Michigan 49686
OR email to gtparks@gtcountymi.gov

Questions: Call 231-922-4818 or send an e-mail to gtparks@gtcountymi.gov.

Required Documents

- Site plan illustrating the property to be used and proposed location of mobile vending truck on that property (work with County Parks and Recreation Staff to determine best locations.)
- Proposed trash and gray water disposal plan
- Copy of Health Department certification
- Copy of liability insurance
- Written permission/approval from event organizer, if participating in an event (such as an art show, theater production, arena show, wedding, ball tournament)

Required Review: Parks and Recreation Department will review the documentation listed above, and the application, to ensure that all comply with Parks and Recreation and Grand Traverse Health Department standards and requirements. Once reviews are completed, you will be notified whether the application may be approved. Please allow for approximately three (3) days to complete review.

APPLICATION: Food Trucks/Trailers and Food Vendor for Permit to Operate in County Parks

In recognition of my participation in the Food Truck/Trailer and Food Vendor in the Parks program, I agree to read and follow the standards listed below. All fields must be completed and agreed to before being issued a permit.

Food Truck/Trailer or Food Vendor Name: _____

Registered Name of the Food Truck/Trailer or Food Vendor: _____

First and Last Name of Registered Owner of Food Truck/Trailer or Food Vendor: _____

Owner's Mailing Address (Street Address or P.O. Box Number, Apartment Number, City, State, Zip Code):

Owner's Telephone Number: _____

Best Daytime Number to Reach Owner (with Area Code): _____

Owner's E-mail Address: _____

Main form of communication for owner: Telephone Text E-mail

Food Truck/Trailer or Food Vendor Menu Items/Theme: _____

License Plate Number of Food Truck/Trailer: _____

County Health Department Registration Number: _____

Where Food Truck Will Operate

Civic Center Park

Medalie Park

Other by Special Request:

Inside Howe Arena at Civic Center Park for a special event

Outdoors at Twin Lakes Park for a special event

When Food Truck Will Operate

One Month; Dates/Times: _____

One Week; Dates/Times: _____

One Day; Dates/Times: _____

Longer Period; Dates/Times Proposed _____

NOTE: All trucks are expected to provide own power (generator) and water. There is no electrical panel available for food trucks and no water source.

Permit Requirements

I have reviewed and agree to follow all of the food truck/trailer/food vendor requirements listed below.

- Fees and all documentation listed above must be received by Parks and Recreation before issuing a permit.
- County Parks and Recreation Food Truck/Trailer/Food Vendor Permit must be displayed in front passenger-side of windshield of truck or trailer window, visible at all times.
- Food truck/trailer or food vendor must operate wholly within the boundaries of designated park.
- Hours of operation in either park may be from 7 a.m. to 11 p.m. any day of the week.
- No food truck/trailer or food vendor may be in either park before 6 a.m. or after 11 p.m., unless it is approved by Director for a one-week or one-month permit.
- Generators shall be quiet, with less than 52-decibel rating.
- At least three (3) days prior to arrival, owner/operator shall notify Parks Office of time and location of setup.
- Failure to notify Parks and Recreation Office before arrival may be cause for revoking a permit.
- Signs may not be placed more than twenty (20) feet away from truck/trailer.
- Vendor is responsible for own advertising.
- Neither Grand Traverse County nor vender are liable for failure to perform any obligation owed under this agreement if that failure is a result of an Act of God (e.g. fire, flood, other natural disaster), war, government sanction, labor dispute, utility failure or similar circumstance.
- Vendor shall maintain, at his or her own expense, liability insurance of at least \$1,000,000 and provide the Parks Department a certificate of insurance.

I have reviewed and agree to follow the Grand Traverse County Parks and Recreation Park Rules (attached).

2022 Outdoor Food Truck/Trailer/Food Vendor Fees

(Payment to be remitted with application; checks payable to "GTCPR".)

| | | |
|------------------|---|---|
| \$30 Per One Day | \$100 Per Week (For entire calendar week immediately following date of issuance.) | \$350 Per Month (For entire calendar month immediately following date of issuance.) |
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2022 Fees to Locate Inside Howe Arena at Civic Center Park or at Twin Lakes Park for an Event

\$60 Per One Day, Per Event (Also requires approval of location, either inside Howe Arena or outside at Twin Lakes Park, by Director)

Revocation of Permit

A permit may be revoked for, but not limited to: false information on application; failure to properly display permit; failure to clean; causing damages to park; unaccepted payment (bad check or credit card).

Printed Name: _____

Signature: _____ Date: _____

Parks and Recreation Only _____

Staff has received and acknowledged application is complete and permit will be issued: _____(Initials)



Grand Traverse County Parks and Recreation Commission Rules
Amended September 14, 2017
Amended June 13, 2019
Amended July 9, 2020
Amended May 13, 2021

The following rules are promulgated by the Grand Traverse County Parks and Recreation Commission by authority conferred on the Commission by Act 261 of the Public Acts of the State of Michigan of 1965, MCL § 46.364, as amended, for the protection, regulation and control of its facilities and areas, and with the approval of the Grand Traverse County Board of Commissioners.

Section 1. Definitions.

- a. "Commission" shall mean the Grand Traverse County Parks and Recreation Commission.
- b. "County Park Property" shall mean all lands, waters and property administered by or under the jurisdiction of the Grand Traverse County Parks and Recreation Commission.
- c. "Director" shall mean the Grand Traverse County Parks and Recreation Director.
- d. "Person" or "persons" shall mean individuals, firms, corporations, or any group or gathering of individuals.
- e. "Camping" means the overnight lodging or sleeping of a person or persons in a tent, trailer-coach, vehicle camper, motor vehicle, or in any other conveyance erected, parked or placed on the premises.

Section 2. Unlawful acts generally. On lands owned or under the control of the department, it is unlawful for a person or persons to do any of the following:

1. To enter, use, or occupy County Park Property for any purpose when they are posted against entry, use, or occupancy, as ordered by the commission.
2. To dispose of refuse, rubbish, trash, or garbage not resulting from the use of county-owned lands in receptacles provided on Commission property.
3. To ignite any fire except within fireplaces, receptacles or open spaces designated and approved for such purposes by the Director.
4. To place or burn garbage within a designated fireplace, receptacle or open space designated and approved for the building of fires by the Director, or bury refuse, rubbish, trash, or garbage, regardless of its origin.
5. To use tobacco or smoke at the Grand Traverse County Civic Center, Maple Bay Park and Natural Area, Medalie Park, Meyer Property, Keystone Soccer Complex, Natural Education Reserve, Power Island, and the VASA Trailhead. This rule applies to prohibit the use and smoking of tobacco both within structures as well as outside of structures on the listed properties. As used in this rule, the word "smoke" means any of the following:

- a. using a cigarette, e-cigarette, cigar, pipe or vapors-tanks-mods or related product that contains tobacco, nicotine or any other related product that is lighted, burning or heated;
- b. lighting a cigarette, e-cigarette, cigar, pipe or vapors-tanks-mods or related product that contains tobacco, nicotine or any other related product;
- c. exhaling smoke or vapor from burning or heating tobacco, nicotine, or any other related product that is contained in a cigarette, e-cigarette, cigar, pipe or vapors-tanks-mods or related product.

6. To intentionally smoke, ingest, consume, or otherwise use marihuana, or cannabis, or liquids or solids containing any type of tetrahydrocannabinol on County Park Property. "Smoke" means to inhale the vapor of a solid or liquid substance that has been heated. "Ingest" means to swallow a solid or liquid substance. "Consume" means to take a substance into the body which was previously outside the body.

7. To cause a noise disturbance, which is defined as sound created by human activity with or without the use of any device, which by reason of its volume, intensity, location, or time of day impairs the health, welfare, or peace of another person of normal human sensibilities. The following acts and activities are declared to be noise disturbances and are prohibited. This enumeration shall not be deemed exclusive.

- a. The playing of any radio, television, phonograph, other sound reproduction device, or musical instrument in such a manner or at such a volume as to be sufficiently audible to annoy or disturb the quiet, comfort, or repose of persons in the vicinity.

- b. The keeping of any animal or bird which, by causing frequent or long continued noise, shall disturb the comfort and repose of any person in the vicinity.

- c. The use of any motor vehicle, in such a manner as to create a disturbing noise, including, but not limited to, the screeching of tires and the discharge into the open air of exhaust from the engine without a sufficient muffler.

- d. Shouting or other raucous or boisterous behavior for an unreasonable length of time.

- e. The use of a loudspeaker, public address system without a permit issued by the Director.

- f. On the Meadows Trail at the VASA Trailhead Property, on lands owned and under the control of the department it is unlawful for a person or persons to do any of the following:

1. To operate an off-the-road motor-driven vehicle such as a minibike, motorcycle, dunemobile, snowmobile, converted snowmobile, amphibious vehicle, or any other motorized device, except on designated roads, trails, or areas posted for such use without proper written permission.

8. To place or erect a fence or barrier, to construct or occupy improvements, or to enclose the lands or obstruct the passage of another person or persons in any way from entering, exiting or using County Park Property without permission of the Director.

9. To peddle or systematically solicit business of any nature; distribute or post any handbills or other advertising matter or post signs without permission from the Director.

10. To paint, mark, or otherwise apply any chemical or **harmful** substance on any tree, rock, or any other land, water, structure or property without the permission from the Director.

11. To park vehicles of any type in areas posted as no parking; or, where designated parking areas exist, to park vehicles of any type in an area other than the designated parking area. If a motor vehicle is found parked on County Park Property, then the license plate displayed on the motor vehicle shall constitute prima facie evidence that the person who parked it there is the owner of the vehicle.
12. To camp on County Park Property unless approved and designated for such purposes by the Director and with an approved permit issued by the Director.
13. To store or leave property on county lands for more than 24 hours without written permission of the Director. This subdivision does not apply to lawfully occupied, designated camping sites when camping with a permit authorized by the Director.
14. To ride or lead a horse, pack animal, or other riding animal, or any animal driven vehicle on any area, except on roads that are open to the use of motor vehicles, trails, bridle paths, and campgrounds designated for such use by the Director.
15. To possess a dog without a leash or on a leash greater than six-foot in length except upon County Park Property open to hunting.
16. To enter or remain on County Park Property between the hours of 11 p.m. and 6 a.m. unless the property is open for events between these hours.
17. To possess a bow and arrow, crossbow, trap or other instrument used for hunting or trapping of animals; or to hunt or trap on any County Park Property unless that property is open to hunting and/or trapping by Rule of the Commission.
18. To offer for sale alcoholic beverages except for events as authorized by the Director, and in locations approved for such by the Parks and Recreation Commission.
19. To possess any beverage container made in whole or in part of glass, or to bring, carry, or transport any beverage container made in whole or in part of glass onto County Park property.
20. To refuse to comply with the above rules upon the demand of an authorized local enforcement officer; or to interfere with the officer's enforcement of the ordinance; or to retaliate against another who has made complaint of a violation of a park rule; or to interfere with an employee or agent of the Grand Traverse County Parks and Recreation Department while performing his or her official duties.

Section 3. Enforcement Officers. The Grand Traverse County Sheriff and deputies are authorized as local enforcement officers of these park rules, unless at Civic Center Park, where Traverse City police have jurisdiction.

Section 4. Fines and Imprisonment. Any person violating any provision of the foregoing rules shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined not more than \$100 and costs of prosecution or imprisoned in the Grand Traverse County Jail for a period not exceeding 90 days or both, for each offense.

Section 5. Compliance with Other Laws. Nothing in this ordinance impairs or precludes a separate cause of action provided by statute or common law for conduct prohibited herein.

Section 6. Severability. The provisions of this ordinance are severable and if any part is declared void or unenforceable by a court of competent jurisdiction, the remaining parts shall remain in force.