



Grand Traverse County Land Bank Authority

Please use this application if you are a not-for-profit entity seeking grant funding from the Grand Traverse County Land Bank Authority for the purpose of rehabilitating existing residential units to provide safe, decent, and affordable housing for low-income households in Grand Traverse County. Grant funding is available for materials to be used for future planned projects, or reimbursement of material costs for completed projects.

The mission of the Authority is to utilize tax-reverted properties, acquired properties and other resources for affordable housing and economic development opportunities through collaboration with community organizations and local governmental units.

The application process:

1. Complete the application online and submit it to jcallahan@gtcountymi.gov. You can also print, complete and then send the application to the Land Bank Authority at:

Grand Traverse County Land Bank
Authority Attention: Jamie Callahan
400 Boardman Avenue
Suite 104
Traverse City, MI 49684

2. Upon receipt of the application and required documentation, the Authority will evaluate your application at the next scheduled meeting of the Land Bank Authority.
3. If approved, notification will be sent by letter or e-mail.

Again, thank you for your interest in the Grand Traverse County Land Bank Authority. If you have any questions, please feel free to contact Jamie Callahan at 231-922-4735.



Home Rehabilitation Trust Fund Grant Application

Applicant Information

Applicant's Name _____

Entity's Name _____

Applicant's Address _____

City _____ State _____ Zip _____

Phone # _____ Cell Phone # _____

Email Address _____

Property Information

Address of property that did receive or will be receiving service: _____

City _____ Zip _____

Owner(s): _____

Who requested this project? Home Owner Social Service Organization

Which Organization? _____

Was an inspection of the project completed? Yes No

Who completed the inspection? _____

Address _____

Date of Inspection _____

Description of planned or completed repair/rehabilitation (attach additional page if necessary):

Total completed cost or projected cost for renovation/construction
\$_____

Grant amount being requested for this project? \$_____

Required Documentation

Please include evidence of nonprofit and Certificate of Good Standing.

Applicant Certification

I hereby certify that:

1. I am not in default of property taxes payable to any governmental taxing unit. I understand that the Authority will verify the tax payment status of all property owed by the entity and named applicants making application
2. All of the copies of the materials submitted with this application are complete, accurate and current.
3. I will verify responsibility for completing the project.
4. All activities performed shall be done in accordance with all relevant federal, state, and local laws.
5. I have obtained or will obtain all necessary permits and inspections needed to perform the work.
6. I will verify that funds sought are only for eligible costs as provided in Section 5 by submission of appropriate invoices, estimates, and other documentation.
7. I will provide a report to the Land Bank Authority within 90 days of completion of the project that shall include the following:
 - a. Name and address of the project
 - b. Explanation of the need and work completed
 - c. Pictures showing before and after of the work being completed.
8. I will execute an Agreement with the Land Bank Authority prior to receiving the requested grant.

By signing below, I certify that I/ have read, understand, and agree to be bound by all of the terms of this entire application. I further certify all of the statements set forth in this application are true. I also acknowledge that I have authority to sign this application on behalf of the Organization requesting the grant.

Applicant's Signature _____ Date _____

Applicant's Title _____

Organization _____