



**Grand Traverse County Parks and Recreation
2022 User Fees**

User Group Incentive for All Parks and Facilities

Organizations promoting and encouraging recreational programs that take place in County parks and facilities may apply to Director to receive a ten percent discount on a rental by sending an e-mail to jchase@gtcountymi.gov "Recreational programs" offer physical activities that contribute to program participants' health and wellness. Include name of user group, name of event, type of event, when event will take place, park/facility requested, and explain why group should be considered for discount.

Reservations

To make a reservation, visit www.grandtraverse.org/parks and send an inquiry, or call 231-922-4818, or send an e-mail to both kbrown@gtcountymi.gov and aperreault@gtcountymi.gov, or schedule a time to stop by the GTCPR Office, 1213 W. Civic Center Drive, Traverse City, MI.



Grand Traverse County Parks and Recreation
2022 User Fees

Howe Arena

Monday through Thursday

Full Day (24 Hours)
Half Day (12 Hours)
Meeting Space (Hourly)

County Residents and Nonresidents

\$1,000 per Full Day
\$500 per Half Day
\$50 per Hour

Friday through Sunday

Full Day
Half Day
Meeting Space (Hourly)

\$2,000 per Full Day
\$1,000 per Half Day
\$100 per Hour

Monday through Sunday

Electrical

**110-Volt, Single-Phase Service per 100 SF of Booth Space*

\$30 per Vendor

Food Truck/Trailer/Vendor Permit Inside

\$50 per Event, per Day

Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department

\$275 per Instance

Fine for Accessing Off-limits Areas/Areas Not Rented

\$100 per Instance

Reservations

Show and Exposition Reservations: Require a \$500 deposit with a signed agreement. Balance of cost for show/exposition reservation will be billed to Customer immediately following the event, with payment due within thirty (30) days of the invoice date.

All Other Reservations: Require a twenty-five (25) percent deposit at the time the reservation is made. Remaining balance is due thirty (30) days prior to first day of reservation.

All Reservations

- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made

NOTE: Howe Arena is leased to Centre I.C.E. each year between late August and mid-March, and is unavailable for rent during those months.



Grand Traverse County Parks and Recreation
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Civic Center Grounds (Continued)

All Reservations

- Are required to pay a twenty-five (25) percent deposit when the reservation is placed with the remaining balance due thirty (30) days before the start of the reservation
- May be made up to one (1) year in advance
- Are on a first-come, first-served basis
- Require a preliminary schedule when the reservation is made

Civic Center Athletic Fields

Monday through Friday	County Resident	Nonresident
Multipurpose Field (Field 1)	\$20 per hour	\$30 per hour
All Other Fields (Fields 2 to 8)	\$15 per hour	\$18 per hour

Saturday and Sunday	County Resident	Nonresident
Multi-purpose Field (Field 1)	\$30 per hour	\$40 per hour
All Other Fields (Fields 2 to 8)	\$12 per hour	\$15 per hour

Monday through Sunday	County Residents and Nonresidents
Field Lights	\$32 per hour
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100 per instance

Reservations

County Residents: GTCPR begins taking field reservations for leagues and tournaments organized by county residents at **8 a.m. on the Monday of the second full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

Nonresidents: GTCPR begins taking field reservations for leagues and tournaments organized by out-of-county residents at **8 a.m. on the Tuesday of the third full week of January**. A schedule and deposit for each tournament and league must be submitted individually, at the time of reservation.

What You Need to Know before Reserving: Reservations are on a first-come, first-served basis; require a schedule; and require a deposit from Customer when reservation is made. There are different reservation requirements for leagues and tournaments than for all other reservations (refer to information below). There also are requirements and related Customer “deliverables” that apply to ALL reservations, as outlined in this policy. Please read this document carefully before making a reservation.



**Grand Traverse County Parks and Recreation
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Medalie Park

Picnic Pavilion

4-hour Reservation, Minimum
Additional

County Resident

\$60 per 4 Hours
\$15 per Hour

Nonresident

\$80 per 4 Hours
\$20 per Hour

County Residents and Nonresidents

Food Truck/Trailer/Vendor Permit

Daily	\$30 per Day
Weekly	\$100 per Week
Monthly	\$350 per Month

Fine for Accessing Off-limits Areas/Areas Not Rented \$100 per Instance

Special Event fee (race, festival, etc.) \$100 per Occurrence

Private fitness/wellness class \$30 per occurrence

Reservations

All reservations require a twenty-five (25) percent deposit when the reservation is made. Remaining balance is due within thirty (30) days prior to reservation.



**Grand Traverse County Parks and Recreation
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Twin Lakes Park

Gilbert Lodge (Includes Use of Kitchen and
Bride’s Getting Ready Area)

	County Resident	Nonresident
May through October/Monday through Thursday		
4-hour Reservation, Minimum	\$270 per 4 Hours	\$300 per 4 Hours
Additional Time	\$68 per Hour	\$75 per Hour
May through October/Friday through Sunday		
4-hour Reservation, Minimum	\$348 per 4 Hours	\$400 per 4 Hours
Additional Time	\$87 per Hour	\$100 per Hour
November through April/Monday through Thursday		
4-hour Reservation, Minimum	\$270 per 4 Hours	\$300 per 4 Hours
Additional Time	\$68 per Hour	\$75 per Hour
November through April/Friday through Sunday		
4-hour Reservation, Minimum	\$296 per 4 Hours	\$340 per 4 Hours
Additional Time	\$74 per Hour	\$85 per Hour

Recreational Programs in Gilbert Lodge

	County Resident	Nonresident
May through October/Monday through Thursday	\$25 per Hour	\$30 per Hour
<i>* Classes must be scheduled between the hours of 8 a.m. and 4 p.m. For any class scheduled outside of those hours, the programmer will be required to pay the established fee.</i>		
<i>**Recreation discount does not apply to single use reservations. Programmers with longer schedules (eight [8] weeks or more) may apply for the ten percent recreational discount.</i>		
November through April/Monday through Friday	\$20 per Hour	\$25 per Hour
<i>* Classes must be scheduled between the hours of 8 a.m. and 7 p.m. For any class scheduled outside of those hours, the programmer will be required to pay the established fee.</i>		
<i>**Recreation discount does not apply to single use reservations. Programmers with longer schedules (eight [8] weeks or more) may apply for the recreational discount.</i>		

	County Resident	Nonresident
Dormitory Meeting Room		
May through October/Monday through Thursday		
4-hour Reservation, Minimum	\$192 per 4 Hours	\$220 per 4 Hours
Additional Time	\$48 per Hour	\$55 per Hour



**Grand Traverse County Parks and Recreation
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Twin Lakes Park (Continued)

May through October/Friday through Sunday

4-hour Reservation, Minimum	\$232 per 4 Hours	\$260 per 4 Hours
Additional Time	\$58 per Hour	\$65 per Hour

November through April/Monday through Thursday

4-hour Reservation, Minimum	\$192 per 4 Hours	\$220 per 4 Hours
Additional Time	\$48 per Hour	\$55 per Hour

November through April/Friday through Sunday

4-hour Reservation, Minimum	\$212 per 4 Hours	\$240 per 4 Hours
Additional Time	\$53 per Hour	\$60 per Hour

Dormitory: Overnight Lodging (Includes Meeting Room) County Residents and Nonresidents

Full Dormitory (61 to 110 Persons)	\$20 per Person, per Night
Half Dormitory (30 to 60 Persons)	\$26 per Person, per Night
Cleaning Cost	\$35 per Day

Dormitory: Overnight Lodging (Excludes Meeting Room) County Residents and Nonresidents

Half Dormitory (10 to 30 Persons)	\$30 per Person, per Night
Cleaning Cost	\$35 per Day

Picnic Pavilion County Resident Nonresident

May through October/Monday through Thursday

4-hour Reservation, Minimum	\$108 per 4 Hours	\$120 per 4 Hours
Additional Time	\$27 per Hour	\$30 per Hour

May through October/Friday through Sunday

4-hour Reservation, Minimum	\$176 per 4 Hours	\$192 per 4 Hours
Additional Time	\$44 per Hour	\$48 per Hour

November through April/Monday through Thursday

4-hour Reservation, Minimum	\$88 per 4 Hours	\$100 per 4 Hours
Additional Time	\$22 per Hour	\$25 per Hour

November through April/Friday through Sunday

4-hour Reservation, Minimum	\$100 per 4 Hours	\$120 per 4 Hours
Additional Time	\$25 per Hour	\$30 per Hour



**Grand Traverse County Parks and Recreation
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Twin Lakes Park (Continued)

Cabin: Overnight Lodging (Queen Bed)	County Resident	Nonresident
Check in at 3 p.m.; check out at 12 p.m. (noon)		
Weekend Rental (Minimum of two nights, Friday to Sunday)	\$360 (per weekend)	\$420 (per weekend)
Weekday Rental (Minimum of Two Nights)	\$100 (per night)	\$125 (per night)
Weekly (Seven Days) Rental	\$700 (per week)	\$805 (per week)

**Cabin is available May to October*

County Residents and Nonresidents

Evening Use of Fire Pit (Small groups only)	\$25 per instance (two [2] hours)
<i>*Wood is provided when available. Please check with staff before making a reservation.</i>	

Multipurpose Field \$20 per hour

Special Event fee (race, festival, etc.) \$100 per Occurrence

Private fitness/wellness class \$30 per occurrence

Staff Labor* \$32 per hour

Cleaning Fee \$35 per instance

Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Staff \$275 per instance

Fine for Accessing Off-limits Areas/Areas Not Rented \$100 per instance

**Higher risk events might require County staff onsite for the duration of the reservation.*

All reservations require a twenty-five (25) percent deposit when the reservation is made. The remaining balance is due thirty (30) days prior to the first date of the reservation.

Reservations that have been approved to serve alcohol at Twin Lakes Park are required to pay a reimbursable damage deposit equal to half of the total rental cost, or \$500 if the cost is over \$1,000. Deposit is due thirty (30) prior to the first date of the reservation, and may be reimbursed if there are no damages as a result of the event.



**Grand Traverse County Parks and Recreation
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Power Island

Camping	County Resident	Nonresident
Monday through Thursday	\$30	\$50
Friday through Sunday	\$40	\$55
Holidays (2-night Reservation Minimum; Memorial Day; \$50 Weekend; Fourth of July; Labor Day Weekend)		\$60

Exclusive Rental of All Campsites **County Residents and Nonresidents**
\$50 Charge Per Additional Night

Firewood \$8 per Bundle

Special Event fee \$100 per Occurrence

- Reservations are accepted for 2021 camping season beginning on January 4, 2021 at 8 a.m.
- No rainchecks will be granted.
- A refund of the total cost of the reservation, minus 25 percent of that total cost, is made when a reservation is cancelled seven (7) days or more prior to the first date of the reservation. No refunds will be issued for cancellations made six (6) or fewer days prior to the first date of a reservation.