

**APPLICATION TO  
ESTABLISH DELAYED REGISTRATION OF FOREIGN BIRTH  
Michigan Department of Health and Human Services**

## **PLEASE READ AND FOLLOW INSTRUCTIONS**

For additional information:  
Vital Records Changes  
**(517) 335-8660** Mon-Fri 8:00 am - 5:00 pm ET

**MAIL APPLICATION AND PROPER FEE TO:**

Vital Records Changes  
P.O. Box 30721  
Lansing MI 48909

INFORMATION REQUIRED TO PREPARE THE ADOPTIVE BIRTH RECORD						
Childs Name		First	Middle	Last		
Gender	This Birth - Single, Twin, Triplet, etc. (Specify)		If Not Single - Born 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , etc. (Specify)		Date of Birth (Month, Day, Year)	Time of Birth
Country of Birth						
Parent(s) Current Legal Name		First	Middle	Last	First	Middle
Name Before First Married (If Applicable)		First	Middle	Last	First	Middle
Date of Birth		Month	Day	Year	Month	Day
State of Birth (Or country, if not USA)						
Social Security Number						
Parent Sex		<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Male		<input type="checkbox"/> Female
<input type="checkbox"/> Check here if the parents should be listed as Parent and Parent rather than Mother and Father						

**SIGNATURE(S)**

This form should be signed by the adoptive parent(s) with his/her current name(s). The adoptive parent(s) should verify information listed for the adoptive birth record.

Signature of Person Adopting

Signature of Other Person Adopting (if applicable)

**COURT CERTIFICATION**

The Probate Court of \_\_\_\_\_ County, Michigan

I hereby certify that this court has acknowledged the birth facts of the foreign born child, and the identified information about the adoptive parents dated

Month Day Year \_\_\_\_\_

CASE NO. \_\_\_\_\_

Judge \_\_\_\_\_

By \_\_\_\_\_  
Probate Register

SEAL

**OFFICE USE ONLY - DO NOT WRITE IN THIS AREA**

**PAYMENT** - The fee for establishing a delayed registration of foreign birth is \$50.00 and includes one copy of the new record. Additional copies of the new record are available for \$16.00 each when ordered at the same time. Normal processing time is 5-6 weeks. **Payment must be made by check or money order payable to the State of Michigan. The new birth record will not be created until the recording fee has been paid.**

Establish Delayed Registration of Foreign Birth <b>(Non-Refundable)</b> Fee includes one (1) certified copy of the new record	\$ 50.00
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Additional Certified Copies \$16.00 each	\$
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<b>TOTAL ENCLOSED:</b>	\$
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**PENALTIES:** Any person who willfully and knowingly makes false application to change a Michigan birth record may be fined and/or imprisoned. MCL 333.2894(1)(b) and (c).