

JAMIE CALLAHAN

Grand Traverse County Treasurer  
400 Boardman Ave. Ste. 104  
Traverse City MI 49684-2577  
Phone 231-922-4735  
Fax: 231-922-4658  
treasurer@gtcountymi.gov



## Authorization for Automatic Payment of Delinquent Property Taxes From Your Bank Account (ACH)

Name and address as it appears on the Bank Account:

Property Number: 28 - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Payment Details:

Bank Name: \_\_\_\_\_

Bank Routing Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Checking: \_\_\_\_\_ or Savings: \_\_\_\_\_

Begin Date: \_\_\_\_\_

Payment Amount: \_\_\_\_\_

End Date: \_\_\_\_\_

### Payment Day:

1st Monday of the Month  2nd Monday of the Month  3rd Monday of the Month  4th Monday of the Month

Every Monday  15th of the Month

I hereby authorize the Grand Traverse County Treasurer (Treasurer) to initiate an electronic transaction to my bank account at the financial institution indicated above. Transactions will be completed according to payment details provided above. I further authorize the Treasurer to recover funds deposited in error by debiting my bank account or adjusting future transactions. Any requests to hold or stop ACH payments must be received two (2) business days prior to the deduction date. In accordance with Grand Traverse County's Non Sufficient Fund (NSF) Policy, I understand the following:

\*1st NSF: Treasurer will communicate via US Mail that payment has been reversed; no fee assessed.

\*2nd NSF: Treasurer will communicate via US Mail that payment has been reversed; \$15.00 NSF fee assessed.

\*3rd NSF: Treasurer will communicate via US Mail that payment has been reversed and the ACH Agreement has been terminated. Alternate payment method will need to be made.

Michigan Law governs electronic funds transactions authorized by this Agreement in all respects except as otherwise superseded by Federal Law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send completed form and a cancelled check via fax to 231-922-4658, email to treasurer@gtcountymi.gov, or mail to Grand Traverse County Treasurer, 400 Boardman Ave. Ste. 104 Traverse City MI 49684-2577. If you have any questions, please contact our office at (231) 922-4735.