

JAMIE CALLAHAN

Grand Traverse County Treasurer
400 Boardman Ave. Ste. 104
Traverse City MI 49684-2577
Phone 231-922-4735
Fax: 231-922-4658
treasurer@gtcountymi.gov



Authorization for Automatic Payment of Delinquent Property Taxes From Your Bank Account (ACH)

Name and address as it appears on the Bank Account:

Property Number: 28 - ____ - ____ - ____ - ____

Name: _____

Property Address: _____

Address: _____

Phone Number: _____

E-mail Address: _____

Payment Details:

Bank Name: _____

Bank Routing Number: _____ Bank Account Number: _____

Checking: _____ or Savings: _____

Begin Date: _____

Payment Amount: _____

End Date: _____

Payment Day:

____ 1st Monday of the Month ____ 2nd Monday of the Month ____ 3rd Monday of the Month ____ 4th Monday of the Month

____ Every Monday ____ 15th of the Month

I hereby authorize the Grand Traverse County Treasurer (Treasurer) to initiate an electronic transaction to my bank account at the financial institution indicated above. Transactions will be completed according to payment details provided above. I further authorize the Treasurer to recover funds deposited in error by debiting my bank account or adjusting future transactions. Any requests to hold or stop ACH payments must be received two (2) business days prior to the deduction date. In accordance with Grand Traverse County's Non Sufficient Fund (NSF) Policy, I understand the following:

- *1st NSF: Treasurer will communicate via US Mail that payment has been reversed; no fee assessed.
- *2nd NSF: Treasurer will communicate via US Mail that payment has been reversed; \$15.00 NSF fee assessed.
- *3rd NSF: Treasurer will communicate via US Mail that payment has been reversed and the ACH Agreement has been terminated. Alternate payment method will need to be made.

Michigan Law governs electronic funds transactions authorized by this Agreement in all respects except as otherwise superseded by Federal Law.

Signature: _____ Date: _____

Send completed form and a cancelled check via fax to 231-922-4658, email to treasurer@gtcountymi.gov, or mail to Grand Traverse County Treasurer, 400 Boardman Ave. Ste. 104 Traverse City MI 49684-2577. If you have any questions, please contact our office at (231) 922-4735.