

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
October 16, 2019

Chairman Hentschel called the meeting to order at 8:00 a.m. at the Governmental Center.

**OPENING CEREMONIES, EXERCISES OR INVOCATION**

An invocation was given by Brian Harcey, Good News Media, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Betsy Coffia (arrived at 8:01 am), Bryce Hundley, Brad Jewett, Gordie LaPointe, Addison Wheelock, Jr. and Rob Hentschel

EXCUSED: Ron Clous

**APPROVAL OF MINUTES**

Minutes of October 2, 2019 Regular Meeting

Minutes of October 9, 2019 Study Session

Moved by Wheelock, seconded by Jewett to approve the minutes listed above. Motion carried.

**PUBLIC COMMENT**

The following people addressed the Commissioners during Public Comment:

**Margaret Monsour**

**Brenda Earl**

**Alan McCullough**

**Carol Shuckra**

**Gretchen Iorio**

**Harold Lassers**

**Dave Nichols**

**Ann Rogers**

**Sylvia McCullough**

**Dave Petrove**

**Ted Iorio**

**APPROVAL OF AGENDA**

Moved by Coffia, seconded by Jewett to approve the agenda as presented. Motion carried

**CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All

Information identified on the Consent Calendar can be viewed in its entirety at  
[www.grandtraverse.org](http://www.grandtraverse.org)

**A. RECEIVE AND FILE**

1. Airport Commission Minutes of August 20, 2019 (Regular Meeting)
2. Airport Commission Minutes of September 13, 2019 (Special Meeting)
3. Airport Governance Advisory Minutes of August 20, 2019 – *removed from Calendar*
4. Expenditure Report > \$5,000
5. Road Commission Monthly Report - *removed from Calendar*
6. Construction Code Board of Appeals Appointment
7. Making a Difference – 3<sup>rd</sup> Quarter - *removed from Calendar*

**B. APPROVALS**

1. Resolution 149-2019  
Administration  
Vehicle Replacement Policy
2. Resolution 150-2019  
Commission on Aging  
Addition of Snow Removal Vendor Contract
3. Resolution 151-2019  
Administration  
Central Records  
Clerical & Records Agreement
4. Resolution 152-2019  
Boards & Committees  
Brownfield Redevelopment Authority  
Board of Public Works
5. Resolution 153-2019  
Finance  
September 2019 Claims
6. Resolution 154-2019  
Finance  
FY2019 Budget Amendments

7. Resolution 155-2019  
Administration  
Boardman Lake Loop Construction Project Funding Agreement

8. Resolution 156-2019  
Administration  
Automated Fleet Fuel Purchase

**ACTION ON THE CONSENT CALENDAR**

After the County Clerk read the Consent Calendar for the record. The following items were removed:

a-3	Page 15	By Hundley
a-5	Page 18	By Coffia
a-7	Page 7	By Coffia

Moved by Wheelock, seconded by Jewett to approve the Consent Calendar minus items a-3, a-5, and a-7.

Roll Call Vote: Yes 6, Excused 1

**SPECIAL ORDERS OF BUSINESS**

**a. Public Hearing and Approval Consideration for Pugsley Redevelopment Brownfield Plan**

Chris Forsyth, reviewed the Pugsley Redevelopment Brownfield Plan and introduced Mac McClelland, and Marc McKellar.

Mac McClelland, Otwell Mawby, reviewed presentation on the Pugsley Redevelopment Brownfield Plan.

Marc McKellar, North Bay Capital Attorney, spoke to house building, investment of the Pugsley property, and potential rail service.

Captain Chris Clark, Sheriff's Department, spoke to the benefit of having the gun range located at the Puglsey area.

Public Hearing Opened at: 9:19 am

**Public Comment**

**Dave Petrove – In support**  
**Dave Nichols – In support**  
**Marc McKellar – In support**  
**Andy Smits – In support**

Public Hearing Closed at: 9:25 am

Resolution 157-2019  
Pugsley Redevelopment Brownfield Plan

Moved by Wheelock, seconded by Coffia to approve Resolution 157-2019.  
Roll Call Vote: Yes 6 Excused 1

Commissioners took a break at 9:27 a.m.  
Commissioners returned to regular session at 9:47 a.m.

**ITEMS REMOVED FROM CONSENT CALENDAR**

**a-3 Airport Governance Advisory Minutes of August 20, 2019**

Moved by Hentschel, seconded by Hundley to instruct staff to collect questions from Commissioners in October 2019 and report on current and possible future governance structures, bring back answers to entire board by the end of January 2020.  
Motion carried.

Moved by Hundley, seconded by Jewett to receive and file the Airport Governance Advisory Minutes of August 20, 2019.  
Motion carried.

**a-5 Road Commission Monthly Report**

Brad Kluczynski, Road Commission Manager, answered Commissioners' questions.

Moved by Coffia, seconded by Jewett to receive and file the Road Commission Monthly Report.  
Motion carried.

**a-7 Making a Difference – 3<sup>rd</sup> Quarter**

Moved by Coffia, seconded by Jewett to receive and file the Making a Difference – 3<sup>rd</sup> Quarter.  
Motion carried.

**DEPARTMENT ACTION ITEMS**

**a. Grand Traverse Sheriff's Office**

1) Potential Purchase of Pugsley Ponds Area

Chris Forsyth, Deputy County Administrator, reviewed the potential purchase of Pugsley Ponds Area and answered Commissioners' questions. Captain Clark answered Commissioners' questions regarding proposed training uses.

Resolution 158-2019  
Sheriff's Office  
Pugsley Ponds Area

Moved by Wheelock, seconded by Jewett to approve Resolution 158-2019.  
Motion carried.

**b. Equalization**

1) Apportionment Report

James Baker, Equalization Director, reviewed Apportionment Report and answered Commissioners' questions.

Resolution 159-2019

Equalization  
Apportionment Report

Moved by Wheelock, seconded by Hundley to approve Resolution 159-2019.  
Motion carried.

**c. Commission on Aging**

1) Home Chore – Purchase of Two (2) Trucks

Cynthia Kienlen, Commission on Aging Director, reviewed the request for the purchase 2 trucks for the Home Chore program and answered Commissioners' questions.

Resolution 160-2019

Commission on Aging  
Home Chore – Purchase of Two (2) Trucks

Moved by Jewett, seconded by Wheelock to approve Resolution 160-2019.  
Motion carried.

**d. Drain Commissioner**

1) Silver Lake – Lake Level Special Assessment District

Steve Largent, Drain Commissioner, reviewed Silver Lake – Lake Level Special Assessment District and answered Commissioner's questions.

Resolution 161-2019

Drain Commissioner  
Silver Lake  
Lake Level Special Assessment District

Moved by Wheelock, seconded by Coffia to approve Resolution 161-2019.  
Motion carried.

2) Duck Lake – Lake Level Special Assessment District

Steve Largent, Drain Commissioner, reviewed Duck Lake – Lake Level Special Assessment District and answered Commissioners' questions.

Resolution 162-2019  
Drain Commissioner  
Duck Lake  
Lake Level Special Assessment District

Moved by Wheelock, seconded by Jewett to approve Resolution 162-2019.  
Motion carried.

**e. Civil Counsel**

1) FOIA Appeal

Kit Tholen, Deputy Civil Counsel, reviewed the FOIA Appeal and answered Commissioners' questions.

Brooke Kansler, Record Eagle reporter, spoke on the FOIA Appeal.

Moved by Coffia, seconded by Hundley to table the motion to a special meeting to be held October 23, 2019.

Roll Call Yes 2 No 4

Nays: Jewett, LaPointe, Wheelock, and Hentschel  
Motion Failed

Moved by Wheelock, seconded by Jewett to continue to hold Attorney Client Privileged memos as confidential.

Roll Call Yes 5 No 1

Nays: Coffia

Moved by Wheelock, seconded by Jewett to affirm the denial of the FOIA Appeal.

Roll Call Yes 5 No 1

Nays: Coffia

**f. Board & Committee Appointments**

1) Update and Request to Appoint Ad Hoc Committees

Ad Hoc for Airport & Parks and Recreation

Commissioners: Hentschel, Coffia and Clous

Ad Hoc for DHHS and Veterans Affairs

Commissioners: LaPointe, Coffia, and Clous

Ad Hoc for Public Works and TADL

Commissioners: Wheelock, Coffia and Jewett

Ad Hoc for BATA, Building Authority and EDC

Commissioners: Jewett, Hundley and Wheelock

Moved by Hentschel, seconded by Jewett to recommend the above Ad Hoc Committees for interviews and recommendations for board member appointments.  
Motion carried.

Commissioners took a break at 11:10 a.m.  
Commissioners returned to regular session at 11:16 a.m.

**UNFINISHED BUSINESS**

**a. Ethics Ad Hoc Information/Discussion (request by Coffia)**

Commissioner Coffia spoke on the Ethics Ad Hoc committee and proposed policy language provided by Human Resources Director and Civil Counsel.

Moved by Hundley, seconded by Coffia as a demonstration of our commitment to ethical dealings and to ensure a fair and impartial process for dealing with ethics violations, and in the interest of overall transparency and accountability in government on behalf of county taxpayer resources, the county board of commissioners votes hereby adopts the attached draft language provided to the Ethics Ad Hoc by civil counsel and the Human Resources director into the ethics policy.

Moved Jewett, seconded by Hentschel to table the main motion until the next regular meeting, November 6, 2019.

Roll Call: Yes 5 No 1

Nays: LaPointe

Moved by Hentschel, seconded by Hundley, to instruct the Ethics Ad Hoc Committee to meet between now and the first meeting in December and provide a written recommendation to the Board of Commissioners.

Motion carried.

**b. County Parking Lot Ordinance**

Nate Alger, County Administrator, reviewed background on the County Parking Lot Ordinance and answered Commissioners' questions.

Moved by Coffia, seconded by Hundley to approve proposed County Parking Lot Ordinance with amendment of no enforcement on Wednesdays between the hours of 8:00 am to 1:00 pm.

Moved by Coffia, seconded by Hentschel to lay the motion on the table until the next regular meeting.

Motion carried.

**NEW BUSINESS**

None

**COMMISSIONER/DEPARTMENT REPORTS**

None

**PUBLIC COMMENT**

**Dave Petrove**

**Ann Rogers**

**Bruce Moore**

**Kelly MacIntosh**

**Christina Riddle**

**NOTICES**

None

**CLOSED SESSION**

None

Meeting adjourned at 12:19 p.m.

---

Sarah B. Lutz, Chief Deputy County Clerk

---

Rob Hentschel, Chairman

APPROVED: \_\_\_\_\_  
(Date) \_\_\_\_\_ (Initials)