

GRAND TRAVERSE COUNTY  
BOARD OF COMMISSIONERS

Regular Meeting  
September 4, 2019

Chairman Hentschel called the meeting to order at 8:01 a.m. at the Governmental Center.

OPENING CEREMONIES, EXERCISES OR INVOCATION

Chairman Hentschel asked for a moment of silence to remember our coworkers who recently passed away. An invocation was given by Gordie LaPointe, which was followed by the Pledge of Allegiance to the Flag of the United States of America.

PRESENT: Betsy Coffia (8:07 a.m.), Bryce Hundley, Brad Jewett, Addison Wheelock, Jr.  
Ron Clous, Gordie LaPointe and Rob Hentschel

APPROVAL OF MINUTES

Minutes of August 21, 2019 Regular Meeting  
Minutes of August 28, 2019 Study Session

Moved by Hundley, seconded by Jewett to approve the minutes listed above. Motion carried.

Commissioner Coffia arrived at 8:07 a.m.

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**Brenda Rusch  
Gretchen Iorio  
Sylvia McCullough  
David Petrove  
Ann Rogers  
Matt Schoech**

APPROVAL OF AGENDA

Add TIF 97 Discussion under New Business

Moved by Jewett, seconded by Clous to approve the agenda with the addition of TIF 97 discussion under New Business. Motion carried

CONSENT CALENDAR

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the Consent Calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

If any item is not removed from the consent calendar, the action noted (receive & file or approval) is approved by a single Commission action adopting the consent calendar. All Information identified on the Consent Calendar can be viewed in its entirety at [www.grandtraverse.org](http://www.grandtraverse.org)

**A. RECEIVE AND FILE**

1. Traverse Area District Library Special Minutes of June 5, 2019
2. Traverse Area District Library Special Minutes of June 11, 2019
3. Traverse Area District Library Regular Minutes of June 20, 2019  
*Removed from calendar*
4. Northwest Michigan Community Action Agency Minutes of June 20, 2019
5. Traverse Area District Library Regular Minutes of July 18, 2019
6. Airport Governance Advisory Committee Minutes of July 30, 2019  
*Removed from calendar*
7. Northwestern Regional Airport Commission Minutes of June 20, 2019  
*Removed from calendar*

**B. APPROVALS**

1. Resolution 123-2019  
Central Dispatch  
Staffing Plan Amendment
2. FY2019 Budget Amendments - Removed from calendar.
3. Commission on Aging-Point of Service Contract Renewal with Northern Lakes  
Community Mental Health – Removed from calendar.
4. Resolution 124-2019  
Commission on Aging  
Snow Vendor Contracts
5. Resolution 125-2019  
Facilities  
D&W Mechanical  
Boiler Installation in Hall of Justice

**ACTION ON THE CONSENT CALENDAR**

After the County Clerk read the Consent Calendar for the record, the following items were removed:

a-6	Page 27	By Hundley
a-7	Page 28	By Hundley
a-3	Page 14	By Clous
b-2	Page 36	By Clous
b-3	Page 43	By LaPointe

Moved by Clous, seconded by Coffia to approve the Consent Calendar minus items a-3, a-6, a-7, b-2 and b-3.

Roll Call Vote: Yes 7

#### SPECIAL ORDERS OF BUSINESS

##### **10a MERS – Annual Actuarial Valuation Report Discussion**

Tony Radjenovic, MERS Representative, answered commissioners' questions regarding the Annual Actuarial Valuation Report that was presented at the August 7, 2019 meeting.

Commissioners took a break at 9:20 a.m.

Commissioners returned to regular session at 9:28 a.m.

#### ITEMS REMOVED FROM CONSENT CALENDAR

##### **a-3 Traverse Area District Library Regular Minutes of June 20, 2019**

Moved by Clous, seconded by Jewett to Receive the Traverse Area District Library Regular Minutes of June 20, 2019. Motion carried.

##### **a-6 Airport Governance Advisory Committee Minutes of July 30, 2019**

Moved by Hundley, seconded by Wheelock to Receive the Airport Governance Advisory Committee Minutes of July 30, 2019. Motion carried.

##### **a-7 Northwestern Regional Airport Commission Minutes of June 20, 2019**

Moved by Hundley, seconded by Wheelock to Receive the Northwestern Regional Airport Commission Minutes of June 20, 2019. Motion carried.

##### **b-2 FY2019 Budget Amendments**

###### Resolution 126-2019

###### Finance

###### FY2019 Budget Amendments

Moved by Clous, seconded by Coffia, to approve Resolution 126-2019. Motion carried.

##### **b-3 Commission on Aging – Point of Service Contract Renewal with Northern Lakes Community Mental Health**

Resolution 127-2019  
Commission On Aging  
Northern Lakes Community Mental Health  
Purchase of Services

Moved by LaPointe, seconded by Jewett to approve Resolution 127-2019.  
Motion carried.

DEPARTMENT ACTION ITEMS

**a. Equalization**

- 1) GIS Upgrades  
Jim Baker, Equalization Director, Ming Mays, IT Director, and Larry LaCross, OHM Advisor Representative, explained the request for GIS upgrades and answered commissioners' questions.

Resolution 128-2019  
Equalization/GIS  
OHM Advisor  
GIS Upgrades

Moved by Wheelock, seconded by Jewett to approve Resolution 128-2019.  
Motion carried.

**b. Veterans Affairs**

- 1) Veterans Millage Request  
Mike Roof, Veterans Affairs Director, explained the request to lower the Veterans Affairs millage due to changes in the department that reduced costs and increased services.

Resolution 129-2019  
Veterans Affairs  
Millage Reduction

Moved by Wheelock, seconded by Jewett to approve Resolution 129-2019.  
Roll Call Vote: Yes 7

**c. Drain Commissioner**

- 1) Duck Lake & Silver Lake Special Assessment Districts  
Steve Largent, Drain Commissioner, explained the need for special assessment districts for both Duck Lake and Silver Lake.

Resolution 130-2019  
Drain Commission  
Duck Lake  
Determination of Special Assessment District  
Reaffirm Intent for Determination of

Normal Inland Lake Level and  
Establishment of a Special Assessment District

Resolution 131-2019

Drain Commission

Silver Lake

Determination of Special Assessment District

Reaffirm Intent for Determination of

Normal Inland Lake Level and

Establishment of a Special Assessment District

Moved by Wheelock, seconded by Jewett to approve Resolutions 130-2019 and 131-2019. Motion carried.

Commissioners directed staff to create a procedure policy for withdrawals from the revolving drain fund and bring it back to the board for approval.

- 2) Revised Deficit Elimination Plan – Drain Commission  
An amended resolution was distributed at the meeting. Dean Bott, Finance Director, explained the amended resolution for the Revised Deficit Elimination Plan.

Resolution 132-2019

Drain Commission

Revised Deficit Elimination Plan

Moved by Wheelock, seconded by Coffia to approve Resolution 132-2019. Motion carried.

**d. Facilities Management**

- 1) Mold Update – Hall of Justice  
Joe Berry, Facilities Director, gave an update on the mold issue in the Hall of Justice. He distributed a timeline of how they have been handling everything.

PUBLIC COMMENT

**Sherise Shively**

**Dawn Rector**

Moved by Hentschel, seconded by Jewett to appoint the following people to an Ad Hoc Committee to investigate and advise the staff and board on the ongoing mold situation in the Hall of Justice.

Commissioners: Coffia, Clous and Hentschel

District Court Representatives: Sherise Shively and Carol Stocking.

Commissioner Coffia suggested a friendly amendment to have the Ad Hoc Committee meet as soon as possible.

Motion carried.

UNFINISHED BUSINESS

None

NEW BUSINESS

**a. TIF 97 Discussion**

Moved by LaPointe, seconded by Clous to direct staff to create a resolution requesting the Downtown Development Association to conclude the TIF 97 for the county's tax capture at the end of the current 30 year term.

Roll Call Vote: Yes 5, No 1, Abstain 1

Nay: Hundley

Abstain: Coffia

PUBLIC COMMENT

The following people addressed the Commissioners during Public Comment:

**Matt Schoech**

**Bruce Moore**

COMMISSIONER/DEPARTMENT REPORTS

Commissioners gave updates on meetings and events they attended.

NOTICES

**September 18, 2019 – Annual Board of Commissioner's Meeting**

**October 2, 2019 – Regular Meeting**

CLOSED SESSION - Collective Bargaining Negotiation Discussion and Consideration of a Written Attorney-Client Privileged Legal Opinion

Move by Coffia, seconded by Wheelock to go into closed session at 11:55 a.m. with labor counsel, Matt Nordfjord for the purpose of discussing strategy and negotiation connected with the negotiation of a collective bargaining agreement as permitted under MCL 15.268(c) as well as to consider a written attorney-client privileged legal opinion as permitted under MCL 15.268(h)

Roll Call Vote: Yes 7

Moved by Wheelock, seconded by Jewett to return to regular session at 1:37 p.m.

Motion carried.

13<sup>th</sup> CIRCUIT COURT

Moved by Wheelock, seconded by Clous to authorize County Administration, consistent with the requirements of Supreme Court Administrative Order 1998-5, to calculate the increased cost of

the Court employee's Defined Benefit Plan over that provided by the Funding Unit's Personnel Policies and to amend the Circuit Court's 2019 Budget to reflect the cost to maintain this inconsistent Defined Benefit Plan.

Roll Call Vote: Yes 7

Meeting adjourned at 1:40 p.m.

---

Bonnie Scheele, County Clerk

---

Rob Hentschel, Chairman

APPROVED: \_\_\_\_\_  
(Date) (Initials)