

**MINUTES**  
**REGULAR MEETING**

**5:30 PM - Thursday, March 10, 2022**

Commission Chambers, Second Floor,  
Governmental Center, 400 Boardman Avenue,  
Traverse City, MI 49686

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The Regular Meeting of the Parks and Recreation Commission of the Grand Traverse County was called to order on Thursday, March 10, 2022, at 5:30 PM, in the Commission Chambers, Second Floor, Governmental Center, 400 Boardman Avenue, Traverse City, MI 49686, with the following members present:

**PRESENT:** Rodetta Harrand, Jalen Provo, Alisa Korn, Penny Morris, Jessica Brutzman, Rod Kivell, Grace Edinger, and Andy Smits

**LATE:** Joseph Underwood

**EXCUSED:**

**CALL TO ORDER:**

The meeting was called to order at 5:33 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**FIRST PUBLIC COMMENT:**

No public comments were made.

**APPROVAL OF/ ADDITIONS TO AGENDA:**

Special Orders of Business

Item 2. Keystone Cass Roundabout Easement and Grading License Request

Item 3. TBAYS Soccer Discussion and Presentation

Moved by Jalen Provo

Seconded by Rodetta Harrand

MOTION to approve the agenda, with the two additions.

**Carried**

**SPECIAL ORDERS OF BUSINESS/ PRESENTATIONS:**

(Limited to 10 Minutes Each)

Boardman River Crossing Alternatives (Presentation)

- William Zipp and Todd Davis gave an update to the Boardman River Crossing Alternatives study and let the commission know about the upcoming public meeting on Wednesday, March 16 at 2 and 6 p.m. at the Networks Northwest

Office on Garfield Rd. They would like to receive correspondence from the Parks and Recreation Commission regarding the views on the Hartman-Hammond Crossing alternative. The commission has decided to put together a resolution that will both support the crossing as well as the potential concerns of adverse effects of the Park that this commission oversees. Commissioners asked about endangered species, environmental pollutants, sound pollutants, light pollutants, making green infrastructure a priority, as well as making non-motorized pathways a priority.

**Keystone - Cass Roundabout Easement and Grading License Request**

- Commission president Korn gave an introduction to the topic and read the memo provided by County Highway Engineer, Wayne Schoonover.

Moved by Jalen Provo

Seconded by Jessica Brutzman

MOTION to approve the easement as presented for the purpose of building the Keystone and Cass Road roundabout.

**Carried**

**TBAYS Soccer Discussion and Presentation**

- Commissioner Provo gave a brief introduction to the project while Chad Fournier with TBAYS discussed the provided schematic for the Keystone Soccer Complex Soccer Field Expansion Plan and gave details about where they're at with their process regarding funding, change to the original plan, and timeline. Fournier also made the connection between the expansion project with the Keystone and Cass Road roundabout. Steve Largent, Grand Traverse Conservation District, mentioned the importance of a non-motorized trail for Birmley and Keystone crossing and asked the stakeholders to build that into their plan as well.

**CONSENT CALENDAR**

**RECEIVE AND FILE:**

Parks and Recreation Department Report

Parks and Recreation Budget Report

Central YMCA Reports

Approved Minutes of the February 1, 2022, Parks and Recreation Business Development Team Meeting

Draft Minutes of the March 1, 2022, Parks and Recreation Business Development Team Meeting

Parks and Recreation Partner Reports

**APPROVALS:**

Draft Minutes of the January 13, 2022, Regular Meeting of Parks and Recreation Commission

**ITEMS REMOVED FROM CONSENT CALENDAR:**

Item 1, Parks and Recreation Department Report, and Item 2, Parks and Recreation Budget Report were removed from the Consent Calendar.

- Commissioner Edinger asked staff about the comparison of rates of fields being offered. Staff informed commissioners that the fees will be evaluated once the new Director starts his position. Commissioner Provo also offered to investigate the matter at the next TBAYS committee meeting.
- Commissioner Provo brought attention to the revenue already made for Power Island and asked staff about the status of reservations and thanked them for their work.
- Commissioner Brutzman asked about the status of the Twin Lakes Wedding Expo, to which staff informed the commission that the expo has exceeded the vendor spaces and is expected to have a great turnout.
- Commissioner Kivell brought attention to the Twin Lakes reservation status and how revenue has already beat four of the past seven years at this time.

Moved by Rod Kivell

Seconded by Jalen Provo

MOTION to receive and file the Consent Calendar, excluding Items 1 and 2.

**Carried**

**REPORTS:**

1. Grand Traverse County Parks and Recreation Commission President gave a report to welcome John Chase as the new Director who begins the role on April 11. Korn also gave an update on the mParks Conference, and the Grand Traverse County Parks and Recreation hosted bus tour.
2. Road Commission representative, Commissioner Underwood gave a verbal report as it relates to the soccer fields and mentioned that they are working with MDOT to place fencing along the Keystone roadway.
3. County Board Representative, Commissioner Morris, gave a verbal update regarding Long Lake Township who did a Road Safety Audit who included the entrance at Twin Lakes. Morris also touched on updates from CMH and the current ARPA committee status. The staff mentioned that they have been receiving correspondence from Twin Lakes Park neighbors regarding the Administrators Report during the last Board of Commissioners meeting and are concerned about the County working around a policy. Morris gave an update regarding the status and asked if individuals have contacted the Administrator.
4. TBAYS representative, Commissioner Provo mentioned that updates regarding the most current meeting were already discussed under Special Orders of Business.
5. Strategic Planning Chair, Commissioner Provo gave a verbal report to let the commission know that the committee is in the early identification of ARPA and infrastructure funds and has already identified upgrading restrooms and locker rooms as well as looking at opportunities for facility expansions. The

committee has also scheduled a set meeting time, the fourth Wednesday of each month.

6. Business Development Team Chair, Commissioner Kivell introduced the Bayfront Scooter proposal and agreement as well as where the committee is at in the discussion of the YMCA agreement.

**OLD BUSINESS:**

Great Lakes Incubator Farm Footbridge at the Natural Education Reserve (NER)

Moved by Joseph Underwood

Seconded by Jalen Provo

MOTION to approve that the letter of support be submitted to the MDNR.

**Carried**

**NEW BUSINESS:**

Bayfront Scooters Agreement

- Shaun Quinn with Bayfront Scooters introduced his business and described the services they would like to offer to the Civic Center Park. Commissioners expressed their support for the services and programs that this agreement would provide such as security, ownership, education, and concessions.

Moved by Jalen Provo

Seconded by Rodetta Harrand

MOTION to authorize staff to execute the agreement between the Parks and Recreation Commission and Bayfront Beach and Bike LLC at Civic Center Park following approval of staff legal review.

**Carried**

New Agreement - Kiwanis Club Garden Naming Rights

Moved by Joseph Underwood

Seconded by Jessica Brutzman

MOTION to approve the maintenance of two gardens at the entrance of the Civic Center building at 1213 W. Civic Center Drive by the Kiwanis Organization of Traverse City, and acceptance of a naming rights agreement with the Kiwanis Organization of Traverse City for the period beginning June 1, 2022, ending December 31, 2024.

**Carried**

**SECOND PUBLIC COMMENT (REFER TO ITEM C ON AGENDA FOR RULES)**

There was no second public comment.

**NOTICES AND COMMISSIONER COMMENTS:**

- Commissioner Korn informed the commission that she will write an email requesting grading and repair of Jacks Landing by the Road Commission upon approving the Keystone - Cass Roundabout and Grading License request.
- Interim Director Walsh gave an update on the status of the indoor concessions at the Civic Center Park.
- Commissioner Korn asked staff to purchase a plaque in memory of William Mouser to be placed in the Nature Education Reserve.

## **ADJOURNMENT**

The meeting was adjourned at 7:28 p.m.