

1. 8:00 A.M. 10-9-19 Budget Presentation

Documents:

[2020 RECOMMENDED BUDGET PACKET.PDF](#)

2. Presentation

Documents:

[2020 BUDGET.PDF](#)

**GRAND TRAVERSE COUNTY BOARD OF COMMISSIONERS
STUDY SESSION**

Wednesday, October 9, 2019 @ 8:00 a.m.
Governmental Center, 2nd Floor Commission Chambers
400 Boardman, Traverse City, MI 49684

The purpose of this Study Session is for Commissioners to
receive the recommended 2020 budget.

General Meeting Policies:

- ❖ Please turn off all cell phones or switch them to silent mode.
- ❖ Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.

If you need auxiliary aid assistance, contact 231-922-4760.

CALL TO ORDER:

1. OPENING CEREMONIES, EXERCISES, OR INVOCATION

(If the opening ceremonies include an invocation, the invocation should precede all other ceremonies, such as the singing of the National Anthem or Pledge of Allegiance, and shall be done in accordance with an invocation policy as adopted by the Board of Commissioners.)

2. ROLL CALL:

3. FIRST PUBLIC COMMENT

Any person shall be permitted to address a meeting of the Board of Commissioners which is required to be open to the public under the provisions of the Michigan Open Meetings Act. Public Comment shall be carried out in accordance with the following Board Rules and Procedures:

Any person wishing to address the Board shall state his or her name and address.

No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioners' questions, if any. The Chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The Chairperson may, at his or her discretion, allow an additional opportunity or time to speak if determined germane and necessary to the discussion.

Public comment will be solicited during the two public comment periods noted in Rule 5.4, Order of Business. However, public comment may be received during the meeting when a specific agenda topic is scheduled for discussion by the Board. Prior to the first public comment, the Chairperson will indicate the topics on the agenda for which public comment will be accepted. Members of the public wishing to comment should raise their hand or pass a note to the clerk in order to be recognized, and shall not address the board until called upon by the chairperson. Please be respectful and refrain from personal or political attacks.

4. RECOMMENDED 2020 BUDGET 2

5. DISCUSSION:

6. SECOND PUBLIC COMMENT (Refer to Rules under Public Comment/Input above.)

7. ADJOURNMENT



**GRAND TRAVERSE COUNTY
ADMINISTRATION OFFICE
BOARD OF COMMISSIONERS**

400 BOARDMAN AVENUE, SUITE 305
TRAVERSE CITY, MI 49684-2577

ADMINISTRATION 231-922-4780
BOARD OF COMMISSIONERS 231-922-4797

To: Board of Commissioners and Citizens of Grand Traverse County
From: Nate Alger *NA*
RE: 2020 Budget
Date: October 4, 2019

Grand Traverse County provides an unbelievable amount and level of services to our residents and visitors. From dental services to felony prosecutions, Grand Traverse County employees touch thousands of lives annually. Grand Traverse County's services are offered by 10 Elected Offices and 16 Departments. I am proud to say that our Elected Officials and Department Heads provide these services at a high level and manage their appropriated budgets very well. It is because of these determined professionals that we are pleased to present to you a balanced budget.

Process to date:

In June, the budget timeline and various budget request forms were sent to the Departments. These request forms include Personnel, Staffing Plan, Vehicle, Equipment, Facilities, Telecommunications, and IT Services. The Departments had until July 8th to complete the forms and return them to Finance. Line item budgets were to be completed by July 31st. Since then, the administrative services departments have reviewed the requests and have made recommendations on the various budget requests.

Administration had questions for some departments about the proposed budgets, and some departments wished to speak with us as well. In all, we met with nine departments to discuss their budget requests. While all departments and elected officials provide a valuable service to the residents and visitors of Grand Traverse County, it is incumbent upon the Board of Commissioners to pass a budget that is reflective of providing the best possible service while operating within our means. While we have seen recent financial stability, we still have a significant pension obligation and recognize there may be a financial down turn in the future. To that end, we are recommending that we not introduce any significant changes in services or staffing that may impact, or at a minimum, not let us fully recognize the continued improvement in our financial position that we believe is to come or will continue.

Since February, we have been focused on presenting to the Board of Commissioners a balanced budget in early October. We did this so you would have ample opportunity to consider the budget and hear from the Department Heads and Elected Officials that would like to speak with you directly about services they feel are important. We believe this budget focuses evenly on the services we provide and on those that provide them.

We are presenting a budget that:

- Is balanced
- Is without the use of any fund balance in the General Fund that is outside of the new Fund Balance Policy guidelines
- Is without the reduction of any employees or services
- Reflects conservative revenue projections and conservative expenditure projections
- Includes the Board of Commissioners determined 7 million dollar pension payment to MERS
- Includes a payment for our retiree health liability (OPEB)
- Includes the cost of living adjustments for employees discussed with the Board of Commissioners

Revenues:

In 2019, we saw improvement in our financial status. We believe we will continue to see improvement in 2020. Construction in Grand Traverse County continues to be strong. In 2018, the Construction Code Department issued 1313 building permits, 211 more than 2017, and 279 more than 2016. This is a 27% increase since 2016. We continue to see growth that is leading to an increase in taxable value. For the 2020 budget we are assuming \$25,500,000 in tax revenue, our largest source of revenue. This amount is a 2.82% increase over our estimated 2019 tax revenue of \$24,800,000.

Other revenues include charges for services, Federal and State grants, Local Unit contributions, transfers in, other financing, fines and costs, licenses and permits, and interest earnings. All total, we are anticipating revenue for 2020 to be an estimated \$40,538,416, which is a 3.73% increase over 2019.

Expenditures:

We are recommending \$40,538,416 in expenditures which is a 3.73 % increase over 2019. This recommendation reflects the requests from the Elected Officials and Department Heads with minor changes in some individual line items within their budgets. The expenditures also reflect the wage and benefits considerations. As detailed below, the expenditures reflects the addition of two employees and some vehicle purchases. Additional impacts on the budget are described below.

Retirement Obligations

Pension Obligation: Per the 2018 MERS Valuation our current pension obligation is estimated at \$96,803,016 and we currently have an estimated \$50,840,094 of assets with MERS. This reflects Grand Traverse County being approximately 52.5% funded. As you know the State of Michigan requires that we fund our pension obligation to a level of 60%. Our year-end 2018 actuarial showed that Grand Traverse County was 53% funded. However, Grand Traverse County has since paid an additional \$5,900,000 payment made in early 2019, another \$1,500,000 throughout 2019 and we have another payment of \$7,000,000 to MERS in the 2020 budget.

Other Post-Employment Benefits: Our current OPEB obligations are estimated at \$2,542,000 as of year-end 2018. As you know, the State of Michigan requires that we fund our OPEB obligation at a minimum level of 40%. We have made a \$300,000 payment in 2019 and have a \$300,000 payment budgeted for 2020. Our goal is to reach and exceed the required minimum funding levels and we should budget accordingly.

Health Insurance:

This year, we received competitive bids for health care and we have opted to stay with Priority Health. Our Priority Health insurance rate for 2020 did not increase. This is in large part a reflection of our overall claim experience we have with Priority Health. Not having a rate increase is outstanding as Grand Traverse County has experienced double digit increases in the past. As of January 1, 2019 we moved all employees from a two plan option for health insurance to an HSA high deductible health plan. The anticipated 2020 employer contribution to that HSA is included in this budget. We hope that with the implementation of the HSA, employees will become more engaged in their overall health and wellness and we will continue to see healthier employees and reduced costs related to health insurance.

Grand Traverse County annually reviews the health insurance options pursuant to Public Act 152 which requires that local units of government place a hard cap on their health care, institute an 80/20 cost sharing arrangement, or opt out with a 2/3 vote of the governing body. Since 2017, Grand Traverse County has opted for the 80/20 option. This means that Grand Traverse County pays 80% of all employer health care benefits for its employees and individual employees are responsible to pay for 20% of the health care benefits. Our health care plans cost \$4511 for single person coverage, \$10,827 for double coverage, and \$13,534 for family coverage.

Requests for new positions:

There were 11.4 total requests for new employees at an estimated \$773,348 additional cost for the 2020 budget process and they are as follows:

- 1 Assistant Prosecutor
- 1 Sheriff Sergeant
- 2 Sheriff Deputies
- 1 Sheriff Detective
- 1 Sheriff Records Clerk
- .1 Judicial Assistant – Family Court
- 1 Personal Health Technician- Health Department
- .6 Public Health Nurse- Health Department
- 1 Home Chore Worker- Commission on Aging
- 1 Network Administrator- IT
- .2 Secretary- IT

- .5 Park Attendant- Parks and Recreation
- 1 GIS Analyst

There is one General Fund position being recommended for the 2020 budget. The recommended position is a Records Clerk position in the Sheriff's Office budget. This position was defunded in 2015 with the understanding that if additional revenue was recognized we would consider filling the vacancy. This year, the contract with the City of Traverse City was renegotiated and we will be recognizing additional revenue that will offset the cost associated with filling the position.

The other position we are recommending is a new Home Chore worker in the Commission on Aging. The Commission on Aging is attempting to address the wait list for services provided by their staff. The cost of the additional Home Chore Worker will be absorbed by the Commission on Aging millage.

No additional employees are being recommended.

In addition to the new requests we received 13 requests for consideration of reclassification of existing employees totaling an estimated \$53,864. The reclassification process is a mechanism we use to determine if an employee's job duties are accurately reflected in their job description. Classification reviews are requested when an employee or supervisor believes that the job duties of the affected classification have changed enough to justify a movement to a different classification.

For the 2020 budget process we have received requests to review the following classifications:

- Personnel Specialist- Human Resources
- Chief Deputy Director- Register of Deeds
- 3 Office Clerks- Register of Deeds
- 2- Building maintenance Workers- Facilities
- 911 Emergency Telecommunicator- Central Dispatch
- 2- Environmental Health Coordinators- Health Department
- 2- Personal Health Technicians- Health Department
- Community Outreach Coordinator- Health Department

During the review process we recognized an opportunity to transition the Emergency Telecommunicator in 2019 due to a vacancy. We are not recommending any of the classification changes for the 2020 budget but will continue to review the requests.

Vehicles:

There were 15 vehicles requested for the 2020 budget. 9 of those vehicles were requested by the Sheriff's Office, 4 were requested by the Health Department, 1 was requested by the Facilities department, and 1 was requested by the Commission on Aging.

One of the Board of Commissioners identified goals for 2019 was to implement a Vehicle Replacement Policy that provides guidance for budgetary and strategic planning for the replacement of the vehicles owned, leased, and operated by the employees of Grand Traverse County. That policy has been substantially completed and will be presented to the Board of Commissioners in an upcoming meeting. If adopted the policy statement of Grand Traverse County will be that we will maintain the minimum number of vehicles to provide the services the various Elected Officials and Departments are required to provide. We are recommending that if the Vehicle Replacement Policy is approved prior to the adoption of the 2020 budget that the Board of Commissioners provide funding for the requested vehicles that will be held in a separate fund so we may review vehicle requests in accordance with the new Vehicle Replacement Policy.

Information Technology:

We have made incredible progress in improving our IT infrastructure and solidifying our IT plan going forward. We are in year two of a five year plan that lays out improvements and costs so we may affordably plan for these costs. IT Director Ming Mays has identified necessary IT upgrades due to the end of life of Windows 7. There are serious concerns about the security of our records and information as Windows 7 upgrades, including security upgrades, will stop. These costs are included in this budget.

Impacts on the 2020 Budget:

In an effort to address our pension obligations with MERS the Grand Traverse Board of Commissioners passed a Pension Policy and a Fund Balance Policy in 2019. In 2017, Grand Traverse County entered into an Amortization Agreement with MERS that set a \$5.9 million annual payment, which permits the County to fully fund its defined benefit obligation by 2034. In April of 2019, the Board of Commissioners approved a Pension Policy that establishes a \$7 million annual payment. The additional \$1.1 million is within the recommended budget.

Additionally, in July of 2019 the Board of Commissioners approved a Fund Balance Policy that moved the minimum General Fund Balance from 15% to 25%. The Fund Balance Policy also dictates what is to occur when the General Fund balance is in excess of 25%. The new policy states that if at the end of the year the General Fund balance is in excess of 25%, 50% of that amount will be applied to the next year's payment to MERS, 25% of the excess will go to the Capital Improvement Fund, and 25% will be transferred to the Budget Stabilization Fund. At the end of 2018 we had an excess of 25% in the General fund and \$669,000 will be applied to the 2020 MERS payment, \$334,000 will be placed in the Capital Improvement Fund, and \$334,000 will be placed in the Budget Stabilization Fund.

In 2016 the voters of Grand Traverse County approved a millage of up to .1179 to fund the Grand Traverse County Department of Veterans Affairs. An analysis of the operations of the Department led Commissioners and the Department Head to believe that the millage could be reduced and not impact the services to the Veterans. In September of 2019 after careful consideration, the Board of Commissioners approved a millage reduction for the Department of Veterans Affairs from .1179 to a .08. It is rare that a unit of government finds itself in a position to reduce taxes and we take pride in being able to do so without negatively impacting those that have served our country in the armed forces.

Recognizing that Grand Traverse County continues to attract residents and businesses, we are committed to improving the service provided by our departments that assist developers, contractors and others involved in construction who are building or developing in our county. In December of 2018, we purchased Energov, a product from Tyler Technologies that will greatly enhance the efficiencies within our Construction Code Department by moving this Department away from an outdated paper application and permit process to an innovative online portal. Energov will improve developers' experience with Grand Traverse County by easing the process of permitting, plan review, inspections, and the other various tasks associated with community development.

Recognizing potential efficiencies with the Energov software, we hired Carlisle Wortman Associates (CWA) to review the County Departments that are involved in the permitting process. CWA's recommendations include:

- Full implementation of a Coordinated Permit Processing Program (CP3) that would "create a one stop shop" for obtaining construction related permits
- Create a CP3 Task Force to guide implementation
- Tie the roll out of Energov and CP3 with strong public education campaign
- Create a Community Development Coordinator position
- Add staff to the Construction Code Department

We believe that the recommendations of Carlisle Wortman Associates will significantly improve the experience of contractors and developers interaction with Grand Traverse County's Construction Code Department and other departments that are involved in the permitting process. We also believe that the costs associated with the recommendations can be funded by the Construction Code Department's revenue associated with permit fees with no impact on the general fund.

Next steps:

We are recommending a 4 step process for your consideration of this proposed budget. Step 1 is this presentation of a recommended budget. Step 2 would allow you the opportunity to ask Administration for specific information about the budget. Step 3 would allow Department Heads and Elected Officials to speak to you directly about the services that may be impacted by this recommendation. Step 4 will be the ratification process of the 2019 budget that should include direction to Administration about

changes the Board of Commissioners would like to see. We are hopeful that we can have a budget passed on November 6th, 2019.

It is our recommendation that we set the budget study sessions on October 23rd and October 24th (if needed) so we may have a revised budget back to the Board of Commissioners on November 6, 2019. In the interest of transparency and ease, the recommended general fund budget will be on our website on Wednesday October 9, 2018 before the Board of Commissioners meeting.

Please see the attached budget reports that show the revenues and expenditures for our Governmental Funds that meet the statutory requirements.

If you have any questions at all about the budget or would like to see specific detail about a specific department's budget please contact me at your earliest convenience.

Thank you.

GRAND TRAVERSE COUNTY

**2020 RECOMMENDED BUDGET
PROJECTED REVENUES BY SOURCE**

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2019

GENERAL FUND

REVENUE SOURCE	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
Taxes	24,757,148	25,273,000	22,997,959	25,955,000	25,955,000
Licenses and Permits	53,945	9,000	7,650	9,000	9,000
Federal Grants	168,135	101,043	52,285	95,500	95,500
State Grants	3,684,190	3,658,731	2,433,792	3,642,293	3,642,293
Local Unit Contributions	1,745,713	1,894,818	1,388,751	1,944,913	2,023,612
Charges for Services	4,156,198	4,073,668	3,102,468	4,012,788	4,040,788
Fines and Forfeitures	100,147	86,500	76,911	88,500	88,500
Interest and Rents	901,888	817,889	968,603	844,556	844,556
Other Financing Sources	714,675	2,369,122	2,385,478	2,422,701	2,422,701
Transfers In	2,556,957	793,350	793,976	747,315	747,315
Use of Fund Balance	-	-	-	669,151	669,151
TOTAL REVENUES	38,838,996	39,077,121	34,207,873	40,431,717	40,538,416

GRAND TRAVERSE COUNTY
2020 RECOMMENDED BUDGET
EXPENDITURES BY DEPARTMENT
ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2019

GENERAL FUND

DEPT #	DEPARTMENT NAME	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
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LEGISLATIVE

101	Board of Commissioners	259,136	438,109	288,593	468,512	465,512
	SUBTOTAL	259,136	438,109	288,593	468,512	465,512

JUDICIAL

147	Jury Commission	43,831	49,540	31,489	63,103	63,103
148	Probate Court	786,886	855,264	604,766	859,972	854,872
149	Family Court-Juvenile Division	1,532,478	1,719,564	1,209,625	1,825,074	1,824,574
	SUBTOTAL	2,363,195	2,624,368	1,845,880	2,748,149	2,742,549

GENERAL GOVERNMENT

155	ART Grant	34,783	-	-	-	-
172	Administrator/Controller	225,016	481,128	352,149	533,483	532,483
174	Brownfield Administration	38,220	23,500	2,894	-	-
191	Elections	86,241	79,051	28,689	122,634	122,634
201	Finance	490,276	532,406	374,913	545,132	545,132
215	County Clerk	884,330	914,528	635,759	924,568	924,568
225	Equalization	545,456	579,208	392,821	558,235	555,035
226	Human Resources	465,022	640,123	416,258	650,504	650,454
229	Prosecuting Attorney	1,750,691	1,811,116	1,152,442	1,692,030	1,677,030
230	Equalization/East Bay	174,175	190,253	152,170	226,457	226,457
236	Register of Deeds	372,494	399,383	301,241	422,572	422,572
242	County Surveyor	62,228	68,760	7,400	65,000	65,000
253	County Treasurer	391,668	424,721	290,905	419,081	419,081
257	Cooperative Extension	259,460	269,203	197,644	264,620	264,170
259	MSU Extension-Grant Funded	-	-	-	-	-
261	Building Authority-Rent	1,334,870	1,119,465	843,290	1,114,500	1,114,500
265	Facilities Management	760,259	906,897	684,286	955,777	887,277
272	Wellness Program	-	20,000	5,160	25,000	25,000
275	Drain Commission	38,433	54,309	26,279	51,753	51,253
276	Soil Erosion & Sedimentation	63,445	-	-	-	-
280	Soil Conservation	27,500	27,500	7,500	7,500	7,500
400	Planning & Development	13,123	25,000	-	-	-
402	GIS	-	-	-	-	-
	SUBTOTAL	8,017,690	8,566,551	5,871,800	8,578,846	8,490,146

PUBLIC SAFETY

307	Central Records	800,429	855,000	580,297	880,339	880,339
308	Central Dispatch	78,332	275,000	-	254,077	254,077
311	Sheriff-Special Investigation	113,829	125,790	81,961	115,793	115,493
312	Sheriff-County Investigation	1,201,141	1,257,256	861,372	1,231,608	1,225,808
314	Sheriff-County Patrol	6,195,663	6,773,257	4,815,645	7,069,803	6,797,303
316	Secondary Road Patrol	94,756	119,137	76,347	112,545	112,545
322	OHSP Enforcement Grant	11,756	8,827	11,386	-	-
325	Sheriff-Administration	573,978	656,148	462,180	680,230	678,730
326	Seatbelt Enforcement	-	3,520	3,431	-	-
327	Snowmobile Enforcement	22,792	25,710	16,687	27,267	27,267
331	Sheriff-Marine Law Enforcement	127,260	153,697	119,284	223,650	145,050
348	Medical Marijuana Grant 2016	26,130	-	-	-	-
351	Sheriff-Corrections	5,302,867	5,831,005	3,805,216	6,055,998	5,960,918

DEPT #	DEPARTMENT NAME	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
352	Corrections-Interim Services	79,261	135,000	72,305	135,000	135,000
435	Emergency Management	40,594	-	-	-	-
	SUBTOTAL	14,668,788	16,219,347	10,906,111	16,786,310	16,332,530
HEALTH & WELFARE						
631	Substance Abuse	358,487	390,525	299,602	368,647	368,647
651	Ambulance	25,000	25,000	25,000	25,000	25,000
682	Veterans	7,349	-	-	-	-
	SUBTOTAL	390,836	415,525	324,602	393,647	393,647
OTHER						
865	Insurance & Bonds	713,740	680,000	280,135	678,005	678,005
890	Miscellaneous Contingencies	194,000	148,653	25,000	212,580	341,395
891	Appropriations to Non-Profit	682,200	682,200	511,650	682,200	682,200
894	Unfunded Pension Appropriation	-	-	-	1,100,000	1,100,000
	SUBTOTAL	1,589,940	1,510,853	816,785	2,672,785	2,801,600
TRANSFERS						
965	County Law Library Fund	-	-	-	-	-
968	Health Department Fund	1,314,000	1,378,191	1,025,096	1,405,754	1,405,754
970	Child Care Fund	432,470	623,000	525,000	705,000	705,000
971	Department of Human Services	32,500	49,445	32,500	32,500	32,500
974	Parks & Recreation Fund	315,183	321,983	246,037	328,422	328,422
975	Friend of the Court Fund	262,432	282,139	218,428	309,889	287,773
978	County Facilities Fund	1,819,519	1,662,623	1,246,967	1,620,875	1,620,875
979	CIP Fund	766,155	500,000	375,000	300,000	467,000
982	Circuit Court Fund	1,481,963	1,501,396	952,050	1,523,691	1,523,691
983	District Court Fund	2,875,281	2,910,111	1,825,448	2,862,877	2,862,877
986	Community Corrections Fund	76,240	77,000	57,750	78,540	78,540
	SUBTOTAL	9,375,743	9,305,888	6,504,276	9,167,548	9,312,432
GENERAL FUND TOTAL APPROPRIATIONS		36,665,328	39,080,641	26,558,047	40,815,797	40,538,416

GRAND TRAVERSE COUNTY

**2020 RECOMMENDED BUDGET
SUMMARY BY FUND**

ACTIVITY SHOWN FOR THE PERIOD ENDING SEPTEMBER 30, 2019

FUND	FUND NAME	FY18 ACTUAL (AUDITED)	FY19 AMENDED BUDGET	YTD ACTIVITY AS OF 9/30/2019	FY20 REQUESTED BUDGET	FY20 RECOMMENDED BUDGET
101	GENERAL FUND	36,665,328	39,080,641	26,558,047	40,815,797	40,538,416
131	13TH CIRCUIT COURT	1,835,792	1,841,232	1,354,478	2,015,522	1,891,456
132	LOCAL CRIME VICTIMS RIGHTS	6,043	12,000	9,455	12,000	12,000
136	86TH DISTRICT COURT	3,728,614	3,620,525	2,644,902	3,608,475	3,608,475
202	COUNTY SPECIAL PROJECTS	-	18,322	-	18,322	18,322
207	CENTRAL DISPATCH/911	2,469,699	2,667,388	2,058,198	1,974,799	2,648,927
208	PARKS AND RECREATION	1,290,502	1,550,998	631,953	1,009,594	1,009,594
209	MAPLE BAY DEVELOPMENT	-	11,243	-	11,633	11,633
215	FRIEND OF THE COURT	2,008,940	2,338,792	1,644,040	2,326,954	2,326,954
222	HEALTH DEPARTMENT	6,617,446	7,402,996	5,152,566	7,470,302	7,481,250
252	VETERANS' MILLAGE	491,718	669,000	369,846	509,222	509,222
256	REGISTER OF DEEDS AUTOMATION	108,947	185,500	105,435	141,500	141,500
259	MIDC FUND	136,030	782,258	464,771	807,452	875,550
260	COMMUNITY CORRECTIONS PAS11	872,518	912,467	596,728	907,682	907,682
261	COUNTY LAW LIBRARY	-	42,210	-	48,710	48,710
262	FEDERAL EQUITABLE SHARING	-	-	-	8,373	8,373
263	CONCEALED PISTOL LICENSING	25,693	36,000	14,982	35,159	38,000
264	CORRECTIONS OFFICERS TRAINING	43,373	66,000	24,305	35,000	35,000
266	CRIMINAL JUSTICE TRAINING ACT	14,649	10,000	9,660	15,000	15,000
269	MITCHELL CREEK WATERSHED	-	8,155	-	8,155	8,155
278	HOUSING TRUST	-	250,000	-	255,000	255,000
279	CDBG	(66,935)	200,000	74,851	127,500	127,500
280	NEXT MICHIGAN	71,030	25,000	13,625	10,000	10,000
281	EDC	186,092	50,000	-	50,000	50,000
287	TNT FORFEITURE FUND	49,211	68,250	23,264	50,310	50,310
288	TNT GRANT	95,122	133,079	118,057	145,500	145,500
292	CHILD CARE FUND	1,163,073	1,779,000	775,428	1,731,457	1,375,000
295	ANIMAL CONTROL	254,754	321,500	236,401	340,000	340,000
297	COMMISSION ON AGING	2,442,653	3,304,468	1,949,970	3,360,909	3,366,224
298	SENIOR CENTER	569,163	633,455	411,624	618,804	618,804
471	COUNTY FACILITIES	2,555,772	1,956,100	1,176,531	1,477,298	1,838,205
472	CAPITAL IMPROVEMENT PROJECTS	729,389	1,459,000	359,248	1,300,000	1,300,000
TOTAL APPROPRIATIONS		64,364,616	71,435,579	46,778,365	71,246,429	71,610,762

2020 Budget Presentation

October 9, 2019

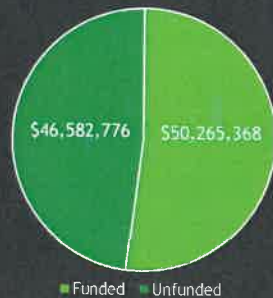
WE ARE PRESENTING A BALANCED BUDGET

- ▶ No fund balance was used that is outside of the new Fund Balance Policy
- ▶ No reduction of employees or services
- ▶ Includes a \$7,000,000 payment to MERS
- ▶ Includes a \$300,000 payment for Other Post Retirement Benefits
- ▶ Includes the cost of living adjustments for employees

Pension Obligation as of 12-31-18

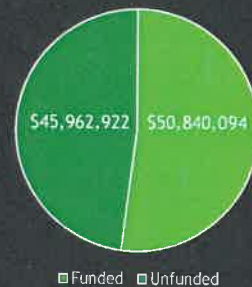
Percent funded in 2017

52% of \$96,848,144



Percent funded in 2018

53% of \$96,803,016

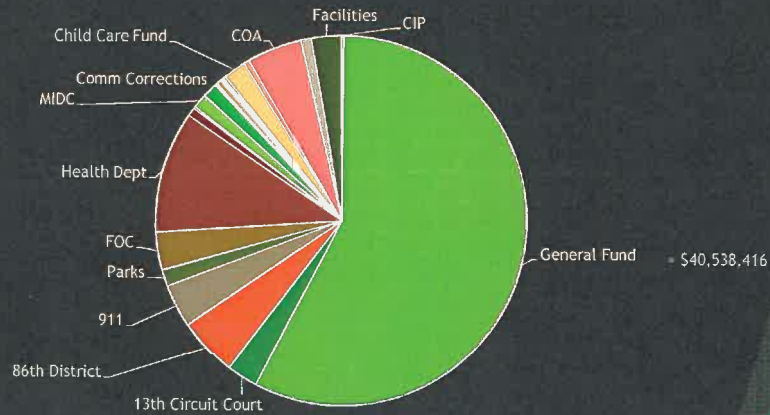


2019 payment of \$7.4 Million is not included

OPEB Obligation

- ▶ \$2,800,000 as of the 2018 valuation
- ▶ 40% funding requirement is \$1,120,000
- ▶ \$250,000 payment in 2017
- ▶ \$300,000 payment in 2018
- ▶ \$300,000 payment in 2019
- ▶ \$300,000 payment in 2020
 - ▶ With this payment we should reach the 40% funding level.

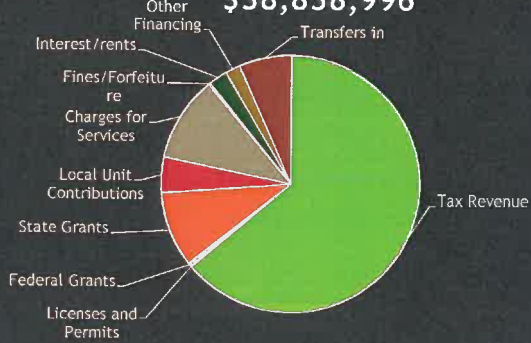
Fiscal Year 2020 Recommended Budget \$71,610,762



2018 General Fund

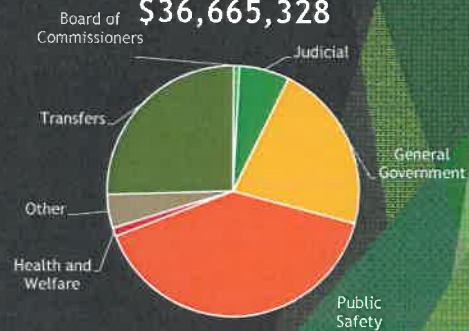
Revenues

\$38,838,996



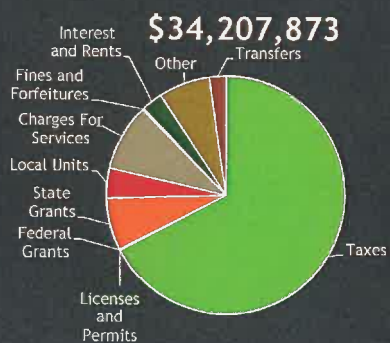
Expenditures

\$36,665,328

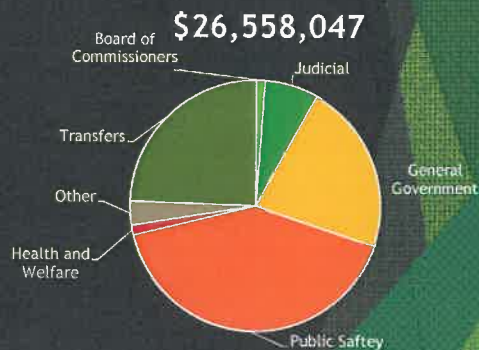


2019 to Date

Revenues

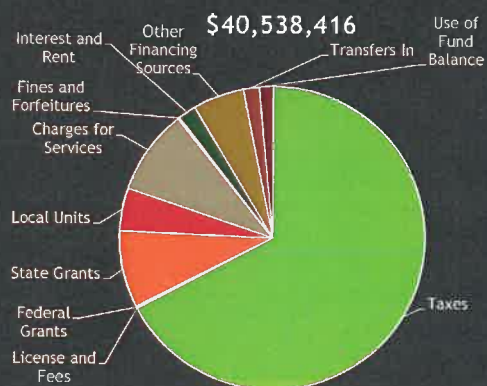


Expenditures

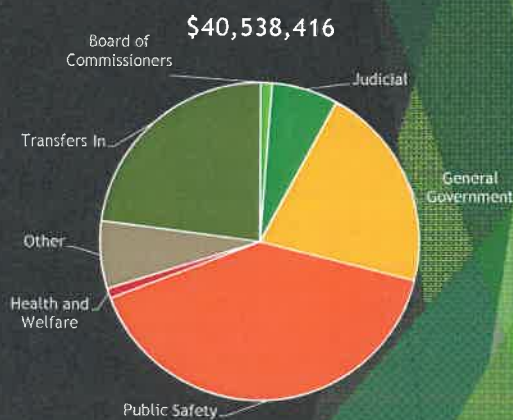


Proposed 2020 General Fund

Revenues



Expenditures



Health Care

- ▶ We went out for bid on our Health Care Benefits
- ▶ Priority and Blue Care Network responded
 - ▶ On October 2, 2019 BOC approved Priority's Bid
- ▶ Our renewal with Priority Health was favorable
- ▶ Vision - No Change
- ▶ Dental- No Change
- ▶ Life- No change
- ▶ Adding a voluntary vision plan
- ▶ Adding an Employee paid Accident Insurance option

Staffing Requests

- | | |
|--|--|
| ▶ 1 Assistant Prosecutor | ▶ .6 Personal Health Technician- Health Department |
| ▶ 1 Sheriff Sergeant | ▶ 1 Public Health Nurse- Health Department |
| ▶ 2 Sheriff Deputies | ▶ 1 Home Chore Worker- Commission on Aging |
| ▶ 1 Sheriff Detective | ▶ 1 Network Administrator- IT |
| ▶ 1 Sheriff Records Clerk | ▶ .2 Secretary- IT |
| ▶ .1 Judicial Assistant - Family Court | ▶ .5 Park Attendant- Parks and Recreation |
| | ▶ 1 GIS Analyst |

Reclassifications

- ▶ Personnel Specialist- Human Resources
- ▶ Chief Deputy Director- Register of Deeds
- ▶ 3 Office Clerks- Register of Deeds
- ▶ 2- Building maintenance Workers- Facilities
- ▶ 911 Emergency Tele communicator- Central Dispatch
- ▶ 2- Environmental Health Coordinators- Health Department
- ▶ 2- Personal Health Technicians- Health Department
- ▶ Community Outreach Coordinator- Health Department

15 Vehicle Requests

- ▶ 9 GTSO vehicles
- ▶ 4 Health Department Vehicles
- ▶ 1 Facilities Vehicle
- ▶ 1 Commission on Aging Vehicle

IT Upgrades

- ▶ Storage Area Network- \$465,636 upgrade-
- ▶ Some of this will be spread out over the next 5 years
- ▶ We are in year 2 of the 5 year plan
- ▶ Up to \$494,000 in IT needs due to end of life Windows 7 and Office 10
- ▶ Continuing to audit and identify a replacement schedule