



COMMISSION ON AGING
1615 PARK DRIVE
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COA ADVISORY BOARD

Meeting Agenda

Tuesday, December 2, 2025 – 9:00 am
1609 Park Drive – Main Conference Room

1. **CALL TO ORDER** - Lana Payne, Chair
2. **ROLL CALL** – Renee Woessner, Office Manager
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - Approval of minutes for the October 7, 2025 COA Advisory Board meeting.
5. **INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT**
6. **SPECIAL ORDER OF BUSINESS**
 - COA Advisory Board Member List – 2026
 - COA Advisory Board Meeting Schedule - 2026
7. **OLD BUSINESS**
 - GTCOA Staffing Updates
 - Project Alpha Update
 - Senior Housing Exchange Update
 - Senior Produce Program Update
8. **NEW BUSINESS**
 - COA 2026 PROPOSED Fee for Services Scale
 - 2026 – Annual Report & Marketing
 - Personal Emergency Response Systems - additional offering in 2026
 - Leadership Trainings
 - Staff Trainings
 - Comfort Keepers collaboration – housecleaning training
 - Quarterly In-person COA staff meetings
 - December 18th – breakfast potluck & holiday celebration
9. **GENERAL PUBLIC COMMENT** (3 minutes per person)
10. **ADJOURNMENT**

Minutes available by contacting the Grand Traverse County Commission on Aging office by phone at (231) 922-4688 or by mail at the address listed above.