

COA ADVISORY BOARD
Meeting Agenda
Tuesday, October 7, 2025 – 9:00 am
1609 Park Drive – Main Conference Room

1. **CALL TO ORDER** - Lana Payne, Chair
2. **ROLL CALL** – Renee Woessner, Office Manager
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
 - Approval of minutes for the June 3, 2025 COA Advisory Board meeting
 - August COA Advisory Board meeting was cancelled.
5. **INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT**
6. **SPECIAL ORDER OF BUSINESS**
 - COA Advisory Board membership
 - Andy Hoort, term expires 12/31/2025
7. **OLD BUSINESS**
 - GTCOA Staffing Updates
 - Full-time scheduler
 - 2 New HMA hires
 - Project Alpha Update
 - Senior Housing Exchange Update
 - Senior Produce Program Update
 - COA Mission Statement – posted in lobby
8. **NEW BUSINESS**
 - 2026 Budget Review/Discussion
 - COA 2025 Fee for Services Scale
 - Review impact of proposed fee changes
 - 2026 Contracts
 - Connect America (Personal Emergency Response Systems)
 - Updates to GPS units
 - Meals on Wheels/NMCAA
 - MEDsys Software
 - COA Policies/Standard Operating Procedures
 - Leadership Trainings
 - Quarterly In-person COA staff meetings
 - December 18th – breakfast potluck

9. **GENERAL PUBLIC COMMENT** (3 minutes per person)

10. **ADJOURNMENT**

Minutes available by contacting the Grand Traverse County Commission on Aging office by phone at (231) 922-4688 or by mail at the address listed above.