



## Grand Traverse County 911 Board of Directors

September 18th, 2025 @ 10:00am

Commission Chambers, Governmental Center

### AGENDA

1. Approval of Agenda
2. Approval of Minutes (August 21st, 2025)
3. Letters of Commendation
  - a. Supervisor Rudy Rakan
  - b. Communications Training Officer Aaron Wright
  - c. Emergency Telecommunicator Alex Peterson
4. Director Report
5. Committee Reports
  - a. Technical
  - b. Law Enforcement
  - c. Fire/EMS
    - i. Chief's All Call
    - ii. MABAS Dispatch Procedures
6. Old Business
  - a. County IT: ISP infrastructure
  - b. AI Calltaking Software Update
  - c. Project Alpha Update
  - d. Pending EMS Update
  - e. Adding technical staff Update
7. New Business
  - a. LEIN
    - i. Entry Expenses
    - ii. TCPD Multibridge
  - b. New Agency: CCA PD
  - c. NMMA Radio Comms
8. Roundtable
9. Next Meeting – October 16th , 2025
10. Adjournment

## GRAND TRAVERSE COUNTY 911 BOARD OF DIRECTORS

### MEETING MINUTES OF August 21<sup>st</sup>, 2025

#### COMMISSION CHAMBERS – GOVERNMENTAL CENTER

##### PRESENT:

Corey LeCureux  
Gregg Bird  
Andy Down  
Adam Gray  
Jim Tuller  
Daryl Case  
Brandon Brinks

##### AGENCY:

GT 911/Central Dispatch  
GT County Emergency Management  
Long Lake Township Emergency Services  
Traverse City Police Department  
Traverse City Fire Department  
Green Lake Township Emergency Services  
GT County Sheriff's Department

##### ABSENT:

Paul Mackin  
Roger Craig  
Fern Spence

GT Metro Emergency Services  
Michigan State Police  
GT County Commissioner

##### OTHERS IN ATTENDANCE:

Steve Meek  
Joshua Way  
Nick Carpenter  
Bill Parker  
Barbara Boersma  
Fred Gilstorff

GT Metro Fire  
GT 911/Central Dispatch  
GT 911/Central Dispatch  
Blair Township Emergency Services  
East Bay EMS  
Peninsula Township Emergency Services

#### CALL TO ORDER

Meeting was called to order at 10:00 am. A quorum was present.

#### APPROVAL OF AGENDA:

No additions requested.

Motion by Down, support by Brinks. Motion passed.

## **APPROVAL OF MINUTES:**

Motion by Gray, support by Down. Motion passed.

## **DIRECTORS REPORT:**

- Staffing: One vacant position remains; three trainees in progress (one near completion). Current staffing allows for shift coverage without significant overtime. Surcharge Fund Use: Surplus funds from 2024 applied to Project Alpha; increases will require board approval in 2026.
- Budget 2026: Submitted with several increased line items due to rising costs. Concerns over plateauing surcharge revenue (down ~3% last year). Monitoring for potential longer-term decline. Staffing: Two additional hires planned post-Cherry Festival.
- IT Costs: Hosting CAD on the cloud now costs ~\$150,000 annually; unanticipated. General IT expenses also increased to ~\$8,000/month. Policy Updates: Ongoing updates and reorganization separating policies and procedures.
- Storm Plan Development: Following a recent site trunking event, discovered lack of law enforcement familiarity. New procedure drafted; education to be pushed to field personnel. New Call Handling System RFP: Approved by BOC; part of Project Alpha.
- New Law Enforcement Agency: Capital Airport Police beginning operations; dispatch will support them via city law enforcement channels. Equipment provisioning underway.
- Box Alarm Reviews: Continued encouragement for annual reviews with dispatch to avoid surprises.

## **SUBCOMMITTEE REPORTS:**

### **Technical**

- Deferred to New Business.

### **Law Enforcement**

- MSP CAD Integration: Ongoing discussions; MSP needs to work with Tyler directly due to licensing issues. Potential for CAD-to-CAD data sharing in the future. Request to explore integration with TCPD online reporting.
- Airport PD Radio Traffic: Discussion on possible future need for dedicated frequency due to anticipated internal traffic. Currently planned to use existing Traverse City 800 MHz channel with console monitoring.

## Fire and EMS

- New EMS Rep: Chief Daryl Case introduced. EMS-only dispatch procedure impacted by Tyler bug; patch pending. Implementation delayed until resolved.
- Chief's All Call Notifications: Now limited to in-county fire officers only; mutual aid departments removed from list.

## OLD BUSINESS:

- Project Alpha:
  - Design development continues; presentation to County Commissioners expected in September. Delays push anticipated occupancy to 2027.
- Policy 22.4: Medical Facilities EMS Response
  - Implementation delayed due to Tyler software bug. Hot patch scheduled for next Thursday; full rollout pending successful testing.
- Technical Staffing Update:
  - Upcoming resignation will allow reallocation of position to System Support Specialist to reduce technology backlog.
- AI Call-Taking Software:
  - Implementation in-progress; main dispatch number will route through AI system. Private line recently restricted due to misuse. Plans for new, more secure private line in development.
- Communications to County Administrator:
  - Letter drafted per previous directive regarding CAD outages and lack of ISP redundancy. Discussion emphasized urgency and potential escalation to Board of Commissioners if unresolved.  
Motion by Case, support by Down to deliver letter as needed. Motion passed.

## NEW BUSINESS:

- Technical Subcommittee Appointment:
  - Board re-established the committee with new appointments:
    - Metro: Captain Meek
    - GTSO: Lt. Morgan
    - Township Fire: Chief Down
    - GTCD: JWay and Nick Carpenter

- EMS: Chief Case
- MSP: No Representative Assigned
- Motion by Tuller, support by Gray. Motion passed.

### **ROUND TABLE:**

- Tri-annual airport exercise occurred; after-action meeting to be scheduled.
- Discussion of commendations related to Walmart incident; planned for next month's meeting.
- Executive summary and improvement plan being compiled; caution advised due to FOIA considerations.
- Awareness raised regarding potential litigation from Walmart incident.

Meeting adjourned 10:52am