



We will enhance community and quality of life through people, parks and programs.

Grand Traverse County Parks and Recreation Commission
Fees Ad Hoc Committee Meeting
Monday, July 30, 2018, 7 to 8:30 p.m.
Governmental Center, Room 300
400 Boardman Avenue
Traverse City, Michigan 49684

AGENDA

Members: Peter Albers (Vice Chair), Steve Largent, William Mouser, John Roth, Whitney Waara (Chair)

General Meeting Policies: Please turn off all cell phones or switch them to silent mode. Any person may make a video, audio, or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.

If you need auxiliary assistance, call 231-922-4780 or TDD 231-922-4412.

A. Call to Order

B. Roll Call

C. First Public Comment

Any person shall be permitted to address the Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended (MCLA 15.261, et.seq.). Public comment shall be carried out in accordance with the following rules and procedures:

1. Any person wishing to address the Commission shall state his or her name and address.
2. No person shall be allowed to speak more than once on the same matter, excluding commissioners' questions. The chairperson shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The chairperson may, at his or her discretion, extend the amount of time any person is allowed to speak.

D. Approval of Agenda

E. Approval of Minutes from March 20, 2018 Meeting of Fees Ad Hoc Committee

F. 2019 Parks and Recreation Fees (Discussion)

F. Second Public Comment

Please refer to rules and procedures under C. First Public Comment, above.

G. Notices and Commissioner Comments

H. Adjournment



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Grand Traverse County Parks and Recreation Commission

Fees Ad Hoc Committee Meeting

Tuesday, March 13, 2018, 6 p.m.

Governmental Center, Room 300

400 Boardman Avenue

Traverse City, Michigan 49684

MINUTES

A. Call to Order

Meeting called to order at 6 p.m.

B. Roll Call

Commissioners Present: Peter Albers, Steve Largent, William Mouser, John Roth, Whitney Waara

Others Present: Kristine Erickson, Director and Ryan Walsh, Office Manager, Grand Traverse County Parks and Recreation; Amy and George Ryan Holton, Grand Traverse Social Sports; Jeff Brunner, TC Waves Softball; Jay Buckmaster, Executive Director, Grand Traverse Bay YMCA; Rod Kivell, County Resident

C. First Public Comment

There was no public comment.

D. Approval of Agenda

Motion by Roth, second by Largent, to approve the agenda as presented. Motion carried.

E. Approval of Minutes from February 22, 2017 Meeting of Fees Ad Hoc Committee

Motion by Roth, second by Albers, to approve the Minutes. Motion carried.

F. Continued Review of Parks and Recreation and Senior Center Network Fee Schedules; Recommendations for Changes

Director summarized recommendations from previous Fees Ad Hoc Committee meeting held in February, and the discussion that took place during the March 8, 2018 Parks and Recreation Commission meeting about fees for field use at Civic Center Park.

Committee discussed options for addressing the current financial needs for maintenance of the ball fields.

Committee requested Director and Office Manager to further assess cost of maintenance and products for ball fields, and to return with a recommendation for a "reasonable" surcharge for 2018 field use, based on costs directly associated with field preparation and maintenance products so that field use agreements may be executed yet in March 2018.

Committee requested Director and Office Manager to continue to evaluate costs for maintenance, products, utilities, and upgrades for fields to be applied to future years' fees.

G. Second Public Comment

There was no public comment.

H. Notices and Commissioner Comments

There were no notices or comments.

I. Adjournment

Meeting adjourned at 7:18 p.m.

Grand Traverse County Parks and Recreation 2018 User Fees



We will enhance community and quality of life through people, parks, and programs.

User Group Incentive for All Parks and Facilities

Organizations promoting and encouraging recreational programs that use County parks and facilities may apply to Director to receive a ten percent discount on a rental by sending an e-mail to kerickson@grandtraverse.org. Include name of user group, name of event, type of event, when event will take place, park/facility requested, and explain why group should be considered for discount.

Tiers Defined

Tier I: All Grand Traverse County Departments

Note: County Departments are required to pay a deposit. County Departments will not be required to provide insurance and will not need an agreement. Only a permit will be necessary.

Tier II: Nonprofit Organizations with and without Tax-exempt Status; Individuals

Tier III: For-profit Organizations, Corporations, and Businesses

Grand Traverse County Parks and Recreation 2018 User Fees

Howe Arena

NOTES:

- To hold a reservation, a non-refundable deposit of 25 percent is required when the total anticipated cost is under \$1,000. When the total anticipated cost is over \$1,000, the non-refundable deposit is \$500. When the total anticipated cost is over \$5,000, the non-refundable deposit is \$1,000.
- Self-service is required by users before and after event, including setup, teardown, and cleanup.

Full Day's Rental: Defined as 24 hours.

Tier I: All Grand Traverse County Departments

Monday through Thursday Full Day	\$295
Monday through Thursday Half Day	\$158
Monday through Thursday as Meeting Space/Hour	\$12
Friday through Sunday Full Day	\$610
Friday through Sunday Half Day	\$305
Friday through Sunday as Meeting Space/Hour	\$25
Electrical Per Vendor*	\$27

Tier II: Nonprofit Organizations with and without Tax-exempt Status; Individuals

Monday through Thursday Full Day	\$982
Monday through Thursday Half Day	\$491
Monday through Thursday as Meeting Space/Hour	\$41
Friday through Sunday Full Day	\$2,030
Friday through Sunday Half Day	\$1,015
Friday through Sunday as Meeting Space/Hour	\$85
Electrical Per Vendor*	\$28

Tier III: For-profit Organizations, Corporations, and Businesses

Monday through Thursday Full Day	\$1,227
Monday through Thursday Half Day	\$614
Monday through Thursday as Meeting Space Per Hour	\$51
Friday through Sunday Full Day	\$2,538
Friday through Sunday Half Day	\$1,269
Friday through Sunday as Meeting Space Per Hour	\$106
Electrical Per Vendor	\$28

All Tiers

Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department (Per Instance)	\$275
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100

***110-volt, Single-phase Service Per 100 Square Feet of Booth Space**

Grand Traverse County Parks and Recreation 2018 User Fees

Civic Center

NOTES:

- To hold a reservation, a non-refundable deposit of 25 percent is required when the total anticipated cost is under \$1,000. When the total anticipated cost is over \$1,000, the non-refundable deposit is \$500. When the total anticipated cost is over \$5,000, the non-refundable deposit is \$1,000.
- Self-service is required by users before and after event, including setup, teardown, and cleanup.
- Field reservations

All Tiers

Baseball/Softball: Prepared Field	\$37
Baseball/Softball: Unprepared Field	\$30
Baseball/Softball: Practice Field	\$15
Multipurpose Field: 4 Hours	\$66
Field Lights Per Hour	\$32
Vendor Area (Per 200 Square Feet) Per Day	\$62
Tent Outside Per Day	\$125
Advertising Banner, 4 by 8 Feet (Per Field) Per Season	\$52
Advertising Sign, 4 by 4 Feet (Per Scoreboard), Per Year	\$104
Pavilion: 4 Hours	\$54
Pavilion: 8 Hours	\$108
Amphitheater: 4 Hours	\$32
Amphitheater: 8 Hours	\$64
Parks and Recreation Staff Labor Per Hour	\$33
Additional Cost/Hour for Setup by Customers	\$14
Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department (Per Instance)	\$275
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100

Medalie Park

All Tiers

Pavilion: 4 Hours	\$54
Pavilion: 8 Hours	\$108
Parks and Recreation Staff Labor Per Hour:	\$33
Additional Cost Per Hour for Setup by Customers	\$13
Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department (Per Instance)	\$275

Grand Traverse County Parks and Recreation 2018 User Fees

Twin Lakes Park

NOTES:

- Full Day's Rental: Defined as 16 hours.
- Half Day's Rental: Defined as 8 hours.
- Quarter Day's Rental: Defined as 4 hours.
- To hold a reservation, a nonrefundable deposit of 25% of overall rental cost is required upon booking.
- Any event during which alcoholic beverages will be served requires a meeting in person (or by telephone for those out of town) with Director and office staff to discuss event profile and details, prior to booking.
- Depending on size of event, and whether alcoholic beverages will be served, a refundable damage deposit may be required.
- Self-service is required by users before and after event, including setup, teardown, and cleanup.
- A ranger is provided on premises and in the as a property/facility resource, to enforce park rules, to set fires in fireplaces, and to lock/unlock facility doors.

All Tiers

Full Dormitory Per Night (61 to 142)	\$20 Per Person
Half Dormitory Per Night (31 to 60)	\$26 Per Person
Dormitory Groups of 30 or Less Per Night (Minimum 10)	\$26 Per Person
Cleaning Cost for Dormitory Stays Longer than Two Nights	\$35 Additional Per Day
Multi-purpose Field: 4 hours	\$78
Multi-purposed Field: 8 hours	\$156
Twin Lakes Cabin 1: Per Night	\$100
Twin Lakes Cabin 2: Per Night	\$75
Storage, Delivery Acceptance, Logistics Management by Parks and Recreation Department (Per Instance)	\$275
Fine for Accessing Off-limits Areas/Areas Not Rented	\$100

Package: Dormitory and Gilbert Lodge with Kitchen, Three Meals Only

61 to 142 Persons Per Day	\$4,030
31 to 60 Persons Per Day	\$1,872
Groups of 30 or Less Per Day (Minimum 10)	\$988

Package: Dormitory and Gilbert Lodge with Kitchen, Use of Lodge All Day

61 to 142 Persons Per Day	\$4,160
31 to 60 Persons Per Day	\$2,002
Groups of 30 or Less Per Day (Minimum 10)	\$1,118

Add-ons

Use of Gilbert Lodge Storage Area Per Day	\$26
Use of Crafts Trailer Per Day	\$26

Grand Traverse County Parks and Recreation 2018 User Fees

Tier I: All Grand Traverse County Departments

Monday through Thursday/Year-round

Gilbert Lodge and Kitchen: 4 Hours	\$129
Gilbert Lodge and Kitchen: 8 Hours	\$246
Dorm Meeting Room: 4 Hours	\$91
Dorm Meeting Room: 8 Hours	\$182
Pavilion: 4 Hours	\$52
Pavilion: 8 Hours	\$104

Friday through Sunday/November through April

Gilbert Lodge and Kitchen: 4 Hours	\$154
Gilbert Lodge and Kitchen: 8 Hours	\$294
Dorm Meeting Room: 4 Hours	\$109
Dorm Meeting Room: 8 Hours	\$218
Pavilion: 4 Hours	\$78
Pavilion: 8 Hours	\$156

Friday through Sunday/May through October

Gilbert Lodge and Kitchen: 4 Hours	\$257
Gilbert Lodge and Kitchen: 8 Hours	\$491
Dorm Meeting Room: 4 Hours	\$182
Dorm Meeting Room: 8 Hours	\$364
Pavilion: 4 Hours	\$130
Pavilion: 8 Hours	\$260

Tier II: Non-profit Organizations with or without Tax-exempt Status; Individuals

Monday through Thursday/Year-round

Gilbert Lodge and Kitchen: 4 Hours	\$270
Gilbert Lodge and Kitchen: 8 Hours	\$516
Dorm Meeting Room: 4 Hours	\$191
Dorm Meeting Room: 8 Hours	\$382
Pavilion: 4 Hours	\$109
Pavilion: 8 Hours	\$219

Friday through Sunday/November through April

Gilbert Lodge and Kitchen: 4 Hours	\$296
Gilbert Lodge and Kitchen: 8 Hours	\$566
Dorm Meeting Room: 4 Hours	\$209
Dorm Meeting Room: 8 Hours	\$419
Pavilion: 4 Hours	\$150
Pavilion: 8 Hours	\$299

Friday through Sunday/May through October

Gilbert Lodge and Kitchen: 4 Hours	\$348
Gilbert Lodge and Kitchen: 8 Hours	\$664
Dorm Meeting Room: 4 Hours	\$231
Dorm Meeting Room: 8 Hours	\$492
Pavilion: 4 Hours	\$176
Pavilion: 8 Hours	\$351

Grand Traverse County Parks and Recreation 2018 User Fees

Tier III: For-profit Organizations, Corporations, and Businesses

Monday through Thursday/Year-round

Gilbert Lodge and Kitchen: 4 Hours	\$515
Gilbert Lodge and Kitchen: 8 Hours	\$983
Dorm Meeting Room: 4 Hours	\$364
Dorm Meeting Room: 8 Hours	\$728
Pavilion: 4 Hours	\$208
Pavilion: 8 Hours	\$416

Friday through Sunday/November through April

Gilbert Lodge and Kitchen: 4 Hours	\$515
Gilbert Lodge and Kitchen: 8 Hours	\$983
Dorm Meeting Room: 4 Hours	\$364
Dorm Meeting Room: 8 Hours	\$728
Pavilion: 4 Hours	\$260
Pavilion: 8 Hours	\$520

Friday through Sunday/May through October

Gilbert Lodge and Kitchen: 4 Hours	\$515
Gilbert Lodge and Kitchen: 8 Hours	\$983
Dorm Meeting Room: 4 Hours	\$364
Dorm Meeting Room: 8 Hours	\$728
Pavilion: 4 Hours	\$260
Pavilion: 8 Hours	\$520

Grand Traverse County Parks and Recreation 2018 User Fees

Power Island/Bassett Island

NOTES:

- To hold a reservation, a nonrefundable deposit of 25% of overall rental cost is required upon booking.

Camping

Resident: Sunday through Thursday	\$26
Resident: Friday through Saturday	\$36
Nonresident: Sunday through Thursday	\$47
Nonresident: Friday through Saturday	\$47
*Holidays	\$47
Exclusive Rental of All Campsites on One or Both Islands, Per Night, Maximum of 3 Nights	\$50 (One Flat Fee in Addition to Campsites)
Bundle of Wood	\$8

*Holidays: Memorial Day Weekend, Fourth of July, and Labor Day Weekend

Senior Center Network

Making Longer Lives, Better Lives

Building Rental Per Hour	\$25
Casino Tour Per Trip	\$27
Lunch 60-and-over*	\$3 Donation
Lunch Under 60**	\$5
Membership, County Residents	\$50
Membership, Under 60	\$10
Programs	Cost Varies
Shuffleboard Equipment Rental	Donation
Tennis, Pickleball, Shuffleboard Per Season	\$10
Tours****	Cost Varies
Snacks for Re-sale	\$.50
Greeting Cards	\$.50

NOTES

*Fees established by Community Action Agency.

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***Fees based on cost, and vary. Fees not covered by sponsors generally covered by participants' fees.

****Tour prices based on fees charged by vendor and/or attractions and motor coach.

2018 Long-term Rental Fees for Space in all Parks and Recreation Facilities

Formula: Total Square Footage to Be Rented x Cost-Per-Square-Foot ÷ 12 Months = Rate

Rental Fees for Space

Unfinished: \$6 Per-Square-Foot

Finished: \$7 Per-Square-Foot

Residential (Meyer House): \$8 Per-Square-Foot