

Grand Traverse County
Address Review Committee Meeting
June 25, 2020 at 9:00 am

(US) +1 413-685-2736

PIN: 277 911 588#

Anyone wishing to give public comment will need to call in and mute the line until they are called upon by the Chair. If calling from a landline phone or cell phone where there is no mute button, please dial "*[Star]6" to mute and then again to unmute.

Persons with disabilities which the foregoing opportunities for participation will not address should contact Lisa Emery at (231) 922-4780 or lemery@grandtraverse.org with questions or concerns.

1. Roll Call
2. Approval of Minutes
3. Public Comment
4. Approval of Agenda
5. Special Orders of Business
 - a. Decide whether, or not, to hear the Nordin address appeal since it was filed late.
6. Second Public Comment
7. Adjournment



Minutes Address Review Committee Meeting

1:00 PM – Friday, February 28th, 2020
Governmental Center, 3rd Floor Conference Room

The Address Review Committee of Grand Traverse County was called to order on Friday, February 28th, 2020, at 1:01 PM, in the Governmental Center, 3rd Floor Conference Room, with the following members present:

Present: Nathan Alger, Kendra Balderach, Bob O'Hara, and Bruce Remai

Excused: A representative of the Grand Traverse Road Commission has not yet been appointed.

Also present were non-members James Baker, Chris Fieldhouse and Leah Hornacek.

Approval of Minutes:

Nathan Alger moved to approve the minutes from the meeting on Tuesday, February 18th, seconded by Bob O'Hara.

Agenda:

Appellants Todd and Mary VanDerMeer, have filed an appeal of a recent address change in accordance with the Grand Traverse County Addressing Ordinance.

New Business:

A: Appellants Todd and Mary VanDerMeer attended and spoke from 1:01 PM to 1:31 PM. The appellants are concerned that their recent address change unreasonably interferes with the accurate dispatch and response of emergency vehicles, per Grand Traverse County Addressing Ordinance Section F, 8(a), particularly as part of their property is a beach on the opposite, western side of Peninsula Drive. The appellant wishes to return to their previous address and is willing to abide by conditions.

The Committee discussed the appeal.

Bob O'Hara moved to grant the appeal, seconded by Kendra Balderach, with the conditions that the appellants clearly display their address on a Peninsula Drive-adjacent post in accordance with the Ordinance, that they apply house numbers to the Peninsula Drive side of their property in accordance with the Ordinance, that they ensure their mailbox is labelled in accordance with the Ordinance, although it is not necessary to move the mailbox, and finally that the appellants register with the County's Smart 911 system.

The appeal was passed on a unanimous vote.

Adjournment: Nathan Alger adjourned the meeting at 1:54 PM.

Chris Fieldhouse, recording secretary.

----- Forwarded message -----

From: **James Baker** <jbaker@grandtraverse.org>
Date: Wed, Apr 22, 2020 at 2:36 PM
Subject: Re: Address Change
To: Richard Nordin <rxnordin@gmail.com>

Mr. Nordin,

To answer your first question, yes the Address Ordinance was updated to include an appeal process. After the Address Ordinance was approved by the Board of Commissioners the Administrator sent a second communication in the mail. I have attached a copy of that communication, which is without the letterhead Administration provided for the original mailing. It specifically addresses your second question.

If you have any further questions please let me know,

Jim Baker

On Tue, Apr 21, 2020 at 3:46 PM Richard Nordin <rxnordin@gmail.com> wrote:

Re -10816 Peninsula Dr. Traverse City, Mi 49686, Property in wife's trust, Sondra K Nordin Trust.

We received a letter dated 9/26/19 from Nate Alger regarding altering our address to 960 Bayside Dr.. Apparently the Board was to meet later regarding changes to the ordinance.

1 What was approved ?

2 What is the appeals process ?

Dick Nordin
rxnordin@gmail.com
cell- 616-560-6790

--
James D. Baker, MMAO (4), MCPPE
Director of Equalization/GIS
East Bay Charter Twp Assessor
Damage Assessment Coordinator
Address Authority Coordinator
Grand Traverse County
231-922-4773

--
James D. Baker, MMAO (4), MCPPE
Director of Equalization/GIS
East Bay Charter Twp Assessor
Damage Assessment Coordinator
Address Authority Coordinator
Grand Traverse County
231-922-4773



James Baker <jbaker@grandtraverse.org>

10816 Peninsula Dr.----- Nordin

8 messages

Richard Nordin <rxnordin@gmail.com>

To: jbaker@grandtraverse.org

Fri, Apr 24, 2020 at 12:20 PM

When we returned from our winter stay in Florida, I called to inquire about where the proposed address change stood. I then sent an email on 4/21/20 with my questions. Before we left for Florida on 1/7/20, I had called twice for information and left my name, cell phone number and inquiry on the proposed change. Neither call was returned.

In your response , you included a copy of a letter which was dated 1/10//20. We never saw this letter until 4/22/20. (This isn't the only mail we did not get.)

We would like to appeal this change.

Dick & Sandy Nordin

James Baker <jbaker@grandtraverse.org>

To: Richard Nordin <rxnordin@gmail.com>

Bcc: Nathan Alger <nalger@grandtraverse.org>, Christopher Fieldhouse <cfieldhouse@grandtraverse.org>

Fri, Apr 24, 2020 at 1:06 PM

Dick & Sandy Nordin,

Currently we have suspended all Address Review Committee hearings because of the pandemic. I will bring your appeal before the Committee even though it was not timely requested, and share your circumstances with them.

I would be interested in the number you left messages to when inquiring of the proposed change before leaving for Florida. We strive to communicate effectively, and I would like to research where we missed your calls.

I will be in communication when we have a plan moving forward with the Address Review Committee,

Jim Baker

[Quoted text hidden]

--

James D. Baker, MMAO (4), MCPPE
Director of Equalization/GIS
East Bay Charter Twp Assessor
Damage Assessment Coordinator
Address Authority Coordinator
Grand Traverse County
231-922-4773

James Baker <jbaker@grandtraverse.org>

To: Joshua Green <jgreen@grandtraverse.org>, Mike Steffes <msteffes@grandtraverse.org>

Fri, Apr 24, 2020 at 1:11 PM

Next week, please put together a packet similar to previous address appeals. Use the peninsula Pictometry for any photos needed to substantiate our position.

[Quoted text hidden]

Joshua Green <jgreen@grandtraverse.org>

To: James Baker <jbaker@grandtraverse.org>

Cc: Mike Steffes <msteffes@grandtraverse.org>

Fri, Apr 24, 2020 at 1:37 PM

Ok, will do. Would you like me to just print everything and set it on your desk or email it to you?

[Quoted text hidden]

--

Josh Green
GIS Technician
Grand Traverse County
231-922-4775

James Baker <jbaker@grandtraverse.org>
To: Joshua Green <jgreen@grandtraverse.org>
Cc: Mike Steffes <msteffes@grandtraverse.org>

Fri, Apr 24, 2020 at 1:48 PM

email

[Quoted text hidden]

Richard Nordin <rxnordin@gmail.com>
To: James Baker <jbaker@grandtraverse.org>

Fri, Apr 24, 2020 at 4:08 PM

I called 231-922-4780.

[Quoted text hidden]

Joshua Green <jgreen@grandtraverse.org>
To: James Baker <jbaker@grandtraverse.org>

Mon, Apr 27, 2020 at 9:19 AM

Here are the documents associated with this address change. Let me know if you need anything else.

[Quoted text hidden]

9 attachments

 **960 Bayside Dr.pdf**
94K

 **960 Bayside Dr Change Letter.pdf**
614K

 **960 Bayside Dr new Address Ordinance letter.pdf**
531K

 **960 Bayside Dr Map.pdf**
8115K

 **960 Bayside Dr from Peninsula Dr.pdf**
279K

 **960 Bayside Dr from South.pdf**
301K

 **960 Bayside Dr driveway location email.pdf**
279K

 **960 Bayside Dr Horizontal Measurement.pdf**
282K

 **960 Bayside Dr Slope.pdf**
282K

James Baker <jbaker@grandtraverse.org>
To: Joshua Green <jgreen@grandtraverse.org>

Mon, Apr 27, 2020 at 9:21 AM

Got it, thanks!

[Quoted text hidden]

960 Bayside Dr from Peninsula Dr



960 Bayside Dr from South



960 Bayside Dr Horizontal Measurement



960 Bayside Dr Slope





Joshua Green <jgreen@grandtraverse.org>

Peninsula Township address changes

3 messages

Joshua Green <jgreen@grandtraverse.org>
 To: Jason Torrey <jtorrey@grandtraverse.org>
 Cc: James Baker <jbaker@grandtraverse.org>

Thu, Dec 26, 2019 at 9:28 AM

Jason,

Here are the addresses of people in Peninsula Township (not on Windsor Ct) whose addresses were changed and received a letter from Nate.

Daniel and Linda Brick
 9280 Peninsula Dr. (Original)
 159 WILSON RD (New)

Thomas and Betty Moore (Not a corner lot, but received a letter from Nate)
 126 Wilson Rd (Original)
 176 WILSON RD (New)

Weber Family Revocable Trust
 10846 Peninsula Dr. (Original)
 959 BAYSIDE DR (New)

Sondra K Nordin Trust
 10816 Peninsula Dr. (Original)
 960 BAYSIDE DR (New)

Urtel Family Trust
 12120 Center Rd. (Original)
 2770 NELSON RD (New)

Ochs Orchards LLC
 12124 CENTER RD (Original)
 2772 NELSON RD (New)

The below house is on Mckian Rd, but is a corner lot on Peninsula Dr and will likely appeal to keep their Peninsula Dr Address.

Todd and Mary Vander Meer
 8500 Peninsula Dr (Original)
 447 MCKIAN RD (New)

Do you need anything else from me? Please let me know which addresses you would like to go back to the original numbers. Would it be possible to let me know by January 8th? That way I have a couple of days to prepare the letters and send them out on the 10th.

--
 Josh Green
 GIS Technician
 Grand Traverse County
 231-922-4775

Jason Torrey <jtorrey@grandtraverse.org>
 To: Joshua Green <jgreen@grandtraverse.org>
 Cc: James Baker <jbaker@grandtraverse.org>

Thu, Dec 26, 2019 at 1:28 PM

I think this is all I need. I'll take a drive tomorrow and check these out. Thanks!

Jason Torrey, ENP
Director
Office (231) 922-4751 • Cell (231) 342-2757

GRAND TRAVERSE COUNTY



[Quoted text hidden]

Jason Torrey <jtorrey@grandtraverse.org>
To: Joshua Green <jgreen@grandtraverse.org>
Cc: James Baker <jbaker@grandtraverse.org>

Thu, Jan 2, 2020 at 10:54 AM

Josh/Jim,

Here are my observations from doing a drive by all of these structures. I do not see any options for residents to be granted a change back to the original address. Good news is that some of them have already made the change so maybe a non-issue. Besides what is listed in red here I can also attest that the 354 and 367 McKian Road numbers are already present at the roadway. So...making some progress but certainly see some appeals coming. I think we would be ready to issue letters as soon as the effective date takes place.

Jason Torrey, ENP
Director
Office (231) 922-4751 • Cell (231) 342-2757

GRAND TRAVERSE COUNTY



On Thu, Dec 26, 2019 at 9:28 AM Joshua Green <jgreen@grandtraverse.org> wrote:

Jason,

Here are the addresses of people in Peninsula Township (not on Windsor Ct) whose addresses were changed and received a letter from Nate.

Daniel and Linda Brick Not in conformity as a corner lot as the front door does not face Peninsula Dr, and there is not access for emergency vehicles to park, etc.
9280 Peninsula Dr. (Original)
159 WILSON RD (New)

Thomas and Betty Moore (Not a corner lot, but received a letter from Nate)
126 Wilson Rd (Original)
176 WILSON RD (New) **Absolutely needs to change - out of sequence**

Weber Family Revocable Trust
10846 Peninsula Dr. (Original)
959 BAYSIDE DR (New) Clearly no sidewalk/drive access from Pen Dr - does have front door facing Pen but that's it - all access points are on Bayside. Does have signpost sitting at corner of the lot but is at ground level

Sondra K Nordin Trust
10816 Peninsula Dr. (Original)

960 BAYSIDE DR (New) Clearly no sidewalk/drive access from Pen Dr - does not have any access point from Pen Dr - no door - looks like back of house. Already has the new "960" numbers on mailbox post. Also still has old Pen Dr #'s on mailbox and a signpost at corner of the lot for Pen Dr address but at ground level. Looks like they are in transition to the new address given.

Urtel Family Trust
12120 Center Rd. (Original)
2770 NELSON RD (New)

Absolutely off of Nelson and proper update. Homewoner has new temp mailbox on Nelson with new address/numbers.

Ochs Orchards LLC
12124 CENTER RD (Original) Absolutely off of Nelson and proper update. Homewoner has new temp mailbox on Nelson with new address/numbers.
2772 NELSON RD (New)

The below house is on Mckian Rd, but is a corner lot on Peninsula Dr and will likely appeal to keep their Peninsula Dr Address.

Todd and Mary Vander Meer
access is off of McKian Rd.

[Quoted text hidden]

GRAND TRAVERSE COUNTY



Equalization Department
400 Boardman Avenue suite 103
Traverse City, Michigan 49684
(231) 922-4772

Change of Address Notification

To: Address Officials & Property Owner(s)

date 8/30/2019

NORDIN SON德拉 K TRUST
10816 PENINSULA DR
TRAVERSE CITY, MI 49686

Re: address number assigned to Parcel Number 28-11-410-028-00

Dear Homeowner,

In a routine review of addressing in your area, it was discovered that your assigned address is not consistent with the approved ordinance used to create an effective addressing system. The ability to provide a prompt and effective response during an emergency is of high priority, and is completely dependent on an accurate addressing system.

County Ordinance No 6, the Grand Traverse County Street and Road Numbering Ordinance, was adopted to establish a countywide street and road numbering system, provide a central point to issue and control numbering, and effectively locate the address in times of need.

It has come to our attention that your assigned address of 10816 PENINSULA DR does not comply with Ordinance No. 6 for the following reason:

Driveway accesses Bayside Dr

To bring your address into compliance, a change of address is required. **Effective immediately**, the new address that 911 and Emergency Services will recognize as being assigned to your property is:

New address:

960 BAYSIDE DR TRAVERSE CITY, MI 49686

Please note that the Postal Service has agreed to continue service to the old and new address for one (1) year to facilitate the changeover. To ensure a prompt emergency services response, PLEASE INSTALL NEW HOUSE NUMBERS. If you have any questions, please call the Grand Traverse County Equalization Department at 231-922-4772.

Respectfully,

Grand Traverse County Dispatch/911
Grand Traverse County Equalization Dept.



YOUR OFFICIAL ADDRESS IS:

New Issuance
Confirmation of Existing
Change of Address

Former Address

Parcel Code No.: _____ - _____ - _____ - _____ - _____

Number	Directional	Street Name	Street Type
City	State	Zip	

Grand Traverse County Equalization Department
(T) 231-922-4775 / (F) 231-922-4447 / Email: equalization_gis@grandtraverse.org

Date Issued: _____

Signature: _____

Only with this form properly signed by the Grand Traverse Equalization Department are copies of this form sufficient evidence that an official address has been issued.

NOTE: It is your (the owner's) responsibility to use copies of this form to notify others of your address, including utilities, post office, driver's license, insurance, and other records.

DISPLAY YOUR ADDRESS!

Once you have your address, put the numbers up. A portion of The Grand Traverse County Street and Road Naming and Numbering Ordinance reads:

Section IV: Regulation

- A. All premises and mailboxes shall bear a distinctive street number in accordance with and as designated upon the street numbering maps on file in the office of the Grand Traverse County Equalization Department, which maps, by reference, together with any revisions thereof, shall become an operative part of this ordinance. The Master Street Index shall also become an operative part of the Ordinance, shall be updated periodically, and shall rule as to spelling.
- B. Any owners of any premises shall place upon the street front of such premises adjacent to the principal entrance and on the street mailbox on such premises such designated number, such that:
 1. Numbers on mailboxes on the premises shall be displayed in such a manner as to be plainly visible from road traffic lanes in either direction of approach. The numbers shall be of a contrasting or reflectorized color to their background and shall not be less than three (3) inches in height.
 2. Numbers in block or script displayed on building fronts shall be of contrasting color to their background and shall not be less than three (3) inches in height.
 3. If there is no street side or the street side does not have unobstructed access the street providing principal access will be considered for numbering purposes.
- C. Where there is no mailbox on the premises or the numbers on the street front of the premises cannot be read from the street, then any owner of the premises shall place a post of suitable strength and construction adjacent to the drive-way of the premises. The height of the post shall not be less than six (6) feet above the level of the adjacent street and the assigned numbers of the premises shall be placed on both sides of the post so as to be plainly visible from road traffic lanes in either direction of approach. Such numbers shall be of contrasting or reflectorized color to their background and shall not be less than three (3) inches in height.
- D. Where the mailbox is located on the street other than on the street of the premises as numbered, the mailbox shall show both the number assigned and the street name of the premises in contrasting or reflectorized color to their background and shall be not less than one (1) inch in height.
- E. Grouping of mailboxes shall be permitted but the grouping shall be in sequential order according to the assigned number.

If this form appears blank or is missing information:

Please check your email filters, security settings, or the compatibility of your PDF reader application.

January 10, 2020

To: Sondra K Nordin Trust

From: Nate Alger, Grand Traverse County Administrator

RE: Notice of Address Change

Dear Sondra K Nordin,

In my September 26 communication, I indicated we would be rewriting the address ordinance and proposing an amendment that includes an appeal process that a resident may go through if they feel that a change of address has been incorrectly applied. On December 4, the County Street and Road Naming and Address Ordinance was presented to the Board of Commissioners for review and approved.

Section F, subsection 3 states:

"In cases where the Addressing Authority and 911/Central Dispatch Director determine that an address will be changed, the Addressing Authority shall send a written notice to the affected owner and occupant of the premises notifying them of the new address..."

3b) "...the owner or occupant may contest the determination of the change of address by an appeal to the Address Review Committee."

The ordinance can be found in its entirety on our web site at grandtraverse.org/251. The County Street and Road Numbering Ordinance was adopted December 4, 2019 and will become effective January 10, 2020.

Your address was changed because your driveway does not access the road you were addressed on. Please see the attached documents that provide a more detailed explanation for the address change.

As of this date, the address that 911 and Emergency Services recognize as being assigned to your property is:

New address: 960 BAYSIDE DR TRAVERSE CITY, MI 49686

If you wish to appeal, you must provide a written request for an appeal to the County Addressing Authority (GIS/Equalization) office, to the attention of the Address Review Committee at 400 Boardman Ave. Suite 103 Traverse City, MI 49684. You may submit your written request for an appeal by hand delivery, or submit it by email to jbaker@grandtraverse.org, or submit it by mail, or it may be faxed to (231) 922-4447. For the appeal to be heard, the written request must be received by the County Addressing Authority within 30 days from the date of this letter.

If you have any questions please contact me at 231-922-4780 or nalger@grandtraverse.org.

Thank you,