COMMISSION ON AGING
1615 PARK DRIVE
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COA ADVISORY BOARD
Meeting Agenda
Tuesday, June 3, 2025 – 9:00 am
1609 Park Drive – Main Conference Room

1. **CALL TO ORDER** - Lana Payne, Chair

2. **ROLL CALL** – Renee Woessner, Office Manager

3. **APPROVAL OF AGENDA**

4. **APPROVAL OF MINUTES**
    - Approval of minutes for the April 1, 2025 COA Advisory Board meeting

5. **INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT**

6. **SPECIAL ORDER OF BUSINESS**

7. **OLD BUSINESS**
    - GTCOA Staffing Updates
        - LPN – no need to hire new LPN
        - HMA New Hires/Challenges
        - Program Coordinator/Specialist
        - In-Person Staff meeting scheduled for June 19th 8am-Noon
            - Generational Training
            - Dementia Caregiver Training
            - 50th Anniversary Celebration – Pizza lunch & prizes
    - Personal Vehicle Allowances
        - Email from Andy Hoort
        - Other COAs
        - Tiered Reimbursements
    - COA 2025 Fee for Services Scale
        - Review proposed changes
    - Project Alpha Update
    - Senior Housing Exchange update
    - Senior Project Fresh 2025
    - COA Mission Statement – Update?
        - *The mission of the Grand Traverse County Commission on Aging is to offer home and community-based services to maintain and improve the quality of life for resident senior citizens.*

- COA Staff Training
  - Universal Aides – mobility and exercise training, Northbound Physical Therapy was very successful (April 23rd)
  - Legal Service of Northern MI (Legal Aide) presentation
  - HMA/UA – housecleaning training with Comfort Keepers

8. **NEW BUSINESS**
   - 2026 Budget Considerations
     - General Fund/memo from Nate Alger
     - Capital Requests
   - 2026 Contracts
     - Medsys (Software)
     - Connect America (Personal Emergency Response Systems)
     - Meals on Wheels/NMCAA

9. **GENERAL PUBLIC COMMENT (**3 minutes per person)

10. **ADJOURNMENT**

Minutes available by contacting the Grand Traverse County Commission on Aging office by phone at (231) 922-4688 or by mail at the address listed above.