



## Parks and Recreation Regular Meeting

Thursday, April 14, 2022 at 5:30 PM

Commission Chambers, Second Floor, Governmental Center, 400 Boardman Avenue,  
Traverse City, MI 49686

**Parks and Recreation:** Enhances community and quality of life through people, parks and programs.

**Commissioners:** Alisa Korn (Citizen Member; President), Rod Kivell (Citizen Member; Vice President), Rodetta Harrand (Citizen Member; Secretary), Jessica Brutzman (Citizen Member), Grace Edinger (Citizen Member), Penny Morris (County Board of Commissioners' Representative), Jalen Provo (Citizen Member), Andy Smits (County Drain Commissioner), and Joseph Underwood (County Road Commission Representative).

### General Meeting Policies:

- Please turn off all cell phones or switch them to silent mode.
- Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.
- If you need auxiliary aid assistance, contact 231-922-6880.

Page

### A. CALL TO ORDER:

### B. PLEDGE OF ALLEGIANCE

### C. ROLL CALL:

### D. FIRST PUBLIC COMMENT:

Rules: Any person shall be permitted to address the Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended (MCLA 15.261, et. seq.). Public comment shall be carried out in accordance with the following Board Rules and Procedures.

1. Any person wishing to address the Commission may state his or her name and address.
2. No person shall be allowed to speak more than once on the same matter, excluding Commissioners' questions. The President shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The President may, at his or her discretion, extend the amount of time any person is allowed to speak. No member of the Commission or staff shall respond to public comment. All commenters must refrain from any personal or political attacks on any member of the public, staff, or board. No profanity, harassment, or bullying will be tolerated, and will provide just cause to be removed from the meeting.

### E. APPROVAL OF/ ADDITIONS TO AGENDA:

### F. SPECIAL ORDERS OF BUSINESS/ PRESENTATIONS:

(Limited to 10 Minutes Each)

## **G. CONSENT CALENDAR**

The purpose of the Consent Calendar is to expedite business by grouping non-controversial items to be dealt with by one Commission motion without discussion. Any member of the Commission, staff, or the public may ask that any item on the Consent Calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will automatically be respected. If any item is not removed from the Consent Calendar, the action noted (Receive and File or Approval) is approved by a single Commission action adopting the Consent Calendar.

### **RECEIVE AND FILE:**

- |    |   |         |
|----|---|---------|
| 1. | Parks and Recreation Department Report<br><a href="#">2022-4 PRC Department Report</a>  | 4 - 5   |
| 2. | Parks and Recreation Budget Report<br><a href="#">April Parks and Recreation Budget Report</a>  | 6       |
| 3. | Easling Pool - YMCA Membership Statistics Report<br><a href="#">Central Y Membership Statistics</a>   | 7       |
| 4. | Approved Minutes of the March 1, 2022, Parks and Recreation<br>Business Development Team Meeting<br><a href="#">APPROVED Parks and Recreation Business Development Team - 01<br/>Mar 2022 - Minutes</a> | 8 - 9   |
| 5. | Grand Traverse Conservation District Report<br><a href="#">GT County NER &amp; BRNC March Report</a>  | 10 - 12 |
| 6. | Centre I.C.E 2021 - 2022 Season Report<br><a href="#">I.C.E. Report Howe Arena 2021-2022 Season</a>   | 13      |
| 7. | YouthWork Work Plan - Per Twin Lakes Park Agreement<br><a href="#">Youthwork 2022 Work Plan</a>   | 14 - 16 |

### **APPROVALS:**

- |    |  |         |
|----|--|---------|
| 8. | Draft Minutes of the March 10, 2022, Regular Meeting of the Parks and<br>Recreation Commission<br><a href="#">DRAFT MINUTES Regular Meeting of the Parks and Recreation<br/>Commission - 10 Mar 2022</a> | 17 - 21 |
|----|--|---------|

## **H. ITEMS REMOVED FROM CONSENT CALENDAR:**

### **I. REPORTS:**

1. Parks and Recreation Department Report (Refer to Item1 in Consent Calendar; Verbal Report, as Necessary, to Supplement Written Report)
2. Committee Representative Reports (Verbal Reports, as Available, from Business Development Team Chair, Rules Committee Chair, Strategic Planning Subcommittee Chair, Natural Education Reserve Advisory Committee Representative, TBAYS Representative, and County Board Representative)

## **J. OLD BUSINESS:**

1. Boardman Crossing - Letter of Support (Action Item) 22

Recommended motion to approve the letter of support for the Grand Traverse Conservation Districts concerns regarding Options 2 and 3 for the Boardman River Crossing and allow the President of the Parks and Recreation Commission to sign the letter on behalf of the commission.

[Draft GTCPRC PEL Letter 03.16.2022](#)

**K. NEW BUSINESS:**

**L. SECOND PUBLIC COMMENT (REFER TO ITEM C ON AGENDA FOR RULES)**

**M. NOTICES AND COMMISSIONER COMMENTS:**

**N. ADJOURNMENT**



## **Parks and Recreation Department Report (March to April)**

### **General Updates**

- Welcome our new Director, John Chase!

### **Civic Center Park**

- Show season is here! Staff have been working with customers and Facilities Management to assure these events are delightful and successful. With the help of our friend, Lee Cobb, our customers were able to offer concessions in the newly renovated indoor concessions stand. Thank you to our custodian, Sam, and our Office Manager, Ryan Walsh, for preparing the space and making it easy for all!
- Staff is reviewing the scope of the marker tree project relative to funding of the Civic Center Master Plan.

### **Keystone Properties**

- TBAYS begins outdoor programming in April and registration has already begun! Individuals can sign up for recreational soccer online at [www.tbays.org](http://www.tbays.org).

### **Maple Bay Park and Natural Area**

- Renewal of the Send Brothers Feed agreement will be in place for 2022. Staff has spoken with GTRLC and have come up with a plan to conserve the farm, piece by piece over the next 5 years.

### **Medalie Park**

- An issue has come up where the planning for installation of the new bridge to the east of the park is on top of partner, TC Tritons, building. Chris Bott has brought this to the attention of the department and the Business Development Team.

### **Power Island**

- As of Friday, April 8, 2022, the Parks and Recreation Department staff have processed one hundred ninety-one (191) camping reservations.

### **Twin Lakes Park**

- The Parks and Recreation Department staff have processed one hundred forty-four (144) reservations and canceled seventeen (17) scheduled for the 2022 calendar year.
- The Grand Traverse County Corrections Division has been scheduling frequent training in the Gilbert Lodge. The departments incur no cost as the Parks Department allows other County Departments to use the space for free during business hours.

- A HUGE thank you to the Twin Lakes Park Caretaker, Ian and his wife, Kim as they have put on extremely successful events, offering the park much exposure!

- January 23 – Sled n’ Sip (1 to 4 p.m.)
- February 6 – Wedding Expo Open House (1 to 3 p.m.)
- February 20 – Sled n’ Sip (1 to 4 p.m.)
- March 19 – Wedding Expo (10 a.m. to 1 p.m.)

The community event on April 24, the Mom2Mom Sale (10 a.m. to 2 p.m.) has been canceled due to no timeline for the park transfer and the need of a reliable venue.

- At the March 16, 2022, Grand Traverse County Board of Commissions Regular Meeting, they offered options to dissolve the barricade that the Property Disposal Policy had on the transfer of the park to Long Lake Township. The commission ultimately made the motion to amend the policy to allow transfers of property to other government entities with no other requirements, as well as the motion to transfer the property with the cell tower revenue, the YouthWorks Partner agreement, and an allocation of \$31,006.53 for 4 years, beginning 2021. The commission asked Administration to hire outside consultation to put together an agreement for the transfer.
  - Regarding reservations, staff has been overwhelmed by concern from current customers who have called about the status of their reservations as agreements have not been put in place due to deliverable timelines. Some individuals have decided to cancel their reservations. Staff is awaiting further guidance before offering a solidified response on how their reservations will be handled, and if they will need to restart their wedding/graduation party/etc. reservations with the township or not.

#### **Parks and Recreation Makes the News**

- [3-11 Grand Traverse Parks and Rec Discuss What to Name New Footbridge](#)
- [3-15 Long Lake Township Seeking Ownership of Twin Lakes Park from the County](#)
- [3-15 Big Changes Coming To Front Street](#)
- [3-16 Amendment to Grand Traverse Property Disposal Policy Up for Discussion](#)
- [3-16 Long Lake Township Plans to Takeover Twin Lakes Park from Grand Traverse County](#)
- [3-17 Grand Traverse County Commissioners Vote to Give Twin Lakes Park to Long Lake Township](#)
- [3-17 Twin Lakes Park Transfer Set in Motion](#)
- [3-26 Puzzling and Bizarre](#)
- [3-31 Big Investments on the Way for State and Local Parks](#)
- [3-31 An Expanding Trail Network Promises New Opportunities](#)
- [3-31 Michigan Parks, More Popular Than Ever, Struggle to Staff Up for Summer](#)
- [3-31 Youth Work Rethinks Long-term Vision](#)

4/4/2022

Fund 208

Department	Revenue						
	Dept % of Budget	Initial Budget	Adjusted Budget	This Month	YTD	Budget Balance	% of Budget Received
751 P&R Commission	29.9%	505,127	505,127	-	114,766.78	390,360.22	22.7%
752 Civic Center	11.3%	166,450	191,450	-	6,968.05	184,481.95	3.6%
753 Maple Bay	0.0%	-	-	-	-	-	0.0%
756 Pool	0.3%	5,000	5,000	-	-	5,000.00	0.0%
757 Power Island	0.9%	15,700	15,700	-	7,940.00	7,760.00	50.6%
758 NER	3.0%	50,000	50,000	-	-	50,000.00	0.0%
759 Twin Lakes	5.8%	97,400	97,400	440.00	25,871.97	71,528.03	26.6%
760 Bartlett Park	0.0%	-	-	-	-	-	0.0%
761 Howe Arena	3.8%	63,500	63,500	-	1,440.00	62,060.00	2.3%
762 Medalie Park	44.9%	758,500	758,500	-	-	758,500.00	0.0%
763 Tart Trail	0.0%	-	-	-	-	-	0.0%
764 Meyer House	0.1%	1,000	1,000	-	-	1,000.00	0.0%
Total	100%	1,662,677	1,687,677	440.00	156,986.80	1,530,690.20	

Expenditures							
Dept % of Budget	Initial Budget	Adjusted Budget	This Month	YTD	Current Encumbrance	Budget Balance	% of Budget Expended
28.5%	470,705	480,705	14,381.89	94,622.38	-	386,082.62	19.7%
11.9%	176,150	201,150	4,710.55	39,790.04	-	161,359.96	19.8%
0.1%	2,100	2,100	-	-	-	2,100.00	0.0%
3.0%	55,666	50,666	2,800.00	8,345.58	-	42,320.42	16.5%
1.5%	25,300	25,300	-	738.29	-	24,561.71	2.9%
5.7%	96,416	96,416	-	13,220.06	-	83,195.94	13.7%
2.3%	49,600	39,600	-	2,682.77	-	36,917.23	6.8%
0.3%	10,740	5,740	-	-	-	5,740.00	0.0%
0.7%	6,000	11,000	8,169.11	8,169.11	-	2,830.89	74.3%
45.3%	765,000	765,000	-	-	-	765,000.00	0.0%
0.0%	-	-	-	-	-	-	0.0%
0.6%	5,000	10,000	-	1,263.54	-	8,736.46	0.0%
100%	1,662,677	1,687,677	30,061.55	168,831.77	-	1,518,845.23	



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FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **CENTRAL Y MEMBERSHIP STATS**

### **January 2022**

Total number of visits	4,426 scans
Total number of new members	34 units (80 members)
Total number of renewals	1 unit (7 members)
Total number of terminations	16 units

### **February 2022**

Total number of visits	4,282 scans
Total number of new members	38 units (83 members)
Total number of renewals	0 unit (1 members)
Total number of terminations	12 units

### **March 2022**

Total number of visits	4,390 scans
Total number of new members	18 units (32 members)
Total number of renewals	1 unit (4 members)
Total number of terminations	22 units

<b>Current Unit Count</b>	<b>550</b>
<b>Current Member Count</b>	<b>972</b>



## **MINUTES REGULAR MEETING**

**5:30 PM - Tuesday, March 1, 2022**

Gilbert Lodge at Twin Lakes Park 6800 N. Long  
Lake Road Traverse City, MI 49684

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The Parks and Recreation Business Development Team of the Grand Traverse County was called to order on Tuesday, March 1, 2022, at 5:30 PM, in the Gilbert Lodge at Twin Lakes Park 6800 N. Long Lake Road Traverse City, MI 49684, with the following members present:

**PRESENT:** Rod Kivell, Rodetta Harrand, Alisa Korn, John Sohacki, and Peter Albers

**EXCUSED:** Jessica Brutzman

### **CALL TO ORDER:**

Meeting called to order at 5:30 p.m.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL:**

### **FIRST PUBLIC COMMENT:**

There was no public comment.

### **APPROVAL OF/ ADDITIONS TO AGENDA:**

Approval of the agenda.

Moved by Peter Albers

Seconded by Rodetta Harrand

MOTION to approve the agenda as presented.

**Carried**

### **APPROVAL OF MINUTES:**

Minutes of the February 1, 2022, Business Development Team Meeting

Moved by Alisa Korn

Seconded by John Sohacki

MOTION to approve the Minutes as presented.

**Carried**

### **BUSINESS:**

The River Outfitters Three-year Draft Agreement



- The committee members discussed the rate and how it is reasonable to keep a flat rate over three years as there is construction going on in the park, schedule this year. Discussion of items 14 and 17 was also discussed and their differences of intention.

Bayfront Scooters Draft Agreement (Pending Civil Counsel Review - In Process)

- The committee members reviewed the draft agreement and generated a list of additions and updates such as the mention of utilities and specification of services. Shaun Quinn was in attendance at the meeting and was able to provide further details.

#### **PARK UPDATES (DIRECTOR)**

Contracts Up for Renewal 2022

- American Legion Baseball
- Grand Traverse Bay YMCA

The committee decided to table the American Legion Baseball agreement for a later time. As for the Grand Traverse Bay YMCA agreement, the committee discussed the possibilities of the pool future. Commissioner Korn suggested selling the pool to the YMCA for \$1, other suggestions were to find the old assessment from the most recent fundraising campaign, get a professional assessment of the health of the pool, and figure out what the pool costs with the knowledge of the catastrophic equipment failure clause in the agreement. Then, determine the potential revenue of the pool and move forward with either an RFP, an agreement consulting company, or other options to be discussed at a later meeting.

#### **SECOND PUBLIC COMMENT (REFER TO ITEM C ON AGENDA FOR RULES)**

There was no second public comment.

#### **ADJOURNMENT**

The meeting was adjourned at 9:18 p.m.



## **Grand Traverse Conservation District**

### **March 2022 Report**

#### **CONSERVATION TEAM**

**OWNER/PARKLAND: Grand Traverse County – Natural Education Reserve and Medalie Park**

#### **Administration**

- Met MParks Conference tour bus at Medalie Park along with several other partner organizations to showcase the Park and the Boardman Lake Loop project.
- Corresponded with Chris Kushman, TART Trail Planning and Management Director, on wayfinding signage for the Boardman River Trail.
- Prepared and submitted County Soil Erosion & Sedimentation Control and Michigan DNR Natural Rivers Program permit applications ahead of the planned bridge and boardwalk construction within the NER.
- Provided edits to and resubmitted the EGLE joint permit application for the boardwalk & bridge following revision requests.
- Met with County Administration and Park & Rec staff to review annual budget and workplan items.
- Attended GTC Parks & Rec Commission meeting regarding three topics on the Agenda: GTCD support for the existing Hammond-Hartman connector for the “Build” alternative; GTCD support for granting easements to the Road Commission for the Keystone/Cass roundabout; and, GTCD request for P&R Commission support to name the future pedestrian crossing at the former Sabin Dam site the “Ottaway Crossing”. The P&R Commission supported all three items.
- Coordinated and held a site visit to the East Sabin to GLIF connector trail proposed locations with several NER Advisory Committee members.
- Met with an Eagle Scout to develop a potential service project that will improve parkland infrastructure.

#### **Monitoring and Maintenance**

- Performed routine trailhead checks (including Medalie Park) and refilled dog waste bag dispensers as needed.



- Contacted American Waste - GFL route director in regards to several missed trash tote pickups on the NER and at Medalie Park.
- Downloaded trail counter data from Medalie Park trail counters.
- Checked the Jack's Landing outhouse on a regular basis to ensure cleanliness and sufficient supply of toilet paper and hand sanitizer.
- Resecured down fence rails at Oleson Bridge and Beitner parking lots.
- Picked-up trash along Keystone road near the Oleson Bridge Trailhead where a bag of diapers was dumped and dispersed.
- Provided reconnaissance to the "Fox Den" loop trails and boardwalk, taking note of boardwalk boards needing replacement and current earthen trail conditions following recent weather conditions.

#### **Grants**

- Finalized and submitted an application for technical assistance from the National Park Service - River, Trails, and Conservation Assistance program for the development of wayside signage on the NER and at Medalie Park.

#### **Other**

- Updated the NER's trail map posted on the District website to reflect current trails.



### **ENVIRONMENTAL EDUCATION**

Nature Center Visitation this month: 68    Nature Center Visitation March '21: 5

Program Participants this month: 283    Program Participants March '21: 102

Nature Center Visitation this year: 351    Nature Center Visitation since 2008: 100,686

### **Program Participation & Program Planning:**

- 88 Peepers (3-5 y/o) and their adults attended March programming
- 30+ Pathfinder School students and their chaperons visited the Nature Center for pre-spring break fun
- 3 new programs were introduced this month:
  - **Hot Cocoa Hike:** *Part of the Education Team's initiative to provide "Naturalist Office Hours" for our community.*
  - **Lantern Lit Hike:** *76 community members joined us for our second lantern lit hike at Garfield Township's Kid's Creek Park.*
  - **Weekly Roving w/Volunteers:** *GTCD welcomed volunteers on our weekly roving hikes this month. We plan to welcome the public on these hikes in the month of April.*
- The month of April will bring our popular Nature Education for Students and Teachers (NEST) programs back in full swing! 11 school groups (formal and informal) have confirmed field trips. Double the amount in 2021 and so far, half of what was booked for the entire year of 2019.



## **CENTRE I.C.E. ARENA**

**Involved Citizens Enterprises**

**1600 Chartwell Dr. Suite A Traverse City , Michigan 49696**

### **I.C.E Report - 2021 – 2022 Season – Howe Arena**

2021 – 2022 Season at Howe Arena was a much better season for us than the prior year, still had our share of Covid issues but a much better season!!

September and October we had some Staffing problems so we were not able to run some of our programs in those months.

Here is a breakdown of Ice Usage and estimate number of people at Howe Arena for the season.

#### **I.C.E run Programs**

Open Skate – 178.5 Hours - 11,000 people

Sticks & Pucks – 120 Hours – 1,700 people

Drop In Hockey – 33 Hours – 300 people

#### **User Group Programs**

Youth Hockey (GTHA) – 485 Hours – 18,000 people

Adult Hockey Leagues (Various) – 244 Hours – 6000 people

High School Hockey (TCC & TCW) – 182 Hours – 12,000 people

Figure Skating (TCFSC) – 26.5 Hours – 500 people

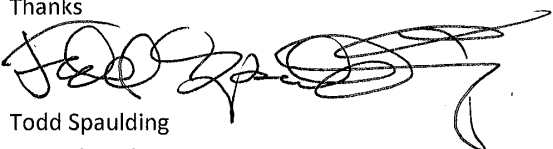
Private Rentals – 80.75 Hours – 500 people

#### **Total for the 2021 – 2022 Season**

1350 Hours

50,000 estimated number of people through the doors.

Thanks

  
Todd Spaulding  
Executive Director



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[www.gtcountymi.gov/parks](http://www.gtcountymi.gov/parks)  
1213 W. Civic Center Dr.  
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phone: 231-922-4818

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**DATE:** April 7, 2022  
**TO:** YouthWork Industries Child and Family Services of NW Michigan  
**FROM:** Ryan Walsh, Office Manager/Interim Director  
**RE:** 2022 Work Plan

Below is the anticipated work plan for Youthwork 2022.

**Task:** Interior Painting of the Civic Center Outdoor Restrooms  
**Timeline:** Before Memorial Day  
**Contact:** Ryan Walsh, Sam Tyson  
**Notes:** The Parks Department will provide the paint for the project. Youthwork will need to provide any other supplies necessary for completing the job. Youthwork will make arrangements for accessing the location with the designated Parks employee and will do a walk through upon completion. If additional time is needed beyond the listed timeline, Youthwork will notify the Parks Department in writing.

**Task:** Interior Painting of the Medalie Park Outdoor Restrooms  
**Timeline:** Before Memorial Day  
**Contact:** Ryan Walsh, Sam Tyson  
**Notes:** The Parks Department will provide the paint for the project. Youthwork will need to provide any other supplies necessary for completing the job. Youthwork will make arrangements for accessing the location with the designated Parks employee and will do a walk through upon completion. If additional time is needed beyond the listed timeline, Youthwork will notify the Parks Department in writing.



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1213 W. Civic Center Dr.  
Traverse City, MI 49686  
Phone: 231-922-4818

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**Task:** Interior Painting of VASA Trailhead of Outdoor Restrooms

**Timeline:** Before Memorial Day

**Contact:** Ryan Walsh, Sam Tyson

**Notes:** The Parks Department will provide the paint for the project. Youthwork will need to provide any other supplies necessary for completing the job. Youthwork will make arrangements for accessing the location with the designated Parks employee and will do a walk through upon completion. If additional time is needed beyond the listed timeline, Youthwork will notify the Parks Department in writing.

**Task:** Brick Landscaping Removal at Skate Park

**Timeline:** Before Memorial Day

**Contact:** Ryan Walsh, Sam Tyson

**Notes:** The Parks Department will provide the paint for the project. Youthwork will need to provide any other supplies necessary for completing the job. Youthwork will make arrangements for accessing the location with the designated Parks employee and will do a walk through upon completion. If additional time is needed beyond the listed timeline, Youthwork will notify the Parks Department in writing. .

**Task:** Spreading Wood Chips at Playground

**Timeline:** Before Memorial Day

**Contact:** Ryan Walsh, Sam Tyson



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traverse city, mi 49686  
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**Notes:** The Parks Department will provide the paint for the project. Youthwork will need to provide any other supplies necessary for completing the job. Youthwork will make arrangements for accessing the location with the designated Parks employee and will do a walk through upon completion. If additional time is needed beyond the listed timeline, Youthwork will notify the Parks Department in writing.

#### Contact Information

**Contact:** Ryan Walsh  
**Email:** [rwalsh@gtcountymi.gov](mailto:rwalsh@gtcountymi.gov)  
**Phone:** 231-620-9424 (call or text)  
**Work Hours:** Anytime

**Contact:** Sam Tyson  
**Email:** [styson2@gtcountymi.gov](mailto:styson2@gtcountymi.gov)  
**Phone:** 231-313-7299 (call or text)  
**Work Hours:** 6 a.m. to 2 p.m.

**Contact:** Rob Sabo, Facilities Management  
**Email:** [styson2@gtcountymi.gov](mailto:styson2@gtcountymi.gov)  
**Phone:** 231-409-4305 (call or text)  
**Work Hours:** 6 a.m. to 2 p.m.





## **MINUTES REGULAR MEETING**

**5:30 PM - Thursday, March 10, 2022**

Commission Chambers, Second Floor,  
Governmental Center, 400 Boardman Avenue,  
Traverse City, MI 49686

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The Regular Meeting of the Parks and Recreation Commission of the Grand Traverse County was called to order on Thursday, March 10, 2022, at 5:30 PM, in the Commission Chambers, Second Floor, Governmental Center, 400 Boardman Avenue, Traverse City, MI 49686, with the following members present:

**PRESENT:** Rodetta Harrand, Jalen Provo, Alisa Korn, Penny Morris, Jessica Brutzman, Rod Kivell, Grace Edinger, and Andy Smits

**LATE:** Joseph Underwood

**EXCUSED:**

### **CALL TO ORDER:**

The meeting was called to order at 5:33 p.m.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL:**

### **FIRST PUBLIC COMMENT:**

No public comments were made.

### **APPROVAL OF/ ADDITIONS TO AGENDA:**

Special Orders of Business

Item 2. Keystone Cass Roundabout Easement and Grading License Request

Item 3. TBAYS Soccer Discussion and Presentation

Moved by Jalen Provo

Seconded by Rodetta Harrand

MOTION to approve the agenda, with the two additions.

**Carried**

### **SPECIAL ORDERS OF BUSINESS/ PRESENTATIONS:**

(Limited to 10 Minutes Each)

Boardman River Crossing Alternatives (Presentation)

- William Zipp and Todd Davis gave an update to the Boardman River Crossing Alternatives study and let the commission know about the upcoming public

Regular Meeting of the Parks and Recreation Commission  
March 10, 2022

meeting on Wednesday, March 16 at 2 and 6 p.m. at the Networks Northwest Office on Garfield Rd. They would like to receive correspondence from the Parks and Recreation Commission regarding the views on the Hartman-Hammond Crossing alternative. The commission has decided to put together a resolution that will both support the crossing as well as the potential concerns of adverse effects of the Park that this commission oversees. Commissioners asked about endangered species, environmental pollutants, sound pollutants, light pollutants, making green infrastructure a priority, as well as making non-motorized pathways a priority.

**Keystone - Cass Roundabout Easement and Grading License Request**

- Commission president Korn gave an introduction to the topic and read the memo provided by County Highway Engineer, Wayne Schoonover.

Moved by Jalen Provo

Seconded by Jessica Brutzman

MOTION to approve the easement as presented for the purpose of building the Keystone and Cass Road roundabout.

**Carried**

**TBAYS Soccer Discussion and Presentation**

- Commissioner Provo gave a brief introduction to the project while Chad Fournier with TBAYS discussed the provided schematic for the Keystone Soccer Complex Soccer Field Expansion Plan and gave details about where they're at with their process regarding funding, change to the original plan, and timeline. Fournier also made the connection between the expansion project with the Keystone and Cass Road roundabout. Steve Largent, Grand Traverse Conservation District, mentioned the importance of a non-motorized trail for Birmley and Keystone crossing and asked the stakeholders to build that into their plan as well.

**CONSENT CALENDAR**

**RECEIVE AND FILE:**

Parks and Recreation Department Report

Parks and Recreation Budget Report

Central YMCA Reports

Approved Minutes of the February 1, 2022, Parks and Recreation Business Development Team Meeting

Draft Minutes of the March 1, 2022, Parks and Recreation Business Development Team Meeting

Parks and Recreation Partner Reports

**APPROVALS:**

Draft Minutes of the January 13, 2022, Regular Meeting of Parks and Recreation  
Commission

**ITEMS REMOVED FROM CONSENT CALENDAR:**

Item 1, Parks and Recreation Department Report, and Item 2, Parks and Recreation Budget Report were removed from the Consent Calendar.

- Commissioner Edinger asked staff about the comparison of rates of fields being offered. Staff informed commissioners that the fees will be evaluated once the new Director starts his position. Commissioner Provo also offered to investigate the matter at the next TBAYS committee meeting.
- Commissioner Provo brought attention to the revenue already made for Power Island and asked staff about the status of reservations and thanked them for their work.
- Commissioner Brutzman asked about the status of the Twin Lakes Wedding Expo, to which staff informed the commission that the expo has exceeded the vendor spaces and is expected to have a great turnout.
- Commissioner Kivell brought attention to the Twin Lakes reservation status and how revenue has already beat four of the past seven years at this time.

Moved by Rod Kivell  
Seconded by Jalen Provo

MOTION to receive and file the Consent Calendar, excluding Items 1 and 2.

**Carried**

**REPORTS:**

1. Grand Traverse County Parks and Recreation Commission President gave a report to welcome John Chase as the new Director who begins the role on April 11. Korn also gave an update on the mParks Conference, and the Grand Traverse County Parks and Recreation hosted bus tour.
2. Road Commission representative, Commissioner Underwood gave a verbal report as it relates to the soccer fields and mentioned that they are working with MDOT to place fencing along the Keystone roadway.
3. County Board Representative, Commissioner Morris, gave a verbal update regarding Long Lake Township who did a Road Safety Audit who included the entrance at Twin Lakes. Morris also touched on updates from CMH and the current ARPA committee status. The staff mentioned that they have been receiving correspondence from Twin Lakes Park neighbors regarding the Administrators Report during the last Board of Commissioners meeting and are concerned about the County working around a policy. Morris gave an update regarding the status and asked if individuals have contacted the Administrator.
4. TBAYS representative, Commissioner Provo mentioned that updates regarding the most current meeting were already discussed under Special Orders of Business.
5. Strategic Planning Chair, Commissioner Provo gave a verbal report to let the

commission know that the committee is in the early identification of ARPA and infrastructure funds and has already identified upgrading restrooms and locker rooms as well as looking at opportunities for facility expansions. The committee has also scheduled a set meeting time, the fourth Wednesday of each month.

6. Business Development Team Chair, Commissioner Kivell introduced the Bayfront Scooter proposal and agreement as well as where the committee is at in the discussion of the YMCA agreement.

**OLD BUSINESS:**

Great Lakes Incubator Farm Footbridge at the Natural Education Reserve (NER)

Moved by Joseph Underwood

Seconded by Jalen Provo

MOTION to approve that the letter of support be submitted to the MDNR.

**Carried**

**NEW BUSINESS:**

Bayfront Scooters Agreement

- Shaun Quinn with Bayfront Scooters introduced his business and described the services they would like to offer to the Civic Center Park. Commissioners expressed their support for the services and programs that this agreement would provide such as security, ownership, education, and concessions.

Moved by Jalen Provo

Seconded by Rodetta Harrand

MOTION to authorize staff to execute the agreement between the Parks and Recreation Commission and Bayfront Beach and Bike LLC at Civic Center Park following approval of staff legal review.

**Carried**

New Agreement - Kiwanis Club Garden Naming Rights

Moved by Joseph Underwood

Seconded by Jessica Brutzman

MOTION to approve the maintenance of two gardens at the entrance of the Civic Center building at 1213 W. Civic Center Drive by the Kiwanis Organization of Traverse City, and acceptance of a naming rights agreement with the Kiwanis Organization of Traverse City for the period beginning June 1, 2022, ending December 31, 2024.

**Carried**

**SECOND PUBLIC COMMENT (REFER TO ITEM C ON AGENDA FOR RULES)**

There was no second public comment.

**NOTICES AND COMMISSIONER COMMENTS:**

- Commissioner Korn informed the commission that she will write an email requesting grading and repair of Jacks Landing by the Road Commission upon approving the Keystone - Cass Roundabout and Grading License request.
- Interim Director Walsh gave an update on the status of the indoor concessions at the Civic Center Park.
- Commissioner Korn asked staff to purchase a plaque in memory of William Mouser to be placed in the Nature Education Reserve.

**ADJOURNMENT**

The meeting was adjourned at 7:28 p.m.

March 16, 2022

Mr. Brad Kluczynski, Manager  
Grand Traverse County Road Commission  
1881 LaFranier Road  
Traverse City, MI 49696

**Re: Boardman River Crossing Focused PEL Study**

Dear Mr. Kluczynski:

On behalf of the Grand Traverse County Parks and Recreation Commission, please accept this letter of support for the Conservation District's concern regarding Options 2 and 3 for Boardman River Crossing Focused PEL Study. Both alternatives would severely impede upon Grand Traverse County's Natural Education Reserve (NER), a Section 4(F) property, where the Boardman River Nature Center and extensive parkland owned by Grand Traverse County are located.

At over 500 acres of parkland, the NER was set aside as a "natural environmental classroom for area youth." Visitors enjoy nearly 7 miles of improved trails that wind along the Boardman River. This includes over 1,200 feet of boardwalks, bridges, canoe portage sites, boat launch and picnic areas for such activities as hiking, photography, canoeing, nature study, bird watching and other forms of quiet recreation.

Option 2, the former Sabin Dam alternative, is a location where the community has gone to great lengths to remove the Sabin Dam and restore the Boardman River to its natural state. This option would further disrupt the Boardman River Nature Center and surrounding parkland owned by Grand Traverse County.

Option 3, the Cass Road alternative, will greatly impact the quality of the NER by infusing noise and other highway related concerns. This area includes the County's historic Meyer farm which would be seriously impacted by expanding Keystone Road to four lanes.

For these reasons, the Grand Traverse County Parks and Recreation Commission strongly supports the Conservation District's concerns and respectfully requests that the Grand Traverse County Road Commission remove Options 2 and 3 from consideration for the Boardman River Crossing Focused PEL Study.

Regionally, multiple organizations have been at work to protect, restore, and enhance the Boardman River. Though any bridge would impact the Boardman Valley, the Parks and Recreation Commission believes that there should be just one bridge over the river, and it should be built at Hartman and Hammond Roads. This support is given with the understanding that a bridge will be of clear-span construction to minimize impact upon the natural environment of the Boardman River valley.

Respectfully Submitted,

Alisa Korn, President  
Grand Traverse County  
Parks and Recreation Commission