



Parks and Recreation Business Development Team

Tuesday, April 5, 2022 at 5:30 PM

Gilbert Lodge at Twin Lakes Park 6800 N. Long Lake Road Traverse City, MI 49684

Parks and Recreation: Enhance community and quality of life through people, parks and programs.

Committee Members: Rod Kivell (Chair), Rodetta Harrand, Alisa Korn, Pete Albers (Citizen Member and Vice-Chair), John Sohacki (Citizen Member), and Jessica Brutzman.

General Meeting Policies:

- Please turn off all cell phones or switch them to silent mode.
- Any person may make a video, audio or other record of this meeting. Standing equipment, cords, or portable microphones must be located so as not to block audience view.
- If you need auxiliary aid assistance, contact 231-922-6880.

Page

A. CALL TO ORDER:

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL:

D. FIRST PUBLIC COMMENT:

Rules: Any person shall be permitted to address the Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended (MCLA 15.261, et. seq.). Public comment shall be carried out in accordance with the following Board Rules and Procedures.

1. Any person wishing to address the Commission may state his or her name and address.
2. No person shall be allowed to speak more than once on the same matter, excluding Commissioners' questions. The President shall control the amount of time each person shall be allowed to speak, which shall not exceed three (3) minutes. The President may, at his or her discretion, extend the amount of time any person is allowed to speak. No member of the Commission or staff shall respond to public comment. All commenters must refrain from any personal or political attacks on any member of the public, staff, or board. No profanity, harassment, or bullying will be tolerated, and will provide just cause to be removed from the meeting.

E. APPROVAL OF/ ADDITIONS TO AGENDA:

F. APPROVAL OF MINUTES:

1. Minutes of the March 1, 2002, Business Development Team Meeting
[DRAFT Parks and Recreation Business Development Team - 01 Mar 2022 - Minutes](#)

3 - 4

G. BUSINESS:

1.	Norte Accessible Recreation Day <ul style="list-style-type: none"> Partnership in Grand Traverse County Parks <u>NORTE Accessible Recreation Day Proposal</u>	5 - 12
2.	Medalie Park Concessions <ul style="list-style-type: none"> As part of The River Outfitters agreement, they are allowed to offer concessions and are interested in making this happen. <u>1 - The River Outfitters Concessions (Food Truck)</u> <u>2 - The River Outfitters Concessions (Food Truck)</u>	13 - 14
3.	Easling Pool Evaluation <ul style="list-style-type: none"> Staff was requested to consult Facilities Management to help gather an assessment of the health of the pool equipment and to gather data regarding potential revenue and costs. <u>Easling Pool Equipment Report</u> <u>Revenue vs Expenses - Lutra Report for Easling Pool</u> <u>2016-10-10 KTE to Parks Memo RE Pool Future</u>	15 - 22

H. PARK UPDATES

1. Verbal Updates Regarding Parks and Recreation
 - Grand Traverse County Board of Commissioners Motion to Transfer Twin Lakes Park to Long Lake Township
 - Civic Center Indoor Concessions
 - Direction to Holdoff on Easling Pool RFP
 - Maple Bay Farming

I. SECOND PUBLIC COMMENT (REFER TO ITEM C ON AGENDA FOR RULES)

J. ADJOURNMENT



MINUTES REGULAR MEETING

5:30 PM - Tuesday, March 1, 2022

Gilbert Lodge at Twin Lakes Park 6800 N. Long Lake Road Traverse City, MI 49684

The Parks and Recreation Business Development Team of the Grand Traverse County was called to order on Tuesday, March 1, 2022, at 5:30 PM, in the Gilbert Lodge at Twin Lakes Park 6800 N. Long Lake Road Traverse City, MI 49684, with the following members present:

PRESENT: Rod Kivell, Rodetta Harrand, Alisa Korn, John Sohacki, and Peter Albers
EXCUSED: Jessica Brutzman

CALL TO ORDER:

Meeting called to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL:

FIRST PUBLIC COMMENT:

There was no public comment.

APPROVAL OF/ ADDITIONS TO AGENDA:

Approval of the agenda.

Moved by Peter Albers

Seconded by Rodetta Harrand

MOTION to approve the agenda as presented.

Carried

APPROVAL OF MINUTES:

Minutes of the February 1, 2022, Business Development Team Meeting

Moved by Alisa Korn

Seconded by John Sohacki

MOTION to approve the Minutes as presented.

Carried

BUSINESS:

The River Outfitters Three-year Draft Agreement

Parks and Recreation Business Development Team
March 1, 2022

- The committee members discussed the rate and how it is reasonable to keep a flat rate over three years as there is construction going on in the park, schedule this year. Discussion of items 14 and 17 was also discussed and their differences of intention.

Bayfront Scooters Draft Agreement (Pending Civil Counsel Review - In Process)

- The committee members reviewed the draft agreement and generated a list of additions and updates such as the mention of utilities and specification of services. Shaun Quinn was in attendance at the meeting and was able to provide further details.

PARK UPDATES (DIRECTOR)

Contracts Up for Renewal 2022

- American Legion Baseball
- Grand Traverse Bay YMCA

The committee decided to table the American Legion Baseball agreement for a later time. As for the Grand Traverse Bay YMCA agreement, the committee discussed the possibilities of the pool future. Commissioner Korn suggested selling the pool to the YMCA for \$1, other suggestions were to find the old assessment from the most recent fundraising campaign, get a professional assessment of the health of the pool, and figure out what the pool costs with the knowledge of the catastrophic equipment failure clause in the agreement. Then, determine the potential revenue of the pool and move forward with either an RFP, an agreement consulting company, or other options to be discussed at a later meeting.

SECOND PUBLIC COMMENT (REFER TO ITEM C ON AGENDA FOR RULES)

There was no second public comment.

ADJOURNMENT

The meeting was adjourned at 9:18 p.m.



Accessible Recreation Day

Date | June 7 or 8, 2022



Norte builds stronger, better connected and more walk/bike-friendly communities by empowering the young and young at heart.

Who We Are

Norte is northern Michigan's youth-focused, active transportation-centered, neighborhood-based nonprofit advocacy organization.

Our mission is to help build stronger, better connected and more walk/bike friendly communities by empowering the young and young at heart through our many projects, initiatives and programs.

What We Do

Norte is changing the culture of health in northern Michigan through community initiatives like Safe Routes to School and Neighborhood Slow Roll. We also directly inspire young people to explore their community through our youth bike programs, including Bikes for All.

Bikes for All provides people with disabilities the opportunity to learn to ride on our growing adaptive bike fleet. We provide in-school programs and host meetups at our headquarters in Traverse City.





To promote personal empowerment and positive social change for persons with disabilities.

Who We Are

Disability Network Northern Michigan is a community-based, nonprofit organization run for and by persons with disabilities. Located in Traverse City, we serve seventeen counties in northern lower Michigan.

Disability Network is one of fifteen state and federally recognized Centers for Independent Living in Michigan that provides Information and Assistance, Individual and Systems Advocacy, Independent Living Skills, Peer Support and Transition Services for people with all types of disabilities.

Established in 2002, Disability Network provides a variety of programs and services for youth and adults that build the life skills needed to gain successful employment and live an independent and self-sufficient life. We are the first stop for people with disabilities and their families, connecting people to resources and opportunities.

Disability Network also works to eliminate barriers in communities that restrict life's activities such as structural barriers, communication barriers for persons who are deaf or blind and attitudinal barriers that may curb employment or housing opportunities. Because disability affects so many, we also work with community businesses, nonprofits and governments to inform and grow their awareness.



What We Do

At the community level, we advocate to improve transportation services, housing, employment and provide technical assistance on accessibility. We also have peer support networks for individuals to build and sustain friendship and support each other in life's goals and challenges.

Disability Network is active in high schools in northern Michigan providing independent living skills to students with disabilities. Programs focus on disability awareness, self-advocacy, self-esteem, communication skills and job exploration.

We provide supports for individuals interested in transitioning from a nursing facility to a home or community based residence. We provide employment services and social security benefits planning regionally.

Event Goal

Community outreach and education event focusing on accessible recreation opportunities. Outreach efforts will partner with regional accessible recreation agencies while growing community connections.



**Accessible
Recreation Day**
June X | 1:00 - 4:00
Traverse City
City Civic Center
disabilitynetwork.org
elgruponorte.org



Accessible Recreation Day



Event Location

45-acre Civic Center Community Park

Accessibility

As part of the proposal for event partnership with Grand Traverse County Parks and Recreation, Disability Network will complete an accessibility walk-through of the venue areas used for the event.

Event partnership reflects the community the important role that the Grand Traverse County Parks and Recreation and the City of Traverse City represent in ensuring that everyone has the opportunity to actively play, relax and engage in the accessible Civic Center Community Park.

We are currently identifying funding opportunities and seeking venue and sponsorship. With current state budget cuts, Disability Network is able to coordinate the event, recruit sponsors, volunteers and assist with event marketing materials. NORTE and Disability Network is seeking full venue sponsorship from Grand Traverse County Parks and Recreation as an event partner.

Tentative Events

Event

Adaptive Bike Demo
Adaptive Bike Tune-up
MeetUp for the Deaf Community
SPIRIT Club
Yoga
Golf
Track Chair
Activity
Activity
MobiMat | Accessible Trails
Smart Commute Week

Host

NORTE
NORTE
NORTE
Disability Network
Lighthouse Rehabilitation
Lighthouse Rehabilitation
Friends of Sleeping Bear
Life Beyond Barriers Rehabilitation
Life Beyond Barriers Rehabilitation
Grand Traverse County Parks and Recreation
TART Trails

Venue Partners



Mission Statements

Lighthouse Rehabilitation Center | Venue Partner

Lighthouse's mission is to provide phenomenal care, treating every resident and client as we wanted our son to be treated.



Grand Traverse County Parks and Recreation

Tentative Event Partner

Parks and Recreation's mission is to enhance community and quality of life through people, parks, and programs.



Friends of Sleeping Bear | Venue Partner

The Friends of Sleeping Bear's mission is to protect resources and heighten visitor experiences in partnership with Sleeping Bear Dunes National Lakeshore.



Life Beyond Barriers Rehabilitation | Venue Partner

Life Beyond Barriers Rehabilitation is committed to continuous quality improvement planning, doing and will continue to strive for quality outcomes.



TART Trails | Venue Partner

TART Trails mission is to provide and promote a trail network that enriches people and communities throughout the greater Traverse region.





Accessible Recreation Day



Thank you for your consideration and for supporting the Accessible Recreation Day event. The celebration of accessible disability awareness will be a unifying focus for our community.

We look forward to sharing event details with you over the next few months and extend a warm invitation for our community to attend the inclusive Accessible Recreation Day event!

Applicant Details

Norte

Jill Sill, Interim Executive Director
231 668 2734
jill@elgruponorte.org
elgruponorte.org

Disability Network Northern Michigan
Alanna Lahey, Associate Director
231 922 0903 ext 313
alanna@disabilitynetwork.net
disabilitynetwork.org

Accessible Recreation Day

June X | 1:00 - 4:00

Traverse City
Civic Center



Accessibility in Motion



3/14/22, 7:52 PM

Grand Traverse County Mail - Medalie Park Concession Inquiry: The River Concession



Ariel Perreault <aperreault@gtcountymi.gov>

Medalie Park Concession Inquiry: The River Concession

Tawny Hammond <thammond23@yahoo.com>

Fri, Mar 11, 2022 at 12:13 PM

To: "tawny@therivertc.com" <tawny@therivertc.com>, Katelynn Brown <kbrown@gtcountymi.gov>

Cc: Ariel Perreault <aperreault@gtcountymi.gov>, Ryan Walsh <rwalsh@gtcountymi.gov>

Hello and thank you for reaching out to me.

We were hoping to do a food truck at some point, but not this year. I don't have any objections to a food truck vendor at the park. If and when we purchase one, I will seek permission and permitting from the appropriate channels beginning with GTPR of course.

Considerations in my opinion are the construction and parking in regards as to where to place the truck. I think near the pavilion on the grass just off the park road makes most sense because it leaves the parking spaces open. We operate with two vehicles and two kayak trailers that take up some space near the circle of the road by the water. We need clearance to move those trailers coming in and out every hour or so.

I think having food options there makes a lot of sense. I would love to chat with the owner when the time is right and do some collaboration and planning for the summer. Feel free to pass along my contact info when appropriate.

Thank you

Tawny

[Quoted text hidden]

3/14/22, 7:53 PM

Grand Traverse County Mail - Medalie Park Concession Inquiry: The River Concession



Ariel Perreault <aperreault@gtcountymi.gov>

Medalie Park Concession Inquiry: The River Concession

Tawny Hammond <thammond23@yahoo.com>

Fri, Mar 11, 2022 at 12:32 PM

To: "tawny@therivertc.com" <tawny@therivertc.com>, Katelynn Brown <kbrown@gtcountymi.gov>

Cc: Ariel Perreault <aperreault@gtcountymi.gov>, Ryan Walsh <rwalsh@gtcountymi.gov>

I had one other comment. What has stopped us from offering concessions in the past is we do not have any access to water or electricity. Both are necessary to comply with health department standards unless we had water tanks and a generator which long term day in and day out is not feasible.

When is the next Park Business Committee meeting? I would like to come before them to request the addition of access to a hose bib near the traffic circle and electricity. The construction situation is ideal for doing something like this and will ultimately benefit GTPR.

Thank you

Tawny

[Quoted text hidden]

Asset Description	Install date	Life Exp. In Years	Site	Building	
POOL Aaon	05/01/2018	25	Grand Traverse County	Civic Center	
POOL BOILER	05/01/2018	25	Grand Traverse County	Civic Center	
POOL LIGHTS CONTROL	05/01/2018	25	Grand Traverse County	Civic Center	
POOL PUMP	3/01/2022	5	Grand Traverse County	Civic Center	
VFD POOL PUMP	7/1/2018	15	Grand Traverse County	Civic Center	
UV CONTROLLER	7/1/2019	15	Grand Traverse County	Civic Center	
UV BULB HOUSING	7/1/2018	25	Grand Traverse County	Civic Center	
CHLOR SM CHLORINE CONTROLLER	7/1/2018	25	Grand Traverse County	Civic Center	
CHLOR SM CHLORINE ION VESSEL			Grand Traverse County	Civic Center	
BEC5 ALKALINITY METER	1/2/2022	25	Grand Traverse County	Civic Center	
POOL CHEM CONTROLLER	7/1/2018	15	Grand Traverse County	Civic Center	
CHEMICAL PUMP - ACID	3/1/2022	15	Grand Traverse County	Civic Center	
CHEMICAL PUMP - CHLORINE BOOST	3/2/2022	10	Grand Traverse County	Civic Center	
FILTER VESSEL	7/1/2018	25	Grand Traverse County	Civic Center	
FILTER VESSEL	7/1/2018	25	Grand Traverse County	Civic Center	
FILTER VESSEL	7/1/2018	25	Grand Traverse County	Civic Center	
WATERCO VALVES - BACKWASH	7/1/2018	10	Grand Traverse County	Civic Center	
WATERCO VALVES - BACKWASH	7/1/2018	10	Grand Traverse County	Civic Center	
WATERCO VALVES - BACKWASH	7/1/2018	10	Grand Traverse County	Civic Center	

EXHIBIT IV. FINANCIAL PERFORMANCE, 2006-2008 (LUTRA ADJUSTED)

	2006	2007	2008
REVENUES			
Open Swim	<i>n/a</i>	\$21,867	\$19,280
Membership	<i>n/a</i>	\$28,091	\$34,845
Exercise	<i>n/a</i>	\$18,724	\$15,395
Lessons	<i>n/a</i>	\$58,788	\$52,655
Rentals	<i>n/a</i>	<u>\$113,374</u>	<u>\$112,153</u>
	\$253,364	\$240,844	\$234,328
EXPENSES			
Dept. Head	\$56,711	\$57,996	\$50,761
Regular Labor	\$103,607	\$130,593	\$116,327
Overtime	\$5,372	\$5,415	\$6,662
Temp. Labor	<u>\$81,712</u>	<u>\$92,958</u>	<u>\$94,987</u>
Direct Wages	<u>\$247,402</u>	<u>\$286,961</u>	<u>\$268,737</u>
Personal Leave	\$3,534	\$3,586	\$3,171
Longevity	\$1,116	\$1,194	\$1,367
Health Benefits	\$29,890	\$31,928	\$29,068
ST Disability	\$1,516	\$1,674	\$1,644
Life Insurance	\$274	\$342	\$336
Retirement	\$20,123	\$21,536	\$23,900
Retirement DC	<u>\$10,188</u>	<u>\$12,574</u>	<u>\$11,119</u>
Employee Benefit	<u>\$66,640</u>	<u>\$72,833</u>	<u>\$70,604</u>
FICA	\$19,168	\$22,167	\$20,802
WC Ins.	\$1,350	\$4,950	\$7,428
Unemployment	<u>\$962</u>	<u>\$907</u>	<u>\$984</u>
Payroll Taxes	<u>\$21,481</u>	<u>\$28,025</u>	<u>\$29,213</u>
Labor Expense	<u>\$335,523</u>	<u>\$387,820</u>	<u>\$368,555</u>
Heat	\$55,479	\$30,738	\$65,455
Electric	\$9,970	\$11,142	\$11,318
Water	<u>\$3,036</u>	<u>\$5,748</u>	<u>\$3,875</u>
Total Utilities	<u>\$68,484</u>	<u>\$47,628</u>	<u>\$80,648</u>
Supplies (P&R)	\$5,725	\$5,008	\$11,145
Supplies (P/F)	\$279	\$24	\$50
Chemicals	\$7,967	\$9,600	\$9,547
Permits/Contracts	\$1,341	\$1,132	\$2,135
Bank Fees	\$1,824	\$3,503	\$3,661
Telephone	\$1,725	\$1,832	\$2,049
Conferences/Travel	\$1,806	\$634	\$294
Advertising	\$1,320	\$603	\$964
Employee Training	\$399	\$70	\$2,145
Repairs/Maint.	\$10,366	\$12,495	\$2,639
Ground Care	\$903	\$1,707	\$2,352
Equipment	<u>\$16,760</u>	<u>\$0</u>	<u>\$4,421</u>
Other Expenses	<u>\$50,416</u>	<u>\$36,608</u>	<u>\$41,404</u>
Total Expenses	<u>\$454,424</u>	<u>\$472,056</u>	<u>\$490,606</u>
Facility Net Income	(\$201,060)	(\$231,212)	(\$256,279)

Notes: Allocates 95% of Dept. Head salary to Easling. Benefits adjusted using initial ratio of benefits/full-time wages; taxes adjusted using initial ratio of taxes/total wages.





1213 W. Civic Center Drive
Traverse City, Michigan 49686
Phone: 231-922-4818
Fax: 231-922-2064

E-mail and Website:
kerickson@grandtraverse.org
rwalsh@grandtraverse.org
www.grandtraverse.org/parks

DATE: October 12, 2016

TO: Grand Traverse County Parks and Recreation Commission

FROM: Kristine Erickson, Director, County Parks and Recreation Department

RE: **Update and Recommendation: Parks and Recreation-Grand Traverse Bay YMCA Pool Operations Management Agreement**

Per Grand Traverse County Parks and Recreation's operations agreement with Grand Traverse Bay YMCA:

At the end of nine (9) months of this agreement, parties together will determine, based on number of YMCA memberships at Civic Center sold as of that date, and utilities and facility upkeep costs as of that date, whether to recommend to the Parks and Recreation Commission, the County Board, and the YMCA Board, to continue this Agreement in 2017.

October is the ninth month of the agreement, so the Grand Traverse Bay YMCA Chief Executive Officer, Jay Buckmaster, and I will attend the special Parks and Recreation Commission meeting, scheduled to be held on Thursday, October 13, 2016 at 5 p.m., to make a recommendation about continuing the partnership with the YMCA, which includes management of Easling Pool and Y Central. This month, the "Funding and Transition Plan and Pool Financing Study and Report" resulting from the Rotary Charities Planning Grant for Easling Pool was finished, and is submitted to you by cover of this memo.

The purpose of this memo is to outline considerations for making a decision about the future of Easling Pool. I encourage you also to consider information presented in the attached plan, study, and report.

Parks-YMCA Partnership History and Timeline

Late October 2015: Easling Pool closed due to budgetary concerns following an arbitration case in which the county did not prevail. Payment was made from the Parks and Recreation Department's budget to the prevailing party. A second payment from Parks' budget was made in 2016.

November 2015: County Board of Commissioners votes in favor of Grand Traverse Bay YMCA assuming operations of Easling Pool.

January 8, 2016: Parks and Recreation and Grand Traverse Bay YMCA entered into an agreement whereby the YMCA would assume operations of Easling Pool, and transform the then-meeting room at the Civic Center into a fitness center. The pool and fitness center compose what is now known as the "Y Central."

Mid-January 2016: Easling Pool reopened under YMCA-management.

January 26, 2016: Grand Traverse Band of Ottawa and Chippewa Indians awards a two percent grant in the amount of \$5,525 to Parks and Recreation “to support upgrades for Easling Pool.” Electrical upgrades to the meeting room were necessary to accommodate the new equipment in the YMCA’s fitness center.

Early February 2016: New fitness center opened in the former meeting room.

March and April 2016: Between March 7 and 8, and again between March 31 and April 10, Central Y’s fitness center was closed because of prior agreements between Parks and Recreation and show vendors to use the room.

May 2016: Rotary Charities awarded a \$5,000 grant to Parks and Recreation to develop a pool fundraising plan and conduct research to help put the pool on a sustainable physical and financial trajectory. Friends of Easling Pool donated matching funds required for the grant to Parks and Recreation.

June 2016: Rotary Charities awarded a \$50,000 grant to the YMCA to assist with Y Central pool programming.

August 2016: Between August 19 and 29, pool was closed for annual maintenance; the fitness center remained open.

October 2016: Today, there are 250 memberships. Y Central started with zero membership units in January, and already has two-thirds the number of memberships that Easling Pool had at its peak under Parks’ management – estimated at 340.

Memberships and Visits by the Numbers

Under Y Central Management

Like any new venture, it has taken some time for Central Y at Civic Center Park to get off the ground and generate business. Since opening under YMCA management, end-of-month Y Central membership numbers have remained the same or increased. There have been no dips, only steady growth, with a large spurt in September. Membership numbers really began to build in April, after show season ended at the Civic Center.

Y Central activity as of October 10:

- 250 Y Central membership units in place (translates to 337 individuals)
- 21,430 scans or total visits (non-unique)
- 11,500 total visits to aqua fitness classes
- there are multiple groups using pool, including High School Girls’ Swim Team, TBAISD, U.S. Coast Guard Rescue Swimmers, Special Olympics, MS groups, and more

Under Parks and Recreation Management

Y Central records indicate 21,430 total visits during the past eight months, nearly as many total annual visits recorded each year between 2012 and 2014, when the pool was under Parks and Recreation management:

- 21,470 total visits in 2012
- 23,069 total visits in 2013
- 21,669 total visits in 2014

Five-Year Financial Review: Easling Pool under Parks and Recreation from 2011 to 2015

Total Combined Parks and Recreation and Facilities Management Revenues and Expenditures for Easling Pool			
Year	Revenue	Expenditure	Total Cost to County
2011	\$252,393	\$387,916	(\$135,523)
2012	\$272,259	\$374,247	(\$101,988)
2013	\$305,057	\$437,497	(\$132,440)
2014	\$316,700	\$380,601	(\$63,901)
2015	\$179,974	\$366,609	(\$186,635)

Utilities**Report: 2016 Easling Pool Utilities and Upkeep Costs, to Date**

Facilities Management: Easling Pool (471-756)			
Budgeted		Actual, as of September 30	
Heat	\$30,000	Heat	\$12,756.19
Electricity	\$25,200	Electricity	\$12,575.16
Water	\$8,400	Water	\$3,345.45
Building Repair/ Maintenance	\$7,100	Building Repair/Maintenance	\$5,733.04
Grounds Care	\$2,200	Grounds Care	\$1,137.33
TOTAL	\$72,900	TOTAL	\$35,547.17

The Future of Easling Pool

A Committed Collaboration

The Grand Traverse Bay YMCA is committed to continuing management, programming, and promotion of the pool and fitness center, the “Central Y,” at Civic Center Park. County Parks and Recreation and the YMCA have a joint mission to greatly enhance health and wellness opportunities for our community, which will happen on a much broader scale, with a vast reach, if the partnership continues.

The Friends of Easling Pool now have a formal fundraising plan, thanks to the Rotary Charities Planning Grant, and the group is committed to preserving the pool as a community asset. The only chance the pool has to remain a viable asset and serve our community for years to come is if all stakeholders (Parks and Recreation Commission and Department, Grand Traverse Bay YMCA, Friends of Easling Pool, and the County Board of Commissioners) collectively commit to the future of Easling Pool by supporting a three-year operations management agreement and the fundraising effort. The result will benefit all.

Considerations Affecting the Future

- The Central Y has only been fully open this year for a total of eight months.
- Last year, Easling Pool was closed for nearly three months, at the height of the “joining season.”
- The YMCA needs more time than eight months to build membership, and membership can be built during “joining season,” which is October, November, December.
- Parks and Recreation and the YMCA need more than eight months for the partnership to flourish and truly impact the community’s health, wellness, and safety.
- The YMCA has made business investments of time, funds, and equipment to the partnership with Parks and Recreation. Ending the partnership after eight months would be detrimental to that investment.
- There is great potential for the YMCA’s use of county facilities for expanded recreational opportunities and programming.
- There is potential for the YMCA to eventually collaborate with Parks and with the Senior Center Network to provide more programming for seniors.
- Preventative equipment maintenance is necessary (see explanation below), and such maintenance should occur as soon as possible.

Pool Preventative Maintenance: Air Handler

While the pool air handler continues to work well, at a much higher rate of air exchange than last year before it was tuned and cleaned, it has a worn control panel. The purpose of the panel is to help staff accurately assess and troubleshoot air quality and temperature issues in the natatorium. I have reviewed quotes with Facilities Management Director Marty Dunham, and discussed the matter with Deputy County Administrator Jen DeHaan. We have determined that the best option is to retrofit or convert the panel with manual, rather than automated, controls, for an estimated cost of \$13,450. The option to install new, computerized controls is \$21,895. Both quotes include labor. We have confirmed the presence of funds in the 2016 Facilities Management budget, enough to cover the amount to retrofit the air handler controls. Administration has indicated its support of this preventative maintenance measure. Eventually, based on the fundraising plan attached to this memo, the intent is for funds to be raised by Friends of Easling Pool to fully replace the air handler at a cost of \$300,000.

2017 Proposed Budget for Easling Pool (2016 Budget Included for Comparison)

Parks and Recreation: Easling Pool (208-756)			
Proposed 2017		Budgeted 2016	
Chemicals		Chemicals	\$112
Fees/Permits	\$2,170	Fees/Permits	\$2,168
Contract Services	\$30,000	Contract Services	\$50,000
Telephone		Telephone	\$500
TOTAL	\$32,170	TOTAL	\$52,780
Facilities Management: Easling Pool (471-756)			
Proposed 2017		Budgeted 2016	
Heat	\$16,000	Heat	\$30,000
Electricity	\$16,000	Electricity	\$25,200
Water	\$4,500	Water	\$8,400
Building Repair/ Maintenance	\$4,500	Building Repair/Maintenance	\$7,100
Grounds Care	\$1,150	Grounds Care	\$2,200
TOTAL	\$42,150	TOTAL	\$72,900
TOTAL: FM + Parks =	\$74,320*	TOTAL: FM + Parks =	\$125,680

*In 2017, cost-reduction/savings to county of \$51,360 from 2016.

Recommendation

This past year, a collaborative effort has supported and preserved Easling Pool as a community asset. The partners and stakeholders are many: Parks and Recreation Commission, Grand Traverse Bay YMCA, Friends of Easling Pool, Grand Traverse Band of Ottawa and Chippewa Indians, Rotary Charities, County Administration, and the County Board of Commissioners.

Based on the positive results of the Parks and Recreation-YMCA partnership presented in this memo, and the support of and belief in the future of Easling Pool demonstrated by many, the YMCA CEO and I recommend your continued support of and commitment to the Parks-YMCA partnership – which includes management operations of Easling Pool and the Central Y, for the next three years (2017, 2018, 2019). During that time, the Friends of Easling Pool citizens group will follow the Rotary Charities Planning Grant Fundraising Plan to raise funds to fully update Easling Pool.

Administration and the Parks and Recreation Director would work with Grand Traverse Bay YMCA and legal counsel to develop the agreement, to include the following terms:

- payment of \$30,000 to YMCA in Fiscal Year 2017 for staffing and enhanced programming and services, subject to appropriation by the County Board of Commissioners in the budget
- county will continue to pay approximately \$43,000 for utilities and facility maintenance costs in Fiscal Year 2017

NOTE: Estimated total cost savings compared to Fiscal Year 2016 is \$51,000.

Motion: Recommend that the County Board of Commissioners:

- approve entering into a three-year agreement with the Grand Traverse Bay YMCA for management and operations of the pool and fitness area at the Civic Center
- authorize Board Chair or County Administrator to effectuate the necessary documents, provided that funds are appropriated in the County's Fiscal Year 2017 budget

c: Tom Menzel, Grand Traverse County Administrator; Jen DeHaan, Grand Traverse County Deputy Administrator; Marty Dunham, Director, Grand Traverse County Facilities Management