

**COA ADVISORY BOARD**  
**Meeting Agenda**  
**Tuesday, April 2, 2025 – 9:00 am**  
**1609 Park Drive – Main Conference Room**

1. **CALL TO ORDER** - Lana Payne, Chair
2. **ROLL CALL** – Renee Woessner, Office Manager
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - Approval of minutes for the February 4, 2025 COA Advisory Board meeting
5. **INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT**
6. **SPECIAL ORDER OF BUSINESS**
  - Project Alpha Overview – Chris Forsyth, Deputy County Administrator
7. **OLD BUSINESS**
  - GTCOA Staffing Updates
    - Lead Outdoor Services Worker
    - Office Manager
    - LPN Resignation
    - HMA New Hires
    - Office Part-time New Hire
  - Medication Management Program
    - Progress and Completion
    - Nurse Visits
  - Personal Vehicle Allowances
  - Senior Expo 2025
  - Direct Care Worker Pay – previous COA staff
  - COA 2025 Fee for Services Scale
    - Simplification Discussion

8. **NEW BUSINESS**

- Senior Housing Exchange – meeting update
- Senior Loneliness & Isolation
  - New service – Companionship Visits
- Senior Apartment Complexes – Issues
- Senior Project Fresh 2025
- COOP – Continuity of Operations Plan
- COA Staff Training
  - Universal Aides – mobility and exercise training, Northbound Physical Therapy
  - HMA/UA – housecleaning training being researched. Possible collaboration with Comfort Keepers
- 2026 Contracts
  - Medsys (Software)
  - Connect America (Personal Emergency Response Systems)
  - Meals on Wheels/NMCAA
- 2026 Budget Considerations
- COA Mission Statement – Update?
  - *The mission of the Grand Traverse County Commission on Aging is to offer home and community-based services to maintain and improve the quality of life for resident senior citizens.*

9. **GENERAL PUBLIC COMMENT** (3 minutes per person)

10. **ADJOURNMENT**

Minutes available by contacting the Grand Traverse County Commission on Aging office by phone at (231) 922-4688 or by mail at the address listed above.