



**COMMISSION ON AGING**  
1615 PARK DRIVE  
TRAVERSE CITY, MI 49686  
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## COA ADVISORY BOARD

### Meeting Agenda

**Tuesday, February 4, 2025 – 9:00 am**  
**1609 Park Drive – Main Conference Room**

1. **CALL TO ORDER** - Lana Payne, Chair
2. **ROLL CALL** – Renee Woessner, Office Coordinator
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES**
  - Approval of minutes for the December 3, 2024 COA Advisory Board meeting
5. **INTRODUCTION OF GUESTS/LIMITED PUBLIC COMMENT**
6. **SPECIAL ORDER OF BUSINESS**
  - COA Advisory Board Membership – Welcome new members!
  - 2025 COA Advisory Board Membership List
  - Election of COA Advisory Board Chair and Vice Chair
  - 2025 COA Advisory Board schedule
  - COA Confidentiality Statements
7. **OLD BUSINESS**
  - GTCOA Staffing Updates
    - HMA positions, Front Desk Office Specialist
    - Direct Care Worker (DCW) Pay Update
    - 2024 Budget Requests for staff – taking to BOC
  - Project Alpha
    - COA Fund Balance
  - Medication Management Program

Commission on Aging  
Advisory Board Meeting  
February 4, 2025  
Page Two

8. **NEW BUSINESS**

- COA 2025 Fee for Services Scale
- Transportation Program
- Personal Vehicle Allowances
- Certified Health Care facility for Certified Nursing Assistant CEUs
- Safe Harbor
- 2025 Grand Traverse County Senior Expo
- Senior Loneliness & Isolation
- COA Mission Statement
  - *The mission of the Grand Traverse County Commission on Aging is to offer home and community-based services to maintain and improve the quality of life for resident senior citizens.*

9. **GENERAL PUBLIC COMMENT** (3 minutes per person)

10. **ADJOURNMENT**

Minutes available by contacting the Grand Traverse County Commission on Aging office by phone at (231) 922-4688 or by mail at the address listed above.